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**The Bureau of the Fifteenth Meeting of the
Parties to the Montreal Protocol on Substances
that Deplete the Ozone Layer**

First meeting

Montreal, 22 March 2004

Agenda item 6: adoption of the report*

**Report of the meeting of the Bureau of the Fifteenth Meeting of the
Parties to the Montreal Protocol on Substances that Deplete the Ozone
Layer**

Introduction

1. The Bureau of the Fifteenth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer met at the headquarters of the International Civil Aviation Organization (ICAO), Montreal, on 22 March 2004.

I. Opening of the meeting

2. The meeting was called to order at 10.15 a.m. on Monday, 22 March 2004 by the President, Mr. Hlavacek.

3. The meeting was attended by the following members of the Bureau, who had been elected to their posts by the Fifteenth Meeting of the Parties, held in Nairobi from 11 to 14 November 2003, or nominated by their Governments in accordance with rule 24 of the rules of procedure:

Mr. Jiri Hlavacek (Czech Republic)
Mr. Juan Tomas Filpo (Dominican Republic)
Mr. Bala M. Mande (Nigeria)
Ms. Claudia McMurray (United States of America)

4. A full list of participants is given in annex to the present report.

* UNEP/OzL.Pro.15/Bur.1/1.

II. Adoption of the agenda

5. The provisional agenda given in document UNEP/OzL.Pro.15/Bur.1/1 was adopted:
 1. Opening of the meeting.
 2. Adoption of the agenda.
 3. Action taken on the decisions of the Fifteenth Meeting of the Parties to the Montreal Protocol, held in Nairobi from 11 to 14 November 2003.
 4. Overview of the working documents prepared for the First Extraordinary Meeting of the Parties to the Montreal Protocol, to be held in Montreal from 24 to 26 March 2004.
 5. Other matters.
 6. Adoption of the report.
 7. Closure of the meeting.

III. Action taken on the decisions of the Fifteenth Meeting of the Parties to the Montreal Protocol, held in Nairobi from 11 to 14 November 2003

6. Attention was drawn to note by the Secretariat UNEP/OzL.Pro.15/Bur.1/2, which summarized the actions taken on decisions XV/54 and XV56 of the Parties at their Fifteenth Meeting.
7. Mr. Marco González (Executive Secretary, Ozone Secretariat) gave a further oral report on the actions taken, including on the special meeting of the Methyl Bromide Technical Options Committee (MBTOC), held from 10 to 12 February 2004 in Los Angeles, United States of America, to evaluate the “noted” category of critical-use nominations; on the special meeting of the Technology and Economic Assessment Panel (TEAP) which had followed on 13 and 14 February 2004, also in Los Angeles, and had produced the 2004 Supplementary Report of the TEAP on Critical Use Nominations dated 14 February 2004 that was distributed to the Parties for consideration at the forthcoming First Extraordinary Meeting of the Parties; on an informal consultation on methyl bromide held in Buenos Aires on 4 and 5 March 2004 to identify possible options for solutions to the various methyl-bromide-related issues on the agenda of the Extraordinary Meeting of the Parties; on the forthcoming open-ended informal consultation on methyl bromide to be convened, on the recommendation of the Buenos Aires informal consultation, on 23 March 2004 in Montreal; and on the organization of the Extraordinary Meeting to be held from 24 to 26 March 2004 in Montreal.
8. The Bureau took note of the information contained in document UNEP/OzL.Pro.15/Bur.1/2 and of the further information provided orally by Mr. González.

IV. Overview of the working documents prepared for the First Extraordinary Meeting of the Parties to the Montreal Protocol, to be held in Montreal from 24 to 26 March 2004

9. Ms. Megumi Seki (Senior Scientific Affairs Officer, Ozone Secretariat) introduced note by the Secretariat UNEP/OzL.Pro.15/Bur.1/3, which listed the documents prepared by the Secretariat for the First Extraordinary Meeting of the Parties. She drew attention also to the working and background documents listed therein. Also, the submission by Australia to the Fifteenth Meeting of the Parties on parameters for streamlined annual reporting in the context of the critical use exemption process, which had been before the Extraordinary Meeting of the Parties as document UNEP/OzL.Pro.15/CRP.13 and listed as such in document UNEP/OzL.Pro.15/Bur.1/3, had been revised and updated by the authors and would be before the Extraordinary Meeting of the Parties as document UNEP/OzL.Pro.ExMP/1/CRP.1.

10. The Bureau took note of the information contained in document UNEP/OzL.Pro.15/Bur.1/3 and of the further information provided by Ms. Seki.

V. Other matters

A. Open-ended informal consultation on methyl bromide (23 March 2004)

11. The President reported that he had held informal consultations with regional representatives and intended to propose that the open-ended informal consultation to be convened on 23 March 2004 should be co-chaired by Mr. Jukka Uosukainen (Finland) and Mr. Oladapo Afolabi [(Nigeria).

B. Extraordinary Meeting of the Parties

12. The President announced that he intended to propose to the Extraordinary Meeting of the Parties that it should establish an open-ended contact group or working group to look into the modalities of MBTOC operations if the issue was not completed during the Extraordinary Meeting. The group could meet during the period after the Extraordinary Meeting and before the twenty-fourth meeting of the Open-ended Working Group, in July, with a view to making recommendations to the Open-ended Working Group for further consideration by the Sixteenth Meeting of the Parties, in November in Prague. The President requested the members of the Bureau to make proposals as to whether the group should have one chair or two co-chairs and to put forward names for the post or posts.

13. Mr. Mande proposed that there should be two co-chairs for such a working group. Ms. McMurray put forward Mr. Pierre Pinault of Canada as one of the co-chairs given his experience and knowledge of the issues.

14. Mr. Filpo (Dominican Republic) stressed the need for interpretation at meetings of the proposed contact or working group, and at other such meetings, to enable effective participation, and in that connection emphasized the need to reach agreement on all the items on the agenda of the Extraordinary Meeting of the Parties.

15. Mr. Afolabi (Nigeria) also supported the idea of establishing a contact or working group or groups, not only on the modalities of MBTOC operations, however, but also on other issues on the agenda of the Extraordinary Meeting of the Parties. In addition, he suggested that contact groups should be established as soon as possible on the first day of the Meeting, and the chairs of the groups should meet immediately thereafter to delineate the various responsibilities and issues, since there were considerable overlaps in the issues to be discussed under the various agenda items.

16. The President took note of the recommendations by the members of the Bureau.

C. Credentials

17. The President informed the Bureau that it would meet on Thursday, 25 March to consider the credentials of participants in the Extraordinary Meeting of the Parties.

VI. Adoption of the report

18. The President announced that the report would be drafted by the Secretariat and circulated to the participants for their approval within the next few days.

VII. Closure of the meeting

19. The President closed the meeting at 11 a.m.

Annex

List of participants

First meeting of the bureau of the Fifteenth Meeting of the Parties to the Montreal Protocol 22 March 2004, Montreal

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