

Reference: OzL/MP-OEWG45/Workshop11

6 March 2023

**Invitation to (i) the forty-fifth meeting of the Open-ended Working Group of the Parties to the Montreal Protocol (to be held in Bangkok from 3 to 7 July 2023), and (ii) the workshop on strengthening effective implementation and enforcement of the Montreal Protocol (to be held in Bangkok on 2 July 2023)**

Sir/Madam,

I have the honour to invite your Government to nominate representatives to participate in:

- The forty-fifth meeting of the Open-ended Working Group of the Parties to the Montreal Protocol (OEWG45) to be held from 3 to 7 July 2023; and
- The workshop on strengthening effective implementation and enforcement of the Montreal Protocol organized pursuant to paragraph 4 (c) of decision XXXIV/8 to be held on 2 July 2023.

The meeting and the workshop will be held in person at the following venue:

United Nations Conference Centre  
United Nations Economic and Social Commission for Asia and the Pacific (ESCAP)  
Rajadamnern Nok Avenue, Bangkok 10200  
Thailand  
<https://www.unescap.org/uncc>

Live streaming of the plenary proceedings will be provided for viewing.

The advance version of the [provisional agenda](#) for the meeting can be accessed on the meeting portal. Other documents, including all language versions of the provisional agenda for the meeting and the concept note and provisional programme for the workshop, will be made available on the Secretariat's meeting portal: [OEWG45](#) and [WORKSHOP11](#). An information note for participants and a list of hotels are available on the meeting portal. Information on the Secretariat's Environmental Management System and on provisions to enhance accessibility to the United Nations Conference Centre of persons with limited physical mobility as well as for persons with visual, hearing and speech impairments are included in the information note.

Pre-registration is now open. Your Government is invited to nominate one or more representatives using the exclusive link in the email accompanying this letter.

Limited funds are available to assist the participation of parties operating under paragraph 1 of Article 5 of the Protocol (Article 5 parties). Should your Government require such assistance, please email the details of the representative to be assisted to the Secretariat ([mea-ozoneinfo@un.org](mailto:mea-ozoneinfo@un.org)) by **Friday, 12 May 2023**. The travel of only one participant, using the most appropriate and economical fare, including a daily subsistence allowance in accordance with United Nations travel policies and procedures, will be covered for each country selected for assistance. The selection will take into consideration regional and subregional balance, gender balance (with a view to increasing the participation of female delegates), the timeliness of the submission of the funding request as well as membership in the various Montreal Protocol bodies. Decisions on the provision of financial support will be communicated to participants by **22 May 2023**.

The Secretariat will be happy to assist any regional groups or other constituencies wishing to organize online consultations before the meetings. If you require assistance in this regard, please contact Ms. Stephanie Hay Smith ([stephanie.haysmith@un.org](mailto:stephanie.haysmith@un.org)).

I would like to remind parties wishing to submit proposals for any adjustments or amendments to the Protocol that, pursuant to paragraph 9 (b) of Article 2 of the Montreal Protocol and paragraph 2 of Article 9 of the Vienna Convention, such proposals must be received by the Secretariat at least six months prior to the Meeting of the Parties at which they are expected to be considered. The Thirty-Fifth Meeting of the Parties to the Montreal Protocol is scheduled to be held from 23 to 27 October 2023 in Nairobi, Kenya. The submission of proposals for adjustments or amendments prior to **23 April 2023** would ensure that the six-month legal requirement is met.

On behalf of the Secretariat, I look forward to welcoming you in Bangkok and working with you to achieve a successful outcome of our meetings.

Please accept, Sir/Madam, the assurances of my highest consideration.



Megumi Seki Nakamura  
Executive Secretary