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PROJECT DOCUMENT

UNITED NATIONS ENVIRONMENT PROGRAMME

PROJECT ACTION SHEET

(Internal Document)

Title of Project: MEETING OF THE AD HOC WORKING GROUP OF LEGAL AND TECHNICAL EXPERTS FOR THE ELABORATION OF THE GLOBAL FRAMEWORK CONVENTION ON THE PROTECTION OF THE OZONE LAYER

Project Number: FP/CP/1002-81-03(2302)/Rev.No.4

Implementation: Direct Implementation

Duration: December 1981 - June 1983

This Action Sheet, which is transmitted with four (4) copies of the project document, lists the actions required from UNEP in connection with the implementation of the project. It constitutes the authority from the Fund for the Administrative Service to effect the disbursements listed therein.

Signature: *A. T. Brough*  
 to A. T. Brough  
 Chief, Fund Programme Management Branch

Date: 25 April 1983

<u>Date</u>	<u>Action</u>	<u>Responsible Office</u>
April 1983	- Amend records to reflect revised commitments: 1982 expenditures recorded: \$ <u>98,435</u> 1983 \$ <u>51,720</u>	Fund Administrative Ser (Finance Section)

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UNITED NATIONS ENVIRONMENT PROGRAMME

REVISION TO PROJECT DOCUMENT

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- Reasons for Revision:
- (a) To reflect the actual expenditures incurred in 1982.
  - (b) To credit the project by \$27,500 in 1983 which is the actual additional costs borne by the Government of Sweden for holding the Meeting in Stockholm, 20-28 January 1982.
  - (c) To rephase \$ 51,720 from 1982 to 1983.
  - (d) To cancel balance of unspent 1982 funds of \$16,170.
  - (e) To reappropriation costs in 1983 budget.
  - (f) To record counterpart contributions of the Governments of Switzerland and The Netherlands in the amounts of \$9,675 and \$41,395 respectively.
  - (g) To extend duration of project from December 1982 to June 1983.
  - (h) To amend the Background Data (3.1), Activities (3.2.2) Workplan and Timetable (3.3) and Counterpart contribution (3.5) of the project.

Amendments:

1.6 Duration of Project to be extended up to June 1983.

1.7 Cost of Project

	<u>Expressed in US\$</u>		
	<u>CC</u>	<u>NCC</u>	<u>Total</u>
Decrease cost to UNEP by:			
making new cost to the Fund of UNEP:	\$ 16,170	-	16,170
Cost to Government of Sweden:	\$ 150,155	-	150,155
Counterpart Contributions of the Governments of			
Switzerland:	\$ 9,675	-	9,675
The Netherlands:	\$ 41,395	-	41,395
making new total cost of project:	201,225	-	201,225

3.1 Background Data:

Add:

The first part of the second session of the Ad Hoc Working Group, convened in response to decisions 9/13 B and 10/17 of the Governing Council of the United Nations Environment Programme (UNEP), adopted on 26 May 1981 and 31 May 1982 respectively, was held at the Palais des Nations, Geneva, from 10 to 17 December 1982. At this meeting, the Ad Hoc Working Group discussed the Draft Convention as well as the other working documents prepared by the UNEP secretariat (UNEP/WG.78/2-7) and recommended that bearing in mind the offer of the Netherlands Government to make available financial support, a further meeting of the Working Group should preferably be held in Geneva, before the Governing Council's eleventh session between 11 and 20 April 1983 as a continuation of the second session of the Working Group, with the objective of further elaborating the draft convention and discussing proposals for technical annexes and/or protocols.

The Ad Hoc Working Group also recommended that the following tasks should be undertaken by the secretariat in preparation for the second part of the Group's second session:

- (a) The revised text of the draft framework convention should be prepared, based on the comments and proposals made at the first part of the second session and containing alternative provisions and commentaries as required;
- (b) The revised draft convention together with the report on the first part of the second session should be transmitted to States together with the invitation to the second part of the second session;
- (c) A special paper should be prepared on the possible contents of annexes and/or protocols concerning:
  - (i) Research and monitoring;
  - (ii) Scientific and technical co-operation;
  - (iii) A list of chemical substances/activities which may affect the ozone layer.

3.2.2 Activities:

Add:

- In accordance with the above recommendations the secretariat prepared the required working documents for the second part of the second session of the Ad Hoc Working Group which was convened in Geneva from 11-15 April 1982.
- The Group will submit through the Executive Director a further report on its work to the Governing Council of UNEP at its eleventh session.

3.3 Workplan and Timetable:

Add:

January-February 1983

- Preparation by the secretariat of the working documents for the second part of the second session of the Ad Hoc Working Group.
- Finalizing arrangements with the Government of Netherlands for their counterpart contribution to finance the above session.

- March 1983 - Transmission of draft framework to States together with invitation to the above session.
- Finalizing arrangements for the convening of the above session in Geneva.
- 11-15 April 1983 - Convening of the above session in Geneva.
- April-May 1983 - Preparation of the report of the Ad Hoc Working Group for submission to GC.11.

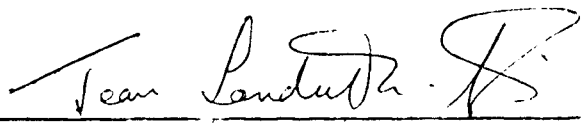
3.4 Budget

See Annex

Reduce 1982 budget by \$67,890  
Add a 1983 budget \$51,720

3.5 Counterpart contribution

During the first part of the second session of the Ad Hoc Working Group on Legal and Technical Experts the Government of Netherlands offered to make available financial support for the second part of the second session. This was confirmed in their letter of 22 February 1983 which indicated that the Government of Netherlands is prepared to finance the second part of the second session of the Working Group to a maximum of \$47,354. However, as the duration of the meeting was shortened from eight working days to five, the anticipated cost involved was reduced to \$41,395. The Government of Netherlands has been informed accordingly.

Signature:   
 A. T. Brough  
 Chief, Fund Programme Management Branch

Date: 25 April 1983

Reference: 1982 year-end UNEP accounts.  
Memo of 19.1.83 from Chief, Environmental Law Unit to Fund.  
Report of the Working Group (UNEP/WG 78/8) of 5.1.83.  
Letter of 22.2.83 from the Permanent Representative of Netherlands to Programme.

3.4 Budget

		FP/CP/1002-81-03(2302)/Rev.No.4			Counterpart		
		U	N	E	P	Contributions	
		1982	1983	Total		1983	TOTAL
		\$	\$			\$	
10	<u>PROJECT PERSONNEL COMPONENT</u>						
	<u>1200 Consultants</u>						
	1201 Consultant	11,235	-	-	-	-	-
	1202 Consultant	3,535	-	-	-	-	-
	1203 Consultant	4,352	-	-	-	-	-
	1204 Consultant	871	-	-	-	-	-
	1299 Total	19,993	-	19,993	-	-	19,993
	<u>1300 Administrative Support</u>						
	<u>1301 Administrative Support Personnel</u>						
	(fees, travel and per diem of a total of 20 interpreters, translators and typists in English, French, Russian and Spanish for the first session of the Ad-hoc Working Group (Stockholm, 20-28 January 1982)	57,724	(27,500) <sup>1/</sup>	30,224	-	-	30,224
	<u>1302 Administrative Support Personnel</u>						
	(fees of a total of 29 interpreters, translators, audio-typists, conference officer, secretaries, and sound technicians for the first part of the second session of the Ad-hoc Working Group (Geneva, 10-17 Dec. 82)	-	25,825	25,825	-	9,675 <sup>2/</sup>	35,500
	<u>1303 Administrative Support Personnel</u>						
	(fees of a total of 31 interpreters, translators, audio typists, secretaries, and sound technicians for the second part of the second session of the Ad-hoc Working Group (Geneva, 11-15 April 1983)	-	25,895	25,895	-	25,895 <sup>3/</sup>	51,790
	1399 Total	57,724	24,220	81,944	-	35,570	117,514
	<u>1600 Travel on Official Business</u>						
	- 8 UNEP staff to the Stockholm meeting )						
	- 2 UNEP staff to the informal consultative )						
	meeting in Geneva )	19,721	-	19,721	-	-	19,721
	- 4 UNEP staff to the Geneva meeting (10-17 December 1982)						
	- 5 UNEP staff to the Geneva meeting (11-15 April 1983)	-	12,500	12,500	-	12,500 <sup>3/</sup>	25,000
	1699 Total	19,721	12,500	32,221	-	12,500	44,721
	1999 Component Total	97,438	36,720	134,158	-	48,070	182,228

3.4 Budget

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	U N E P			Counterpart Contributions	TOTAL
	1982	1983	Total	1983	
	\$	\$		\$	
30 TRAINING COMPONENT					
3200 Group Training, Meetings, etc.					
3202 Informal Consultative Meeting (travel and per diem of 6 experts)	-	-	-	-	-
3999 Component Total	-	-	-	-	-
50 MISCELLANEOUS COMPONENT					
5200 Reporting Costs	598	3,000	3,598	-	3,598
5300 Sundry					
5301 Communications (Pouch Services, etc.)	281	1,500	1,781	500 <sup>3/</sup>	2,281
5302 Shipment of documents	-	5,000	5,000	1,000 <sup>3/</sup>	6,000
5303 Hospitality (Receptions)	-	3,000	3,000	-	3,000
5304 Other	118	2,500	2,618	1,500 <sup>3/</sup>	4,118
5399 Total	399	12,000	12,399	3,000	15,399
5999 Component Total	997	15,000	15,997	3,000	18,997
99 GRAND TOTAL	98,435	51,720 <sup>4/</sup>	150,155	51,070	201,225

- 1/ Actual additional costs borne by the Government of Sweden for holding the Ad Hoc Working Group Meeting in Stockholm rather than at UN Geneva in accordance with the Host Country Agreement between UNEP and the Government of Sweden.
- 2/ Counterpart contribution of the Government of Switzerland to cover some of the expenses of the first part of the second session of the Ad Hoc Working Group.
- 3/ Counterpart contribution of the Government Netherlands to finance the second part of the second session of the Ad Hoc Working Group (Total Counterpart Contribution : \$ 41,395).
- 4/ Of this amount \$ 41,395 has been provisionally allocated in 1983 for the second part of the second session of the Ad Hoc Working Group pending receipt of the Counterpart contribution of the Government of Netherlands in the same amount.