



United Nations Environment Programme

برنامج الأمم المتحدة للبيئة • 联合国环境规划署

PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT • PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

Our reference: MP/2100-98-03-1322

Date: 16 September 2003

Dear Sir/Madam,

In accordance with rule 6 of the rules of procedure for meetings of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, I am pleased to notify you that, pursuant to decision XIV/43 of the fourteenth Meeting of the Parties to the Montreal Protocol, the fifteenth Meeting of the Parties to the Montreal Protocol will be held at the seat of the Secretariat in Nairobi, Kenya, from 10-14 November 2003 at the following venue:

United Nations Office at Nairobi
United Nations Avenue, Gigiri
P.O. BOX 30552
Nairobi
Kenya
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The first three days of the Meeting, 10 to 12 November 2003, will be devoted to the preparatory segment of the fifteenth Meeting of the Parties to the Montreal Protocol, while the following two days, 13 and 14 November 2003, will be devoted to the high-level segment. The registration of delegates to the Meeting will start at 9.00 a.m. on 10 November 2003 and the Meeting will begin at 10.00 a.m. each day.

I am pleased to invite your Organization to participate in the above-mentioned Meeting. You may fill in the enclosed pre-registration form and return it to the Ozone Secretariat by 6 October 2003 or register through our web site at the address given below.

The provisional agenda and pre-registration forms for the Meeting are enclosed. The Meeting documents will be dispatched when ready, and will also be placed on the Ozone Secretariat's web site for downloading.

All communications relating to the Meeting should be addressed to:

Mr. Marco González
Executive Secretary
Secretariat for the Vienna Convention and the
the Montreal Protocol
United Nations Environment Programme
P.O. Box 30552
Nairobi, Kenya

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Yours sincerely,

Klaus Töpfer
Executive Director