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FOURTH MEETING OF THE PARTIES TO
THE MONTREAL PROTOCOL ON
SUBSTANCES THAT DEplete
THE OZONE LAYER

Copenhagen, 23-25 November 1992

**FINANCIAL REPORTS ON THE TRUST FUND FOR THE MONTREAL PROTOCOL ON SUBSTANCES
THAT DEplete THE OZONE LAYER AND ON THE INTERIM SECRETARIAT
FOR THE VIENNA CONVENTION AND ITS MONTREAL PROTOCOL**

Summary

The present report provides the financial reports of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer and the Interim Secretariat for the Vienna Convention and its Montreal Protocol, in response to decision III/21 of the Third Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, held in Nairobi on 19-21 June 1991 (UNEP/Oz1.Pro.3/11). According to paragraphs (a) and (c) of the decision, the Secretariat is to submit to all the Parties, as soon as possible, certified and audited accounts of the Trust Fund for the expenditures under the Fund for the year 1990 and subsequent years, prior to regular meetings of the Parties. Paragraph (b) of the decision requested the Secretariat to submit to the Parties the certified and audited accounts for the Interim Secretariat. The financial statements presented in the present report are expressed in United States dollars.

**ACCOUNTS FOR THE INTERIM SECRETARIAT FOR THE VIENNA CONVENTION
AND ITS MONTREAL PROTOCOL**

1. The Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, by their decision III/21 paragraph (b) of the Third Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, requested the Secretariat to submit to all Parties, as soon as possible, certified and audited accounts of the Interim Secretariat. It should be noted that before the coming into operation, in 1990, of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer and the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer, secretariat activities were carried out by UNEP using \$483,219 from the UNEP Environment Fund and \$626,943 from counterpart contributions provided by a number of individual Governments. In 1991, the project under which the Interim Secretariat was financed was closed and the balance of counterpart funds amounting to \$57,129 was transferred to the current Secretariat project.
2. The accounts for the Interim Secretariat have been audited together with all the other accounts of UNEP and Annex I provides an extract of the Interim Secretariat accounts covering the period 1988 to 1991, during which the Interim Secretariat's project existed. The auditors' report did not make any observation on the accounts of Interim Secretariat which the Secretariat would have to bring to the attention of the Parties.

1990 MONTREAL PROTOCOL TRUST FUND ACCOUNTS

3. Paragraphs (a) and (c) of decision III/21 of the Third Meeting of the Parties to the Montreal Protocol requested the Secretariat to submit to the Parties the certified and audited accounts of the Trust Fund for the Montreal Protocol for the financial year 1990 and also for the subsequent years.

4. The Secretariat's 1990 expenditures amounted to \$2,218,620, broken down by sources as follows:

All figures in US dollars

SOURCE OF FUNDING	EXPENDITURE	SUPPORT COSTS	TOTAL EXPENDITURE
Montreal Protocol Trust Fund	828 954	107 764	936 718
Vienna Convention Trust Fund	27 192	3 535	30 727
Counterpart Contribution	484 932	0	484 932
UNEP's Environment Fund	201 262	0	201 262
Finnish Trust Fund	676 280	87 916	764 196
GRAND TOTAL	2 218 620	199 215	2 417 835

5. Annex II to the present report sets out the certified accounts for the Trust Fund for the financial year 1990, which have been extracted from the audited UNEP accounts. The auditors did not make any observations which the Secretariat would have to bring to the attention of the Parties.

1991 MONTREAL PROTOCOL TRUST FUND ACCOUNTS

6. In accordance with decision III/21 (c) of the Third Meeting of the Parties to the Montreal Protocol, held in Nairobi from 19-21 June 1991, whereby the Secretariat was instructed to submit certified and audited accounts for all the years prior to regular meetings of the Parties, the certified accounts for 1991, extracted from the audited accounts, are presented as Annex III. Annex IV presents the complete 1990-1991 biennium financial statements.

7. The Secretariat's 1991 expenditures, by the various sources of funding, are as follows:

All figures in US dollars

SOURCE OF FUNDING	EXPENDITURE	SUPPORT COSTS	TOTAL EXPENDITURE
Montreal Protocol Trust Fund	1 608 974	209 166	1 818 140
Vienna Convention Trust Fund	534 477	69 482	603 959
Counterpart Contributions(*)	155 527	0	155 527
UNEP's Environment Fund	211 326	0	211 326
Finnish Trust Fund	0	0	0
GRAND TOTAL	2 087 652	278 648	2 366 300

(*) Includes \$100,000 from the United Kingdom and the balance brought forward from the Interim Secretariat project. These counterpart contribution funds were used to support participation of developing countries in meetings of the Assessment Panels.

8. As detailed in Annex V, the Trust Fund's expenditures for 1991 were kept at \$1,818,140, as compared to the approved budget of \$2,423,000 for the year. The major savings are due to the postponement of one meeting of the Open-ended Working Group until 1992 and printing of the reports of the Assessment Panels. The over-budget expenditures recorded are due to:

- The repayment of money previously borrowed from the UNEP Fund (line 1398);
- Rental and maintenance of office premises (lines 4301 and 5102);
- Underestimated freight charges (line 5302); and
- Photocopier needs resulting from increased report reproduction requirements.

ANNEX I

PROJECT CP/FP/9101-89-83 (2878)(*) - SUPPORT TO THE INTERIM SECRETARIAT
FOR THE IMPLEMENTATION OF THE VIENNA CONVENTION FOR THE
PROTECTION OF OZONE LAYER AND THE MONTREAL PROTOCOL
ON SUBSTANCES THAT DEplete THE OZONE LAYER

A. STATEMENT OF INCOME AND EXPENDITURE
FOR THE PERIOD 1988 - 1991
ENDED 31 DECEMBER 1991
(IN US DOLLARS)

Description	Counterpart	UNEP Fund	Total
Income(**)	724 264	483 219	1 207 483
Expenditure			
Consultants	6 155	8 674	14 829
Conference servicing costs	324 512	337 762	662 274
Travel	47 065	15 337	62 402
Contractual services	72 745	0	72 745
Meetings and conferences	173 049	89 957	263 006
Acquisitions	0	11 979	11 979
Reporting costs	0	12 486	12 486
Sundry	673	5 408	6 081
Hospitality	2 744	1 616	4 360
Total expenditure	626 943	483 219	1 110 162
Excess of income over expenditure(***)	97 321	0	97 321

Certified correct

N. GOPALRATNAM
Chief
FINANCE AND BUDGET SECTION

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- NB: (*) CP/2105-89-03 includes CP/2105-89-01 (2878) and the other accounts are FP/2105-89-83 and FP/8201-89-83.
- (**) The details of the counterpart contributions are presented in subsection B of the present annex.
- (***) Of this (i) \$55,529 was, in 1991, transferred to the current Secretariat project and an additional \$1,600 credit which accrued later in the project will also be transferred to the same project; and (ii) \$40,192 was utilized by the project "Meetings of the ad hoc Working Group of Legal and Technical Experts for the Elaboration of the Global Framework Convention on the Protection of the Ozone Layer."

**B. CONTRIBUTIONS TO PROJECT CP/2105-89-83 (2878) - SUPPORT TO THE
INTERIM SECRETARIAT FOR THE IMPLEMENTATION OF THE VIENNA
CONVENTION FOR THE PROTECTION OF THE OZONE LAYER
AND THE MONTREAL PROTOCOL ON SUBSTANCES THAT
DEplete THE OZONE LAYER FOR
THE PERIOD 1988-1991**

DONOR	US DOLLARS
Australia	30 000
Belgium	15 000
Canada	30 770
Denmark	47 500
Finland	288 969
France	15 000
Germany	16 043
Kenya	10 000
Maldives	2 000
Malta	20 000
Mexico	10 083
Netherlands	25 335
Netherlands	15 000
New Zealand	37 374
Norway	15 000
Portugal	15 000
Sweden	4 390
Switzerland	80 000
United Kingdom	42 000
United States of America	4 800
E.I. Du Pont de Nemous	

TOTAL	724 264

ANNEX II

TRUST FUND FOR THE MONTREAL PROTOCOL ON THE SUBSTANCES
THAT DEplete THE OZONE LAYER

I. STATEMENT OF INCOME AND EXPENDITURE FOR THE FIRST
YEAR OF THE BIENNIUM 1990-1991 ENDED
31 DECEMBER 1990
(IN US DOLLARS)

INCOME	
Paid contributions	946 266
Unpaid contributions	1 497 546
Interest	34 124
TOTAL INCOME	2 477 936
EXPENDITURE	
Staff and other personnel costs	598 862
Travel	104 029
Consultants	26 391
Meetings and conferences	18 678
Acquisitions	6 908
Operating expenses	49 683
Sundry	24 403
Programme support costs	107 764
TOTAL EXPENDITURE	936 718
EXCESS OF INCOME OVER EXPENDITURE(*)	1 541 218

II. STATEMENT OF ASSETS AND LIABILITIES FOR THE FIRST YEAR
OF THE BIENNIUM 1990-1991 AS AT 31 DECEMBER 1990

ASSETS	
Cash at banks	470 136
Unpaid pledges	3 926 809
Accrued interest	4 605
TOTAL ASSETS	4 401 550
LIABILITIES	
Accounts payable	42 089
Unliquidated obligations	68 518
Deferred contributions	2 429 263
Due to Fund of UNEP	319 404
TOTAL LIABILITIES	2 859 274
FUND BALANCE	
Balance available as at 01 January 1990	1 058
Add: Excess of income over expenditure(*)	1 541 218
BALANCE AVAILABLE AT 31 DECEMBER 1990	1 542 276
TOTAL LIABILITIES AND FUND BALANCE	4 401 550

Certified correct

N. GOPALRATNAM
Chief
FINANCE AND BUDGET SECTION

NB: (*) Of the \$1,541,218 excess income over expenditure, \$1,497,546 was represented by unpaid contributions.

ANNEX III

**TRUST FUND FOR THE MONTREAL PROTOCOL ON THE SUBSTANCES
THAT DEplete THE OZONE LAYER**

**I. STATEMENT OF INCOME AND EXPENDITURE FOR THE SECOND YEAR OF
THE BIENNIUM 1990-1991 ENDED 31 DECEMBER 1991
(IN US DOLLARS)**

INCOME	
Paid contributions	1 889 349
Unpaid contributions	624 052
Interest	91 031
TOTAL INCOME	2 604 432
EXPENDITURE	
Staff and other personnel costs	866 096
Travel	46 107
Consultants	57 258
Meetings and conferences	482 401
Rentals	16 440
Acquisitions	37 024
Operating expenses	(33 039)
Reporting costs	13 990
Sundry	92 533
Hospitality	50 164
Programme support costs	209 167
TOTAL EXPENDITURE	1 818 141
EXCESS OF INCOME OVER EXPENDITURE (*)	786 291

**II. STATEMENT OF ASSETS AND LIABILITIES FOR THE SECOND YEAR OF
THE BIENNIUM 1990-1991 AS AT 31 DECEMBER 1991**

ASSETS	
Cash at banks	1 469 031
Unpaid pledges	1 230 369
Accrued interest	4 566
Due from Fund of UNEP	103 782
Accounts receivable	19 589
TOTAL ASSETS	2 827 337
LIABILITIES	
Accounts payable	55 588
Unliquidated obligations	443 182
TOTAL LIABILITIES	498 770
FUND BALANCE	
Balance available as at 01 January 1991	1 542 276
Add: Excess of income over expenditure(*)	786 291
BALANCE AVAILABLE AT 31 DECEMBER 1991	2 328 567
TOTAL LIABILITIES AND FUND BALANCE	2 827 337

Certified correct

N. GOPALRATNAM
Chief
FINANCE AND BUDGET SECTION

NB: (*) Of the \$786,291 excess income over expenditure, \$624,052 was represented by unpaid contributions.

ANNEX IV

TRUST FUND FOR THE MONTREAL PROTOCOL ON THE SUBSTANCES
THAT DEplete THE OZONE LAYER

I. STATEMENT OF INCOME AND EXPENDITURE FOR THE
BIENNIUM 1990-1991 ENDED 31 DECEMBER 1991
(IN US DOLLARS)

INCOME	
Paid contributions	3 726 844
Unpaid contributions	1 230 369
Interest	125 155
TOTAL INCOME	5 082 368
EXPENDITURE	
Staff and other personnel costs	1 464 958
Travel	150 136
Consultants	83 649
Meetings and conferences	501 079
Rentals	16 440
Acquisitions	43 932
Operating expenses	16 644
Reporting costs	13 990
Sundry	116 936
Hospitality	30 164
Programme support costs	316 931
TOTAL EXPENDITURE	2 754 859
EXCESS OF INCOME OVER EXPENDITURE(*)	2 327 509

II. STATEMENT OF ASSETS AND LIABILITIES FOR THE
BIENNIUM 1990-1991 AS AT 31 DECEMBER 1991

ASSETS	
Cash at banks	1 469 031
Unpaid pledges	1 230 369
Accrued interest	4 566
Due from Fund of UNEP	103 782
Accounts receivable	19 589
TOTAL ASSETS	2 827 337
LIABILITIES	
Accounts payable	55 588
Unliquidated obligations	443 182
TOTAL LIABILITIES	498 770
FUND BALANCE	
Balance available as at 01 January 1990	1 058
Add: Excess of income over expenditure(*)	2 327 509
BALANCE AVAILABLE AT 31 DECEMBER 1991	2 328 567
TOTAL LIABILITIES AND FUND BALANCE	2 827 337

Certified correct

N. GOPALRATNAM
Chief

FINANCE AND BUDGET SECTION

NB:(*) Of the \$2,327,509 excess income over expenditure, \$1,230,369 was represented by unpaid contributions.

ANNEX V

TRUST FUND FOR THE MONTREAL PROTOCOL ON THE SUBSTANCES THAT DEplete THE OZONE LAYER
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EXPENDITURES FOR THE FINANCIAL YEAR 1991
COMPARED WITH THE APPROVED BUDGET
(US DOLLARS)

	w/m	APPROVED	EXPENDITURE	DIFFERENCE
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		US \$	US \$	US \$
10 PROJECT PERSONNEL COMPONENT				
1100 Project personnel (Title & Grade)				
1101 Secretary (Coordinator) (D-1)*	4.5	45 000	37 103	7 897
1102 Deputy Secretary (Lawyer) (P-4/5)	0	0	0	0
1103 Programme Officer (Lawyer) (P-3)	5	41 000	25 538	15 462
1104 Programme Officer (Scientist) (P-3/4)*	3	19 000	26 055	(7 055)
1105 Administrative Officer (P-2/3)*	5.5	32 080	25 619	6 461
1199 Subtotal		137 080	114 315	22 765
1200 Consultants				
1201 Assistance in data reporting		80 000	57 258	22 742
1299 Subtotal		80 000	57 258	22 742
1300 Administrative support (Title & Grade)				
1301 Administrative Assistant (G-7)*	6	6 500	3 158	3 342
1302 Senior Secretary (G-6)	12	12 000	8 679	3 321
1320 Temporary assistance		5 000	8 024	(3 024)
1321 CSC - 3rd Meeting of the Parties		170 000	151 835	18 165
1322 CSC - Prep Meeting for Parties Meeting		145 000	156 014	(11 014)
1323 CSC - WG Meetings (3)		420 000	166 575	253 425
1324 CSC - Meetings of the Bureau (2)		65 000	43 099	21 901
1325 CSC - Meetings of the assessment panels		24 000	8 312	15 688
1326 CSC - Meetings of the Committees (3)		30 000	11 302	18 698
1398 Prior year's adjustments		0	194 784	(194 784)
1399 Subtotal		877 500	751 781	125 719
1600 Travel on official business				
1601 Travel & subsistence (Secretariat staff)		60 000	39 671	20 329
1602 Travel & subsistence (UNEP Conf. Services Staff)		20 000	6 436	13 564
1699 Subtotal		80 000	46 107	33 893
1999 Component total		1 174 580	969 462	205 118
30 MEETING COMPONENT				
(MP=MONTREAL PROTOCOL; VC=VIENNA CONVENTION)				
3300 Meetings/conferences, etc.				
(DC=DEVELOPING COUNTRIES)				
3301 Participants (DC) to 3rd Meeting of Parties (shared with 3 other MP and VC meetings)		90 000	65 478	24 522
3302 Participants (DC) to Preparatory Meeting (shared with 3 other MP and VC meetings)		43 000	28 775	14 226
3303 Participants (DC) to WG Meetings (3)		180 000	134 610	45 390
3304 Participants (DC) to Bureau Meetings (2)		16 000	1 150	14 850
3305 Participants (DC) to Meetings of the Assessment Panels		240 000	246 904	(6 904)
3306 Participants (DC) to Committee Meetings		40 000	3 926	36 074
3398 Prior year's adjustments		0	1 559	(1 559)
3399 Subtotal		609 000	482 401	126 599
3999 Component total		609 000	482 401	126 599

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	w/m ---	APPROVED -----	EXPENDITURE -----	DIFFERENCE -----
	US \$	US \$	US \$	US\$
40 EQUIPMENT AND PREMISES COMPONENT				
4100 Expendable equipment (item under \$500)				
4101 Miscellaneous expendables		5 000	3 151	1 849
4199 Subtotal		5 000	3 151	1 849
4200 Non-expendable equipment				
4201 Personal computers (4)		8 000	10 297	(2 297)
4202 Photocopiers (2)		10 000	22 788	(12 788)
4203 Telefax machine (1)		3 000	599	2 401
4204 Portable computers (3)		10 000	3 340	6 660
4299 Subtotal		31,000	37 024	(6 024)
4300 Rental of premises				
4301 Rental of office premises		0	16 440	(16 440)
4399 Subtotal		0	16 440	(16 440)
4999 Component total		36 000	56 615	(20 615)
50 MISCELLANEOUS COMPONENT				
5100 Operation and maintenance of equipment				
5101 Maintenance of equipment		2 000	(87)	2 087
5102 Office premises maintenance		0	13 580	(13 580)
5199 Subtotal		2 000	13 493	(11 493)
5200 Reporting costs				
5201 Reporting (general)		30 000	13 990	16 010
5202 Reporting (Assessment Panels)		135 000	0	135 000
5299 Subtotal		165 000	13 990	151 010
5300 Sundry				
5301 Communications		15 000	8 924	6 076
5302 Freight charges (shipment of documents)		10 000	57 377	(47 377)
5303 Others		5 000	952	4 048
5399 Subtotal		30 000	67 253	(37 253)

	w/m	APPROVED	EXPENDITURE	DIFFERENCE
	---	-----	-----	-----
5400 Hospitality				
5401 Hospitality		15 000	5 760	9 240
5499 Subtotal		15 000	5 760	9 240
5999 Component total		212 000	100 496	111 504

99 SUBTOTAL		2 031 580	1 608 974	422 606

Contingencies		112 668	0	112 668
Programme support costs (13%)		278 752	209 167	69 586

GRAND TOTAL		2 423 000	1 818 140	604 860
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NB (*) The posts are shared equally between the Montreal Protocol Trust Fund and the Vienna Convention Trust Fund.
