



**United Nations
Environment
Programme**



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**Twenty-sixth meeting of the Open-ended Working Group
of the Parties to the Montreal Protocol
on Substances that Deplete the Ozone Layer
and associated meetings
Montreal, 3 to 6 July 2006**

INFORMATION NOTE FOR PARTICIPANTS

I. Venue

The Twenty-sixth Open-Ended Working Group (OEWG) of the Parties to the Montreal Protocol will be held in Montreal from 3 to 6 July 2006 at the following venue:

International Civil Aviation Organization (ICAO)
999 University Street (between Viger and St-Antoine streets)
Montreal, Quebec, Canada
Tel.: + 1 (514) 954-8219; Fax: + 1 (514) 954-6077

II. Registration and identification name badges

The registration for the meeting will take place at the lower atrium of the ICAO building and will start on Sunday, 2 July 2006, from 10 a.m. to 1 p.m. and from Monday, 3 July, through Thursday, 6 July, from 8 a.m.

Delegates are encouraged to pre-register on-line in the link that will be provided in the Secretariat's website (<http://ozone.unep.org>) as of 15 April 2006. Based on the received and duly completed pre-registration forms, name badges will be issued on site upon the presentation of a valid passport or an identification card with a photograph.

For security reasons, the display of name badges is mandatory for admission to the ICAO Conference Centre as well as to its meeting rooms. In addition, delegates are requested to have their valid passports and identification cards for entry into the ICAO Conference Centre.

III. Financial assistance to developing countries

Representatives of developing countries (Article 5 Parties) are invited to check the link to the notifications that will be posted as of 3 April in our website (<http://ozone.unep.org>). Limited funds are available to assist the participation of representatives from developing countries and countries with economies in transition Parties to the Protocol. Should your Government require such assistance, please submit your request to the Secretariat. In order to facilitate timely action on requests for funding, please make such requests by 15 May 2006, and include in the request the details of the participant to be assisted. Please note that only one participant's travel using the most appropriate economical fares and United Nations daily subsistence allowance may be covered for each country selected for assistance. For further enquiries regarding the financial assistance to be provided to one representative of your Government, please contact Ms. Ruth Batten (e-mail: ruth.batten@unep.org and fax Nos. 254 20 7624691, 7624692, 7624693)

IV. Opening of the meeting

The opening of the Twenty-sixth meeting of the Open-ended Working Group will take place at 10 a.m. on Monday, 3 July 2006 at the main plenary hall. The formal sessions of the meeting will be held daily from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m.

V. Pre-session meeting documents

All official pre-session documents will be mailed to the Parties and others in the official address list of the Ozone Secretariat. The documents may also be downloaded from the Ozone Secretariat website (<http://ozone.unep.org>). Delegates are kindly reminded to bring their own copies of the pre-session documents for the meeting.

VI. Visas for Canada

Please apply for your entry visas from the Canadian Embassy or Consulate nearest to you. Information on visa procedures, including a list of relevant Canadian embassies, high commissions and consulates abroad, is available on the website of the Canadian Citizenship and Immigration offices (<http://www.cic.gc.ca/english/offices/index.html>). Our letter of invitation should be included in your request for entry visa. It is not possible for the Canadian authorities to grant visas upon arrival.

The website of the Canadian Citizenship and Immigration offices also indicates that many people do not require a visa to visit Canada. These include:

- Citizens of Andorra, Antigua and Barbuda, Australia, Austria, Bahamas, Barbados, Belgium, Botswana, Brunei, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Israel (National Passport holders only), Italy, Japan, Liechtenstein, Luxembourg, Malta, Mexico, Monaco, Namibia, Netherlands, New Zealand, Norway, Papua New Guinea, Portugal, Republic of Korea, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, San Marino, Singapore, Solomon Islands, Spain, Swaziland, Sweden, Slovenia, Switzerland, United States of America, and Western Samoa;
- Persons lawfully admitted to the United States for permanent residence who are in possession of their alien registration card (Green card) or can provide other evidence of permanent residence.
- British citizens and British Overseas Citizens who are re-admissible to the United Kingdom;
- Citizens of British dependent territories who derive their citizenship through birth, descent, registration or naturalization in one of the British dependent territories of Anguilla, Bermuda, British Virgin Islands, Cayman Islands, Falkland Islands, Gibraltar, Montserrat, Pitcairn, St. Helena or the Turks and Caicos Islands;

- Persons holding a valid and subsisting Special Administrative Region passport issued by the Government of the Hong Kong Special Administrative Region of the People's Republic of China;
- Persons holding passports or travel documents issued by the Holy See.

VII. Hotel information

In Annex A you will find a list of hotels in the vicinity of the ICAO building. The rates for these hotels are preferential ICAO rates. Delegates are kindly reminded that they have to make their own hotel reservations and to quote ICAO reference. During summer, there is a higher demand for hotels and therefore it is advisable to proceed with your bookings as soon as possible.

VIII. Transportation from airport to downtown Montreal

Pierre Elliot Trudeau International Airport (former Dorval Airport) is located about 30 minutes from downtown Montreal. Taxis are available at the airport and there is a shuttle-bus service every 30 minutes.

The fares (in Canadian dollars) are as follows:

Shuttle-bus: \$13 (one way) and \$22.75 (round trip)

Taxi: \$35 (fixed rate for one way trip)

For more information on the schedule of the shuttle-bus, you could access the timetable by clicking this link: http://www.autobus.qc.ca/anglais/pops-up_an/mtl_dorval_an.html

IX. Services to delegates

Delegates may also have access to the internet for their e-mails, free of charge, at the upper atrium of the ICAO Conference Centre. The plenary hall in ICAO also provides wireless internet access.

X. Medical insurance

Participants travelling to Canada are strongly advised to obtain medical insurance before leaving their home country. The insurance should cover medical, hospital treatment, repatriation expenses and life insurance.

The Ozone Secretariat/UNEP will not assume responsibility for these services.

XI. Side events and promotional material

Requests for side events should be made completing the attached form (Annex B) and sent to the Secretariat by e-mail (ozoneinfo@unep.org) or by fax (254 20 76624691, 7624692, 7624693). Be aware that the cost incurred by the renting of equipment will be borne by the requesting Organization.

Delegations requiring display of promotional material and publications should ship them to:

International Civil Aviation Organization (ICAO)
999 University Street
Montreal, Quebec, H3C 5H7
Canada

The parcels should be arranged to arrive not earlier than 26 June to the attention of Mr. Mike Biao and indicating the reference to the 26th OEWG – UNEP-Ozone Secretariat. Please make the necessary arrangements as ICAO staff would not be in the position to deal with customs clearance or payments associated with it.

A message indicating contents of the shipment should be sent to the attention of Ms. Martha Leyva by e-mail (ozoneinfo@unep.org) or by fax (254 20 76624691/ 7624692/ 7624693).

XII. Weather and local time information

The average temperature in Montreal during the month of July is between 15°C to 26°C with 86.4 mm average precipitation (<http://www.weather.com>) . The standard time zone will be GMT -4 hours.

XIII. Exchange rates

The Canadian Dollar is the national currency in Canada. The current exchange rate is:

1 Euro = approximately Can \$1.3718

1 USA \$ = approximately Can \$1.1522

For an update on the exchange rate, you could access the following website: <http://www.x-rates.com>

LIST OF HOTELS IN DOWNTOWN MONTRÉAL
ICAO's PREFERENTIAL DAILY RATES
2006

	Hotel/Telephone/Fax	Addresses	Date Range				
			1 Jan - 30 Apr	1 May - 31 Oct	1 Nov - 31 Dec		
1	Best Western Europa +1 (514) 866-6492 / 861-4089	1240 Drummond Street (Peel Metro)	109.00	109.00	109.00		B
			1 Jan - 30 Apr	1 May - 31 Aug	Sep and Oct	Nov and Dec	
2	Bonaventure Hilton +1 (514) 878-2332 / 878-1442	900 de la Gauchetière West (Bonaventure Metro)	145.00	155.00	165.00	155.00	
3	Hôtel XIX ^e Siècle +1 (514) 985-0019 / 985-0059	262 Saint-Jacques Street	130.00	145.00		130.00	
4	Holiday Inn Select +1 (514) 878-9888 / 878-6341	99 Viger Street West (Place d'Armes Metro)	129.00	144.00		129.00	B
5	InterContinental Montreal +1 (514) 847-8525 / 847-8730	360 Saint-Antoine Street West	159.00	159.00		159.00	
				1 May - 15 Oct		16 Oct - 1 Dec	
6	Maritime Plaza +1 (514) 932-1411 / 932-0446	1155 Guy Street	129.00	139.00		129.00	B * \$5
7	St. Paul Hotel +1 (514) 380-2222 / 380-2200	355 McGill Street	165.00	185.00		165.00	B
8	Hôtel Nelligan +1 (514) 788-2040 / 788-2041	106 Saint-Paul Street West	160.00	160.00		160.00	B
				1 May - 16 Oct		17 Oct - 31 Dec	
9	Quality Hotel Downtown +1 (514) 849-1413 / 849-6564	3440 avenue du Parc	90.00	103.00		90.00	
10	Queen Elizabeth — Fairmont +1 (514) 861-3511 / 954-2256	900 René-Lévesque Blvd. West	149.00	179.00		159.00	
11	Delta Centre Ville +1 (514) 879-1370 / 879-1831	777 University Street	149.00	149.00		149.00	
			1 Jan - 16 Apr	17 Apr - 31 Oct			
12	Le Centre Sheraton Montreal +1 (514) 878-2000 / 878-3958	1201 René-Lévesque Blvd. West (Peel & Bonaventure Metro)	190.00	229.00		195.00	
13	Best Western — Ville-Marie Hotel and Suites +1 (514) 288-4141 / 288-3021	3407 Peel Street	99.00	125.00		99.00	
14	Hôtel Travelodge +1 (514) 874-9090 / 874-0907	50 René-Lévesque Blvd. West	69.00	89.00		69.00	B
			1 Jan - 13 Apr	14 Apr - 21 Oct		22 Oct - 31 Dec	
15	Ritz-Carlton Montreal +1 (514) 842-4212 / 842-3383	1228 Sherbrooke Street West	149.00	209.00		149.00	
			1 Jan - 31 Jun	1 Jul - 31 Oct			
16	Crowne Plaza Montreal Centre +1 (514) 842-8581 / 842-3365	505 Sherbrooke Street East (Sherbrooke Metro)	125.00	135.00		125.00	

B Breakfast

T Taxi vouchers included

* Extra charge for double occupancy

Rates will be offered only if reserved by the ICAO Travel Section (attention Ms. M. Bassily at mbassily@icao.int).

HOTELS IN DOWNTOWN MONTRÉAL, DAILY RATES

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	Hotel/Telephone/Fax	Addresses	Date Range			
			1 Jan - 30 Apr	1 May - 31 Oct	1 Nov - 31 Dec	
17	Holiday Inn — Midtown +1 (514) 842-6111 / 842-9381	420 Sherbrooke Street West	117.00	127.00	117.00	B
			1 Jan - 25 Feb	26 Feb - 29 Apr	30 Apr - 21 Oct	22 Oct - 31 Dec
18	W Montreal +1 (514) 395-3100 / 395-3150	901 Victoria Square	239.00	249.00	299.00	249.00
19	Delta Montréal +1 (514) 286-1986 / 284-4342	475 avenue Président-Kennedy	134.00	159.00	139.00	
			1 Jan - 23 Apr	24 Apr - 22 Oct	23 Oct - 31 Dec	
20	Sofitel Montréal +1 (514) 788-3042 / 788-2951	1155 Sherbrooke Street West	150.00	179.00	155.00	
21	Quality Inn Downtown +1 (514) 878-2711 / 878-0030	1214 Crescent Street	88.00	103.00	88.00	
22	Hôtel Place d'Armes +1 (514) 842.1887 / 842.6469	701 Côte de la Place d'Armes	160.00	160.00	160.00	B
23	Hyatt Regency Montréal +1 (514) 982-1234 / 285-1234	1255 Jeanne-Mance Street	149.00	169.00	149.00	
			1 Jan - 1 Apr	2 Apr - 28 Oct	29 Oct - 31 Dec	
24	Montreal Marriott Château Champlain +1 (514) 878-9000 / 878-6761	1050 de la Gauchetière West	139	159.00	142.00	#
25	Le Nouvel Hôtel +1 (514) 931-8841 / 931-3233	1740 René-Lévesque Blvd. West	137.00	137.00	137.00	B *\$10

B Breakfast

T Taxi vouchers included

* Extra charge for double occupancy

Rates will be offered only if reserved by the ICAO Travel Section (attention Ms. M. Bassily at mbassily@icao.int).

**APARTMENT HOTELS IN DOWNTOWN MONTRÉAL
2006**

	Hotel/Telephone/Fax	Addresses	No. of Nights	Date Range				
				1 Jan - 30 Apr	1 May - 31 Oct	1 Nov - 31 Dec		
A	L'Appartement +1 (514) 284-3634 / 287-1431	455 Sherbrooke Street West	1 – 6	102.00	118.00	105.00	B	
			7 – 29	94.00	101.00	96.00		
			30 plus	73.00	78.00	75.00		
B	La Tour Centre-Ville +1 (514) 866-8861 / 866-7257	400 René-Lévesque Blvd. West	1 – 6	78.00	86.00			
			7 – 29	70.00	78.00			
			30 plus	64.00	66.00			
C	Le Square Phillips Hôtel & Suites +1 (514) 393-1193 / 393-1192	1193 Place Phillips	1 – 6	119.00	140.00	123.00	B	
			7 – 29	109.00	124.00	113.00		
			30 plus	93.00	102.00	95.00		
D	Le Cantlie Suites +1 (514) 842-2000 / 844-0328	1110 Sherbrooke Street West (Peel Metro)		125.00	149.00	125.00	B, T	
E	Clarion Hotel & Suites +1 (514) 931-8861 / 931-7726	2100 de Maisonneuve Blvd. West	1 – 29	100.00	105.00	100.00		
			30 plus	69.00	79.00	69.00		
				1 Jan - 31 Mar	1 Apr - 15 May	16 May - 31 Oct	1 Nov - 31 Dec	
F	Marriott Residence Inn — Montreal Downtown +1 (514) 982-6064 / 844-8361	2045 Peel Street (Peel Metro)	1 – 4	126.00	134.00	168.00	B	
			5 – 11	120.00	129.00	159.00		
			12 – 29	111.00	119.00	147.00		
			30 plus	94.00	102.00	111.00		
G	La Tour Belvédère +1 (514) 935-9052 / 935-9532	2175 de Maisonneuve Blvd. West	1 – 6	94.00	94.00	94.00		
			7 – 29	82.00	82.00	82.00		
			30 plus	65.00	65.00	65.00		
				1 Jan - 28 Apr	29 Apr - 22 Jun	23 Jun - 28 Oct	29 Oct - 31 Dec	
H	Marriott SpringHill Suites Old Montreal +1 (514) 875-4333 / 875-4331	445 Saint-Jean-Baptiste Street		139.00	149.00	175.00	139.00	B
I	La Présidence +1 (514) 842-9988 / 842-9541	505 Sherbrooke Street East (Sherbrooke Metro)	1 – 6	109.00	129.00	115.00	B	
			7 – 29	99.00	119.00	105.00		
			30 plus	89.00	99.00	89.00		
J	Holiday Inn Express (Hôtel-Suites Le Faubourg) +1 (514) 448-7100 / 448-7101	155 René-Lévesque Blvd. East		114.00	134.00	114.00	B	

B Breakfast
T Taxi vouchers included