



United Nations Environment Programme

برنامج الأمم المتحدة للبيئة • 联合国环境规划署

PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT • PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

Our reference: OzL./MP 25 OEWG/EXMOP 2

Date: 1 April 2005

Dear Sir/Madam,

Invitation and related documentation: Twenty-fifth meeting of the Open-ended Working Group and second Extraordinary Meeting of the Parties

I have the honour to refer to the twenty-fifth meeting of the Open-ended Working Group and the second Extraordinary Meeting of the Parties, and to related documentation.

The twenty-fifth meeting of the Open-ended Working Group will be held in Montreal, Canada, from 27 to 30 June 2005. In accordance with rules 4 and 13 of the rules of procedure and decision XVI/46 of the sixteenth Meeting of the Parties, the second Extraordinary Meeting of the Parties will be held for one day only, on 1 July 2005, immediately following the meeting of the Open-ended Working Group.

Registration of participants for both meetings will begin at 8 a.m. on 27 June 2005. The meeting of the Open-ended Working Group will begin at 10 a.m. on 27 June and the second Extraordinary Meeting of the Parties will begin at 10 a.m. on 1 July. The full address of the meeting venue is as follows:

International Civil Aviation Organization (ICAO) Building
999 University Street
Montreal, Quebec
Canada H3C 559
Tel: (+1 514) 954 8219
Fax: (+1 514) 954 6077

The provisional agenda and the annotated provisional agenda for the meeting of the Open-ended Working Group are enclosed with this letter. Other working documents for that meeting, including a note by the Secretariat, will be forwarded to the Parties in due course.

The one-day Extraordinary Meeting of the Parties will be devoted to the specific issues related to methyl bromide which were agreed by the Parties at their sixteenth Meeting. Those issues are outlined in the enclosed provisional agenda. Please find also enclosed a background document for the second Extraordinary Meeting of the Parties.

I have the honour to invite your Government to nominate representatives to participate in the aforementioned meetings. I would request your Government to kindly inform the Secretariat, at the address given below, at least four weeks before the meetings, of the name(s), title(s) and address(es) (including telephone, e-mail, and fax contacts if available) of the representative(s) nominated by

your Government. Your representative(s) may fill in the enclosed pre-registration form and return it to the Secretariat by 15 June 2005, or register through our web site (address given below).

Limited funds are available to assist the participation of representatives from developing countries and countries with economies in transition. Should your Government require such assistance, please inform the Secretariat before 15 May 2005 with the details of the participant to be assisted. Only one participant's travel for the two meetings, using the most appropriate economical fares and including United Nations daily subsistence allowance, will be covered for each country selected for assistance.

Please note that, under the rules of procedure which apply to the Extraordinary Meeting of the Parties, the credentials of representatives and the names of alternate representatives and advisers should be submitted to the Executive Secretary of the meeting, if possible, not later than the second session of the Meeting. Any later change in the composition of the delegation should also be submitted to the Executive Secretary. The credentials should be issued either by the Head of State or Government or by the Minister for Foreign Affairs, or, in the case of a regional economic integration organization, by the competent authority of that organization.

All communications relating to the meeting should be addressed to:

Mr. Marco González
Executive Secretary
Secretariat for the Vienna Convention
and the Montreal Protocol
United Nations Environment Programme
P.O. Box 30552 – 0 0100
Nairobi, Kenya

Telephone: (+254 20) 623885/623851
Fax: (+254 20) 624691/624692/624693
E-mail: Ozoneinfo@unep.org
Web: www.unep.org/ozone or www.unep.ch/ozone

Accept, Sir/Madam, the assurances of my highest consideration,



Marco González
Executive Secretary
Secretariat of the Vienna Convention
and the Montreal Protocol

Enclosures

Registration form

Provisional agenda of the meeting of the Open-ended Working Group

Annotated agenda of the meeting of the Open-ended Working Group

Agenda of the second Extraordinary Meeting of the Parties

Background document for the second Extraordinary Meeting of the Parties