



**United Nations  
Environment  
Programme**



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**Twenty-Second Meeting of the Parties to the  
Montreal Protocol on Substances that  
Deplete the Ozone Layer**  
Bangkok, 8-12 November 2010

**INFORMATION NOTE FOR PARTICIPANTS**  
(Re-issued for technical reasons on 8 October 2010)

**(I) Venue**

1. The Twenty-Second Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer will be held from 8 to 12 November 2010 in Bangkok, Thailand, at the following venue:

**United Nations Conference Centre**  
UNESCAP, Rajdamnern Nok Avenue  
Bangkok 10200,  
Thailand  
Tel: +66 2 - 288 1234 / 2882112 / 2882571 / 2881174  
Fax: +66 2 - 288 3022

**(II) Visas information for Thailand**

2. The following information has been based on information available at the official website of the Ministry of Foreign Affairs of the Government of Thailand: <http://www.mfa.go.th/web/12.php>.

3. Nationals of certain countries are required to apply for a visa only at the Royal Thai Embassy or the Royal Thai Consulate-General in the applicant's country of residence, or at the Royal Thai Embassy which has jurisdiction over his or her country of residence. Travelers are advised to enquire about visa issuance at any Royal Thai Embassy or Royal Thai Consulate-General nearest to them before departure.

4. Participants will need to submit the visa application form (see annex I or download it from the following link <http://www.mfa.go.th/internet/consular/Visaapplicationform.pdf>) duly completed, passport or travel document with validity of not less than 6 months, a photograph (4cm x 6 cm) of the applicant taken within the past six months and official letter stating the objective of the visit to Thailand. Please note that the consular officers reserve the right to request for additional documents as deemed necessary.

5. Please visit the Government website for the contact details and locations of Royal Thai Embassies and Royal Thai Consulates-General (direct link: <http://www.mfa.go.th/web/10.php>). Nationals of certain countries do not require a visa if they meet visa exemption requirements as follows:

(1) Nationals of countries which are exempted from visa requirements when entering Thailand for tourism purposes. Such nationals will be permitted to stay in the Kingdom for a period of not exceeding 30 days. For more information, please see Tourist Visa Exemption information, in the summary of countries entitled for visa exemption and visa on arrival\*.

(2) Nationals of countries which hold bilateral agreements with Thailand on the exemption of visa requirements. For more information, please see List of Countries which have Concluded Agreements with Thailand on the Exemption of Visa Requirements, in the summary of countries entitled for visa exemption and visa on arrival\*.

6. Nationals of certain countries may apply for visa upon arrival in Thailand. Travelers with this type of visa are permitted to enter and stay in Thailand for a period not exceeding 15 days. For more information, please see Visa on Arrival, in the summary of countries entitled for visa exemption and visa on arrival.\*

7. Holders of a United Nations laissez-passer (UNLP) are required to bring their national passports with them. If they are not nationals of countries that are eligible for waiver of visa, they should obtain appropriate entry visa prior to entering Thailand. Only in exceptional case where obtaining an appropriate entry visa prior to entering Thailand is not possible or is uncommonly difficult, may UNLP holders obtain visa waiver for a maximum stay of 15 days (not extendable) through special arrangements by the ESCAP Protocol Office. Any UNLP holder opting for this special arrangement must contact Mr. Krishna Suthero, Protocol Office, at e-mail address: suthero@un.org, phone number: (662 288 1771), for a request form that must be completed and sent back to the ESCAP Protocol Office. This arrangement must be made at least two weeks prior to departure for Bangkok.\*

### **(III) Health requirements and medical facilities**

8. The Ministry of Public Health, Thailand, has issued regulations that applicants who have traveled from or through the countries which have been declared Yellow Fever Infected Areas must provide an International Health Certificate proving that they have received a Yellow Fever vaccination.

9. The International Health Certificate must be submitted together with the visa application form. The traveler will also have to present the said certificate to the Immigration Officer upon arrival at the port of entry in the Kingdom. As for those nationals of the countries listed below but who have not traveled from/through those countries, such a certificate is not required. However, they should possess concrete evidence showing that their domicile is not in an infected area so as to prevent unnecessary inconvenience.

10. Following are the countries which are declared Yellow Fever infected areas: Angola, Argentina, Benin, Bolivia, Brazil, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Colombia, Congo, Democratic Republic of the Congo, Cote d'Ivoire, Ecuador, Equatorial Guinea, Ethiopia, French-Guiana, Gabon, Gambia, Ghana, Guinea-Bissau, Guinea, Guyana, Kenya, Liberia, Mali, Mauritania, Niger, Nigeria, Panama, Paraguay, Peru, Rwanda, Sao Tome & Principe, Senegal, Sierra Leone, Somalia, Sudan, Suriname, Tanzania, Togo, Trinidad and Tobago, Uganda and Venezuela (Bolivarian Republic of).

11. During weekdays, first-aid and medical services are available at the Medical Centre of the venue on the fourth floor of the Service Building. The ESCAP doctor is available from 7:30 p.m. to 3:45 p.m. with lunch break from 12 p.m. to 12:45 p.m. Appointment should be made through the nurse at extensions 1352 and 1761.

12. The United Nations buildings are smoke-free areas. Participants are allowed to smoke only in the designated areas outside buildings. Yellow fever vaccination is required for participants from endemic countries (please refer to paragraph 10 above for the list of endemic countries). Participants are recommended to have had vaccinations against food-borne diseases such as hepatitis A, tetanus and typhoid.

### **(IV) Movement into and around Bangkok**

13. Participants are encouraged to make arrangements with the hotel for an airport pick-up. If this service is not available, taxis, car rentals and bus/rail services are available from the Bangkok International Airport (Suvarnabhumi) – for more information on transport out of or into Bangkok please see: <http://www.bangkokairportonline.com/>.

\* See annex II

14. Movement within the city is facilitated by commuter taxis and *tuk-tuks*, both safe and readily available outside most hotels.

**(V) Hotel accommodation**

15. The list of hotels can be found in annex III of this document. It is up to each participant to book their hotel accommodation directly with the hotels as soon as possible to take advantage of preferred accommodation. At the time of booking, participants are advised to request for an airport pick-up. To qualify for the special rates, delegates should also indicate at the time of booking that they are participating in a United Nations meeting, specifically the Meeting of the Parties to the Montreal Protocol.

**(VI) Local currency and payment facilities**

16. Participants may bring with them into Thailand unrestricted sums of foreign currency in the form of traveler's cheques, drafts, letter of credit or other banking instruments which may be exchanged for Thai currency at the prevailing exchange rates. However, note that participants may be required to declare the amount of traveler's cheques or currency in their possession on arrival at the Suvarnabhumi Airport.

17. Exchange facilities are available at hotels as well as at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building (telephone extensions 2168 and 2169). It is open from 8:30 a.m. to 3:30 p.m., with no lunch break, from Monday to Friday.

18. International ATMs are available around Bangkok and credit cards such as American Express, Master Card and Visa are accepted in major hotels and shopping malls.

**(VII) Weather and local time information**

19. The climate at in Bangkok in November 2010 is definitely not as hot or humid as the rest of the year with temperatures averaging between 25 degrees Celsius (77 degrees Fahrenheit) to 30 degrees Celsius (86 degrees Fahrenheit). Light clothing will be appropriate, though the evenings can be a bit a cooler.

20. The conference room where the meeting is to be held is air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (72-73 degrees Fahrenheit).

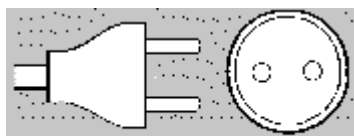
21. Standard time zone in Thailand is UTC/GMT +7 hours

**(VIII) Other practical information**

22. The Thai language is the main language in Thailand. Other languages spoken in Thailand are Chinese, Lao, Malay and Mon-Khmer, while English use is becoming more prevalent in government and commerce. English is also being taught as a second language in secondary school and universities, which may enable the English speaking visitor in Thailand to converse. However, taxi and *tuk-tuk* driver will have very limited knowledge of English, therefore participants are encouraged to carry the address of their hotel in Thai script should the need arise.

23. In terms of security, the crime rate in Bangkok is low; however, basic security measures and precautions should always be taken, such as locking valuables in the hotel safe and paying particular attention to laptops, cameras and phones.

24. The electric power in Thailand is 220V running at 50Hz and the plug type used is a C - 2 parallel prongs - "French" type, the drawing of which can be seen overleaf. Delegates are strongly encouraged to carry their own adapter for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.



Plug Type C

Figure 1: Illustration of the C - 2 parallel prongs - "French" type.

25. An extensive network of public telephones with affordable prepaid cards can be used for local, national and international calls. Special cellular line offers are easily attainable and roaming agreements exist with almost all national and international operators.
26. Postal services are available at the Post Office, UN Branch, ground floor, UNCC. It is open from 8 a.m. to 4 p.m., without lunch break, Monday to Friday, except for official holidays. The Post Office can be contacted at extensions 1260 and 2114.
27. As previously mentioned, there is a bank in the Service Building at UNESCAP. Kindly refer to paragraph 17 for more details.
28. Most shops, including those in malls and departments store complexes, are generally open from 10 am to 10 pm, though opening hours are typically longer in tourist areas than in smaller local towns. Furthermore, some shops close on Sundays, though most major stores in Bangkok and those in tourist towns are normally open seven days a week. Night markets typically begin at dusk and close around midnight.
29. Restaurants, fast food outlets and food stands can be found on all streets in the city, offering a wide variety of international culinary choices almost 24 hours a day.

#### **(IX) Tourism**

30. For tourist information on Bangkok and Thailand, please visit the following official website:  
<http://www.tourismthailand.org/>
31. Every hotel should have tourist information packages and should be able to advise participants on this matter.

#### **(X) Registration and identification name badges**

32. To facilitate the issuance of identification badges and avoid unnecessary delays at the meeting venue, participants are strongly encouraged to pre-register online through the Secretariat's website at [http://ozone.unep.org/Meeting\\_Documents/mop/22mop/22mop-reg-form.shtml](http://ozone.unep.org/Meeting_Documents/mop/22mop/22mop-reg-form.shtml) and [http://www.unep.ch/ozone/Meeting\\_Documents/mop/22mop/22mop-reg-form.shtml](http://www.unep.ch/ozone/Meeting_Documents/mop/22mop/22mop-reg-form.shtml) as soon as possible.
33. Registration on site will begin at 8 a.m. on Thursday, 4 November 2010 and continue until Friday, 12 November 2010. If possible, participants are urged to collect their badge from the conference centre on their arrival in Bangkok rather than waiting until the first day of the meeting.
34. For security reasons, the display of name badges is mandatory for admission to the United Nations Conference Centre in Bangkok, as well as to its meeting rooms. In addition, delegates are requested to have their valid passports and identification cards for entry into the United Nations Conference Centre.

#### **(XI) Financial assistance to developing countries**

35. Limited funds are available to assist the participation of representatives of Parties that are developing countries and countries with economies in transition. If your Government requires such assistance, then a written request will most likely have been sent to the Secretariat by now.

36. The Secretariat will process the change of destination of the Twenty-Second Meeting of the Parties to the Montreal Protocol and inform the nominated participants of their itineraries as soon as possible.

37. For further enquiries regarding the financial assistance to be provided to one representative of your Government, please contact Ms. Ruth Batten (e-mail: [ruth.batten@unep.org](mailto:ruth.batten@unep.org) or fax: + 254 20 762 4691/2/3).

## **(XII) Opening of the meeting**

38. The Twenty-Second Meeting of the Parties will be opened at 10 a.m. on Monday, 8 November 2010. The morning sessions of the meetings will be held from 10 a.m. to 1 p.m. and afternoon sessions from 3 p.m. to 6 p.m., unless otherwise specified during the meetings.

## **(XIII) Paperless system and meeting documents**

39. The Secretariat will once again be using the paperless system to process conference-room papers and provide access to meeting documents and other general information during the meetings. As advised in prior meetings, participants with access to a laptop are strongly urged to carry it.

40. Once again, please note that the paperless system is a web-based system and this means the only requirement is a laptop that has a wireless capability (to connect to the WiFi network at the conference venue) and a browser (to access the paperless system - e.g. Internet Explorer or Firefox or Netscape); no software will be installed on the laptops, so administrator access to the laptop is not required. Participants will not require any password to access the paperless system.

41. Delegations participating in closed contact groups will, however, be assigned passwords to access the private shared workspace of that contact group. Support staff will be on hand during the registration process and throughout the meetings to provide assistance as necessary.

42. All pre-session documents will be distributed to the official address that has been provided by parties to the Ozone Secretariat, by post or by e-mail as specified by each party. In any case, all documents will also be available for downloading from the Ozone Secretariat website (<http://ozone.unep.org/> or <http://www.unep.ch/ozone/>) as they become available.

## **(XIV) Side events and promotional material**

43. Requests for side events should be made completing the attached form (Annex III) and sending to the Secretariat by e-mail ([maria.saldanha@unep.org](mailto:maria.saldanha@unep.org) with a copy to [jacqueline.gitau@unep.org](mailto:jacqueline.gitau@unep.org)) or by fax (254 20 7624691, 7624692, 7624693). Kindly note that this form can also be found online at: [http://ozone.unep.org/Meeting\\_Documents/conf-en.shtml](http://ozone.unep.org/Meeting_Documents/conf-en.shtml) and [http://www.unep.ch/ozone/Meeting\\_Documents/conf-en.shtml](http://www.unep.ch/ozone/Meeting_Documents/conf-en.shtml)

44. Please be informed that the cost incurred by the renting of equipment will be borne by the requesting Organization.

45. Delegations requiring display of promotional material and publications should ship them to:

Ms RUTH BATTEN  
c/o United Nations Conference Centre  
UNESCAP, Rajdamnern Nok Avenue  
Bangkok 10200,  
Thailand  
Tel: +66 2 - 288 1234 / 2882112 / 2882571 / 2881174  
Fax: +66 2 - 288 3022

The package should clearly indicate the following sentence:  
**(NO COMMERCIAL VALUE - FOR CONFERENCE DISTRIBUTION ONLY)**

Annex I

Visa application form

(<http://www.mfa.go.th/internet/consular/Visaapplicationform.pdf>)

Please attach  
2 photographs  
taken within  
the last 6 months  
(3.5 x 4.5 cm)



APPLICATION FOR VISA  
Ministry of Foreign Affairs of Thailand

Please Indicate Type of Visa Requested

- Diplomatic Visa
- Official Visa
- Courtesy Visa
- Non-Immigrant Visa
- Tourist Visa
- Transit Visa

Number of Entries Requested \_\_\_\_\_

Mr.  Mrs.  Miss \_\_\_\_\_  
First Name Middle Name Family Name (in BLOCK letters)

Former Name (if any) \_\_\_\_\_

Countries for which travel document is valid \_\_\_\_\_

Nationality \_\_\_\_\_

Proposed Address in Thailand \_\_\_\_\_

Nationality at Birth \_\_\_\_\_

Birth Place \_\_\_\_\_ Marital Status \_\_\_\_\_

Date of Birth \_\_\_\_\_

Type of Travel Document \_\_\_\_\_

No. \_\_\_\_\_ Issued at \_\_\_\_\_

Date of Issue \_\_\_\_\_ Expiry Date \_\_\_\_\_

Occupation (specify present position and name of employer) \_\_\_\_\_

Current Address \_\_\_\_\_

Tel. \_\_\_\_\_ E-mail \_\_\_\_\_

Permanent Address (if different from above) \_\_\_\_\_

Tel. \_\_\_\_\_

Names, dates and places of birth of minor children (if accompanying) \_\_\_\_\_

Date of Arrival in Thailand \_\_\_\_\_

Traveling by \_\_\_\_\_

Flight No. or Vessel's name \_\_\_\_\_

Duration of Proposed Stay \_\_\_\_\_

Date of Previous Visit to Thailand \_\_\_\_\_

Purpose of Visit:  Tourism  Transit  
 Business  Diplomatic/Official  
 Other (please specify) \_\_\_\_\_

Name and Address of Local Guarantor \_\_\_\_\_

Tel./Fax \_\_\_\_\_

Name and Address of Guarantor in Thailand \_\_\_\_\_

Tel./Fax \_\_\_\_\_

I hereby declare that I will not request any refund from my paid visa fee even if my application has been declined.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Attention for Tourist and Transit Visa Applicants**

I hereby declare that the purpose of my visit to Thailand is for pleasure or transit only and that in no case shall I engage myself in any profession or occupation while in the country.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICIAL USE**

mfa/ta/1082007

Application/Reference No. \_\_\_\_\_

Visa No. \_\_\_\_\_

Type of Visa:

- Diplomatic Visa  Official Visa  Courtesy Visa
- Non-Immigrant Visa  Tourist Visa  Transit Visa

Category of Visa: \_\_\_\_\_

Number of Entries:

- Single  Double  Multiple  \_\_\_\_\_ Entries

Date of Issue \_\_\_\_\_ Fee \_\_\_\_\_

Expiry Date \_\_\_\_\_

Documents Submitted \_\_\_\_\_

Authorized Signature and Seal \_\_\_\_\_

## Annex II

### Visa information

#### Summary of countries entitled for visa exemption and visa on arrival

(<http://www.mfa.go.th/internet/document/ChartVisa.pdf>)

Ordinary Passport					Diplomatic/Official Passport	
Nationals of the following countries may apply for Visa on Arrival	Nationals of the following countries may enter Thailand without a visa				Nationals of the following countries may enter Thailand without a visa	
	Tourist Visa Exemption Scheme		Bilateral Agreement		Bilateral Agreement	
Period of stay	Period of stay		Period of stay		Period of stay	
15 days	**30 days	*90 days	30 days	90 days	30 days	90 days
Bhutan China (including Taiwan) Cyprus Czech Republic Ethiopia Estonia Hungary India Kazakhstan Latvia Liechtenstein Lithuania Maldives Mauritius Oman Poland Russia Saudi Arabia Slovakia Slovenia Ukraine Uzbekistan	Australia Austria Belgium Bahrain Brunei Canada Denmark Finland France Germany Greece Iceland Indonesia Ireland Israel Italy Japan Kuwait Luxembourg Malaysia Monaco Netherlands New Zealand Norway Oman Philippines Portugal Qatar Singapore Spain South Africa Sweden Switzerland Turkey UAE UK USA Vietnam	Brazil Korea (ROK) Peru	Laos Mongolia Russia Vietnam	Argentina Brazil Chile Korea (ROK) Peru	Cambodia China Laos Mongolia Myanmar Oman Vietnam	Argentina Austria Belgium Bhutan Brazil Chile Costa Rica Croatia Czech Republic Germany Hungary India Israel Italy Japan Korea (ROK) Liechtenstein Luxembourg Malaysia Mexico Netherlands Nepal Panama Peru Philippines Poland Romania Russia Singapore Slovakia South Africa Switzerland Tunisia Turkey Ukraine Uruguay

**Remarks**

\* Nationals of Brazil, and Korea (ROK) are entitled to tourist visa exemption scheme. Meanwhile, Thailand also holds bilateral agreements on visa exemptions for holders of diplomatic, official and ordinary passports for a visit of not exceeding 90 days with Brazil, Korea (ROK) and Peru.

\*\* If such nationals enter the Kingdom at the immigration checkpoints which border neighbouring countries, they will be allowed to stay for 15 days each time, except Malaysian nationals who cross the borderline from Malaysia whose granted period of stay will not exceed 30 days each time.

In addition, such nationals who hold diplomatic and official passports are also practically exempted from visa for tourism.

## Annex III

### Hotel information

The following hotels have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax and are relatively close to ESCAP.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht unless otherwise specified)	
			Single	Double
<b>Shangri-La Hotel (*****)</b> 89 Soi Wat Suan Plu, New Road Bangkok Tel: 662 236-7777 Fax: 662 236 8579 E-mail: slbk@shangri-la.com Contact person: Ms. Jirapa Cho (jirapa.cho@shangri-la.com)	30-40	Deluxe Room	US\$124 <sup>*/**</sup>	US\$124 <sup>*/**</sup>
		Executive River View Room	US\$139 <sup>*/**</sup>	US\$139 <sup>*/**</sup>
<b>Siam City Hotel (*****)</b> 477 Si Ayuthaya Road, Phayathai Bangkok Tel: 662 247 0123 Fax: 662 247 0165 E-mail: siamcity@siamhotels.com Contact person: Ms. Udornporn Prasittithanyakarn (udornporn@siamhotels.com)	15-25	Deluxe	3,000 <sup>**</sup>	3,200 <sup>**</sup>
<b>Amari Watergate Hotel &amp; Spa (*****)</b> 847 Petchburi Road Bangkok Tel: 662 653 9000 Fax: 662 653 9045 E-mail: cc2@watergate.amari.com Contact person: Mr. Khajohnsak Ngiempaisal	20-30	Deluxe	2,800 <sup>*</sup>	3,000 <sup>*</sup>
<b>Royal Princess Hotel (****)</b> 269 Larnluang Road Bangkok Tel: 662 281 3088 Fax: 662 280 1314 E-mail: rsvnplb@dusit.com Contact persons: Ms. Pranee Rungnauvarat and Ms. Duangjai Kamonchaiwanich	5-10	Superior	2,500 <sup>*/**/**</sup>	2,700 <sup>*/**/**</sup>
		Deluxe	2,800 <sup>*/**/**</sup>	3,000 <sup>*/**/**</sup>
		Suite (1 bed room)	7,000 <sup>*/**/**</sup>	7,500 <sup>*/**/**</sup>
		Suite (2 bed rooms)	10,000 <sup>*/**/**</sup>	
<b>Grand China Princess (****)</b> 215 Yaowarat Road, Bangkok Tel: 662 224 9977/7997 Fax: 662 224 7999 E-mail: sale@grandchina.com Contact person: Ms. Phet-Anong Naksuthi	15-20	Deluxe	2,500 <sup>*/**</sup>	2,700 <sup>*/**</sup>

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht unless otherwise specified)	
			Single	Double
<b>Prince Palace Hotel (****)</b> 488/800 Bo Bae Tower Damrongrak Road, Klong Mahanak Bangkok Tel: 662 628 1111 Fax: 662 628 1000 E-mail: reservation@princepalace.co.th Contact person: Ms. Siriporn Pinitub	10-15	Superior	1,700 <sup>*/**</sup>	1,900 <sup>*/**</sup>
<b>Pullman Hotel and Resort (*****)</b> 8 Rangnam Road, Kweang Thanon-Phayathai Rachathewi, Bangkok Tel. (662) 6809999 Fax: (662) 6809998 Email: sales@pullmanbangkokkingpowe.com Contact person: Ms. Thanyadar Komolsiripakdee	20-25	Superior	2,800 <sup>*/***</sup>	3,000 <sup>*/***</sup>
		Deluxe	3,800 <sup>*/***</sup>	4,000 <sup>*/***</sup>
		Executive	4,800 <sup>*/***</sup>	5,000 <sup>*/***</sup>
		Executive suite	5,800 <sup>*/***</sup>	6,000 <sup>*/***</sup>
<b>Trang Hotel (***)</b> 99/1 Wisutkasat Road Bangkok Tel: 662 282 2141-4 Fax: 662 280 3610 E-mail: reservations@tranghotelbangkok.com Contact person: Ms. Sirada Meedech	5-10	Standard	1,200 <sup>*/**</sup>	1,400 <sup>*/**</sup>
<b>Hotel Dé Moc (former Thai Hotel) (***)</b> 78 Prajatipatai Road Bangkok Tel: 662 282 2833 Fax: 662 280 1299 E-mail: booking@hoteldemoc.com Contact person: Ms. Benya Suttemiya	5-10	Standard	1,050 <sup>*/**</sup>	1,250 <sup>*/**</sup>
		Superior	1,200 <sup>*/**</sup>	1,400 <sup>*/**</sup>
<b>Sourire @ Ratanakosin Island (***)</b> 235 Rajdamnern Avenue Bavornniwet Pra Nakhon, Bangkok Tel: 662 280 2180 Ext. 100 Fax: 662 280 2181 E-mail: sourirebangkok@hotmail.com Contact person: Ms. Suree Chaisanguantham	10-15	Superior	1,200 <sup>*</sup>	1,200 <sup>*</sup>
		Deluxe	1,600 <sup>*</sup>	1,600 <sup>*</sup>
		Executive	2,000 <sup>*</sup>	2,000 <sup>*</sup>
<b>Best Western Swana Bangkok Hotel (***)</b> 332 Visuttkasat Road Phranakorn Bangkok Tel: (662)282-8899 Fax: (662)281-7816 E-mail: Info@swanabangkok.com Contact person: Ms. Ruenrudee Promlikitchai	10-15	Standard	1,200 <sup>*</sup>	1,200 <sup>*</sup>
		Superior	1,400 <sup>*</sup>	1,400 <sup>*</sup>
		Deluxe	1,600 <sup>*</sup>	1,600 <sup>*</sup>

*Notes:*

- \* *Inclusive of daily American breakfast, service charge and government tax.*
- \*\* *Complimentary transport services provided according to fixed schedules, from the hotels to UNCC in the morning and back to the hotels in the evening.*
- \*\*\* *Free internet access.*  
*Pullman Hotel and Resort: Superior Room 1 hour/day*  
*Deluxe room 4 hours/day*

Other charges for additional services in the hotels are subject to a 10 per cent service charge and 7 per cent VAT. The hotel room rates are subject to alteration without prior notice.

Cancellation, postponement or any other changes must be notified at least 48 hours in advance. Rooms not occupied will be held for 24 hours at the participant's expense and then released. All rooms will be assigned on a first-come, first-served basis.