

Reference: OzL/MP-OEWG47

10 March 2025

Invitation to the forty-seventh meeting of the Open-ended Working Group of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer (7–11 July 2025, Bangkok)

Sir/Madam,

I have the honour to invite your Government to participate in the forty-seventh meeting of the Open-ended Working Group of the Parties to the Montreal Protocol (OEWG47), to be held from 7 to 11 July 2025.

The meeting will be held in person at the following venue:

United Nations Conference Centre (UNCC)
United Nations Economic and Social Commission for Asia and the Pacific (ESCAP)
Rajadamnern Nok Avenue
Bangkok, Thailand
<https://www.unescap.org/uncc>

Live streaming of the plenary proceedings will be provided for viewing.

The provisional agenda for the meeting will be made available on the [OEWG47](#) meeting portal in all six United Nations official languages in due course. An [information note](#) for participants and the list of [recommended hotels](#) are available on the meeting portal. Information on the Secretariat's Environmental Management System and on provisions for enhancing access to the UNCC for persons with limited physical mobility as well as for persons with visual, hearing and/or speech impairments is included in the information note.

Registration for the meeting is now open. Your Government is encouraged to register its representatives using the exclusive link provided in the cover email well in advance of the start of the meeting, especially if the members of your delegation require a visa to travel to Thailand. Upon approval of the registration, each registered participant will receive a notification that should be included with the visa application to help the immigration authorities identify the purpose of the visit. Should any member of your delegation require Secretariat support in the visa application process, a request for such support should be submitted via <https://forms.office.com/e/udJ0bLMajj> at least 5 weeks prior to the meeting.

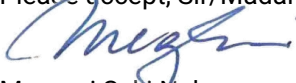
Limited funds are available to support the participation of parties operating under paragraph 1 of Article 5 of the Protocol (Article 5 parties) and of countries with economies in transition. Should your Government require such assistance, please submit an official request with the details of the representative being nominated for funding to the Secretariat (mea-ozoneinfo@un.org) by **Friday, 9 May 2025**. The request for funding must be signed by an official at a higher level than that of the person being nominated. Travel of only one participant, using the most appropriate and economical fare, including a daily subsistence allowance in accordance with United Nations travel policies and procedures, will be covered for each participant selected for assistance. The selection will take into consideration, among other factors, regional and subregional balance, gender balance (with a view to increasing the participation of female delegates), the timeliness of the submission of the funding request, and membership in the various Montreal Protocol bodies. Decisions regarding the provision of financial support will be communicated by **Friday, 23 May 2025**.

The Secretariat will be happy to assist any regional groups and other constituencies wishing to organize online consultations before the meetings. If you require assistance in this regard, please contact the Secretariat (Stephanie.Haysmith@un.org).

I would like to remind parties wishing to submit proposals for any amendments or adjustments to the Protocol that, pursuant to paragraph 2 of Article 9 of the Vienna Convention and paragraph 9 (b) of Article 2 of the Montreal Protocol, the text of any such proposals must be communicated to parties by the Secretariat at least six months before the meeting at which it is proposed for adoption. The Thirty-Seventh Meeting of the Parties to the Montreal Protocol is scheduled to be held from 3 to 7 November 2025. The submission of proposals for amendments or adjustments prior to **Friday, 2 May 2025** will ensure that the six-month legal requirement is met.

On behalf of the Secretariat, I look forward to welcoming you in Bangkok and working with you to achieve a successful outcome of our meetings.

Please accept, Sir/Madam, the assurances of my highest consideration.



Megumi Seki Nakamura
Executive Secretary