



United Nations
Environment
– Programme



Distr.
GENERAL

UNEP/OzL.Pro.10/5
25 June 1998

ORIGINAL: ENGLISH

TENTH MEETING OF THE PARTIES TO
THE MONTREAL PROTOCOL ON
SUBSTANCES THAT DEplete
THE OZONE LAYER
Cairo, 23-25 November 1998

FINANCIAL REPORT ON THE TRUST FUNDS FOR THE VIENNA CONVENTION FOR
THE PROTECTION OF THE OZONE LAYER AND THE MONTREAL PROTOCOL
ON SUBSTANCES THAT DEplete THE OZONE LAYER FOR THE
BIENNIUM 1996-1997 AND EXPENDITURES FOR 1997,
AS COMPARED TO THE APPROVED BUDGETS

Report of the Secretariat

1. The Secretariat is circulating herewith the audited and certified financial report on the Trust Funds for the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on substances that Deplete the Ozone Layer for 1997.
2. The statements of actual expenditures for 1997, as compared to the approved budget for that year, are annexed to this financial report.
3. The activities of the Secretariat are financed by the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer, the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer and additional voluntary contributions from specific Governments. The total cost under the Trust Funds for the Montreal Protocol and the Vienna Convention in 1997 were \$2,852,645 and \$247,924 respectively. When the adjustments from previous years are taken into account, the total costs are reduced to \$2,712,851 and \$221,227. The following additional voluntary contributions were received: Austria - \$15,304, Canada - \$100,000, Denmark - \$3,000, European Commission - \$20,000, and Switzerland - \$30,000
4. In the present report, all references to dollars (\$) are to United States dollars.

Annex III

		Montreal Protocol			Vienna Convention			Counterpart Contributions
		w/m	Approved budget 97	Actual expenditures 97	w/m	Approved budget 97	Actual expenditures 97	Actual expenditures 97
10 PROJECT PERSONNEL COMPONENT								
1100 Project personnel								
1101	Executive Secretary (D-1) (Shared with the Vienna Convention, VC)	6	68,000.00	62,263.03	6	68,000.00	62,263.03	0.00
1102	Deputy Executive Secretary (P-5)	12	130,000.00	147,161.09	12	0.00	0.00	0.00
1103	Programme Officer (Law) (P-4)	12	98,000.00	88,730.53	12	0.00	0.00	0.00
1104	Programme Officer (Science) (P-4) (shared with VC)	6	66,000.00	77,161.25	6	66,000.00	77,161.25	0.00
1105	Administrative and Programme Management Officer (shared with VC) being paid by UNEP (P-3)	6	48,000.00	0.00	6	48,000.00	12,890.26	0.00
1199	Total		410,000.00	375,315.90		182,000.00	152,314.54	0.00
1200 Consultants								
1201	Assistance in data reporting, analysis, promotion of the Protocol and evaluation of the Financial Mechanism		26,250.00	22,998.63		0.00	0.00	0.00
1299	Total		26,250.00	22,998.63		0.00	0.00	0.00

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1300 Administrative support

1301	Administrative Assistant (G-7)	9,500.00	6,253.23	9,500.00	6,253.22	0.00
1302	Senior Secretary (G-6)	16,000.00	15,580.07	0.00	0.00	0.00
1303	Secretary (G-6) (paid by VC)	0.00	0.00	17,000.00	11,073.39	0.00
1304	Secretary (G-6)	8,500.00	6,465.77	8,500.00	6,465.77	0.00
1305	Secretary (G-6)	8,500.00	6,425.70	8,500.00	6,425.69	0.00
1306	Document Clerk (G-3)	8,000.00	5,801.53	0.00	0.00	0.00
1320	Temporary assistance	6,000.00	3,310.44	0.00	0.00	0.00
1321	CSC - MP Open-ended working group meetings	400,000.00	280,079.22	0.00	0.00	0.00
1322	CSC - MP Preparatory and Parties meetings (shared with VC every three years)	405,000.00	359,352.75	0.00	0.00	0.00
1323	CSC - MP Assessment panel meetings	68,000.00	56,203.98	0.00	0.00	0.00
1324	CSC - MP Bureau meetings	41,000.00	4,741.97	0.00	0.00	0.00
1325	CSC - Committee meetings	27,000.00	5,767.62	0.00	0.00	0.00
1326	CSC - MP Informal consultation meetings	11,000.00	0.00	0.00	0.00	0.00
1327	CSC - Ozone Research Manager's meeting	0.00	0.00	0.00	0.00	0.00
1399	Total	1,008,500.00	749,982.28	43,500.00	30,218.07	0.00

1600 Travel on Official Business

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1601	Staff travel on official business	102,000.00	102,000.00	15,000.00	0.00	0.00
1602	CGCS Staff travel on official business	20,000.00	9,520.07	0.00	0.00	0.00
1699	Total	122,000.00	111,520.07	15,000.00	0.00	0.00
1999	Component total	1,566,750.00	1,259,816.88	240,500.00	182,532.61	0.00

30 MEETING/PARTICIPATION COMPONENT

3300 Participation of developing countries

3301	Assessment panel meetings	500,000.00	364,897.26	0.00	0.00	0.00
3302	Preparatory and Parties Meetings	250,000.00	277,988.22	0.00	0.00	0.00
3303	Open-ended working group meetings	250,000.00	180,739.33	0.00	0.00	0.00
3304	Bureau meetings	30,000.00	26,131.85	0.00	0.00	0.00
3305	Committee meetings	60,000.00	106,052.92	0.00	0.00	0.00
3306	Counterpart contribution - Canada	0.00	0.00	0.00	0.00	100,000.00
3308	Counterpart contribution - Aerosols TOC	0.00	0.00	0.00	0.00	2,811.51
3311	Counterpart contribution - Austria	0.00	0.00	0.00	0.00	15,304.00
3312	Counterpart contribution - Switzerland	0.00	0.00	0.00	0.00	30,000.00
3319	Counterpart contribution - Norway	0.00	0.00	0.00	0.00	4,770.00
3320	Counterpart contribution - Denmark	0.00	0.00	0.00	0.00	3,000.00

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3321	Counterpart contribution - European Commission	0.00	0.00	0.00	0.00	20,000.00
3399	Total	1,090,000.00	955,809.58	0.00	0.00	175,885.51
3999	Component total	1,090,000.00	955,809.58	0.00	0.00	175,885.51

40 EQUIPMENT AND PREMISES COMPONENT

4100 Expendable equipment (items under \$1,500)

4101	Miscellaneous expendables (shared with VC)	25,000.00	20,377.73	6,000.00	2,831.17	0.00
4199	Total	25,000.00	20,377.73	6,000.00	2,831.17	0.00

4200 Non-expendable equipment

4201	Personal computers and accessories	5,000.00	4,998.29	0.00	0.00	0.00
4202	Portable computers	3,000.00	2,796.00	0.00	0.00	0.00
4203	Other office machines (server, fax, scanner, etc.)	5,500.00	0.00	6,000.00	1,939.00	0.00
4204	Photocopiers	28,000.00	29,034.00	0.00	0.00	0.00
4299	Total	41,500.00	36,828.29	6,000.00	1,939.00	0.00

4300 Premises rental

4301	Rental of office premises (shared with VC)	30,000.00	24,839.70	5,000.00	5,000.00	0.00
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4399	Total	30,000.00	24,839.70	5,000.00	5,000.00	0.00
4999	Component total	96,500.00	82,045.72	17,000.00	9,770.17	0.00
50 MISCELLANEOUS COMPONENT						
5100 Operation and maintenance of equipment						
5101	Maintenance of equipment and others (shared with VC)	12,000.00	1,259.71	5,000.00	0.00	0.00
5199	Total	12,000.00	1,259.71	5,000.00	0.00	0.00
5200 Reporting costs						
5201	Reporting	60,000.00	67,840.23	5,500.00	5,499.58	0.00
5202	Reporting (Technical Assessment Panels)	30,000.00	29,627.00	0.00	0.00	0.00
5299	Total	90,000.00	97,467.23	5,500.00	5,499.58	0.00
5300 Sundry						
5301	Communications	75,000.00	53,592.17	16,000.00	15,499.28	0.00
5302	Freight charges (documents)	73,000.00	59,663.18	6,000.00	6,000.00	0.00
5303	Training	25,000.00	1,369.73	3,000.00	100.57	0.00
5304	Others	0.00	0.00	0.00	0.00	0.00

5399	Total	173,000.00	114,625.08	25,000.00	21,599.85	0.00
5400 Hospitality						
5401	Hospitality	18,000.00	13,440.82	0.00	0.00	0.00
5499	Total	18,000.00	13,440.82	0.00	0.00	0.00
5999 Component total						
98 TOTAL DIRECT PROJECT COST		3,046,250.00	2,524,465.02	293,000.00	219,402.21	175,885.51
Programme Support Cost (13%)		396,013.00	328,180.00	38,090.00	28,522.00	0.00
Contingencies		100,000.00	0.00	30,000.00	0.00	0.00
99 GRAND TOTAL (inclusive of programme support costs)		3,542,263.00	2,852,645.02	361,090.00	247,924.21	175,885.51
