



United Nations
Environment
Programme



Distr.
GENERAL

UNEP/OzL.Conv.4/Inf.1-
UNEP/OzL.Pro.8/Inf.1
6 September 1996

ORIGINAL: ENGLISH

CONFERENCE OF THE PARTIES TO THE
VIENNA CONVENTION FOR THE
PROTECTION OF THE OZONE
LAYER

Fourth meeting
San José, 25 November 1996

EIGHTH MEETING OF THE PARTIES
TO THE MONTREAL PROTOCOL ON
SUBSTANCES THAT DEplete THE
OZONE LAYER
San José, 25-27 November 1996

ORGANIZATION OF WORK DURING THE OZONE MEETINGS IN
COSTA RICA (19 - 27 NOVEMBER 1996)

Note by the Secretariat

1. The Preparatory Meetings for the fourth meeting of the Conference of the Parties to the Vienna Convention and the Eighth Meeting of the Parties to the Montreal Protocol will be held from 19 to 22 November 1996. The Conference of the Parties and the Meeting of the Parties, at ministerial level, will take place from 25 to 27 November 1996.
2. The Bureaux of the third meeting of the Conference of the Parties and the Seventh Meeting of the Parties met jointly in Geneva on 30 August 1996 and recommended the following organization of work.
3. The Preparatory Meeting will begin at 10 a.m. on Tuesday, 19 November as the Preparatory Meeting for the fourth meeting of the Conference of the Parties to the Vienna Convention, under the chairmanship of Thailand, the President of the third meeting of the Conference of the Parties and deal with the agenda and the draft decisions of the Fourth Conference of the Parties to the Vienna Convention. The agenda item on the budget for the Trust Fund for the Vienna Convention will be taken up later during the meeting, in conjunction with the discussion on the budget for the Montreal Protocol Trust Fund.
4. Immediately after the completion of the preparatory work for the fourth meeting of the Conference of the Parties to the Vienna Convention, with the exception of the item on the Trust Fund budget referred to above, the meeting, with Ms. C. Fearnley (New Zealand) and Mr. S. Seebaluck (Mauritius) serving as Co-Chairs, will take up the work relating to the continuation of

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the discussions in the Open-ended Working Group, as well as the agenda of the Preparatory Meeting for the Eighth Meeting of the Parties to the Montreal Protocol.

5. The fourth meeting of the Conference of the Parties to the Vienna Convention and the Eighth Meeting of the Parties to Montreal Protocol will start with a joint opening ceremony. A statement by the representative of the Government of Costa Rica at the start of the meeting will be followed by statements by the Executive Director of the United Nations Environment Programme (UNEP) and the Secretary General of the World Meteorological Organization (WMO). The outgoing President of the Conference of the Parties to the Vienna Convention will then address the Conference of the Parties, followed by the outgoing President of the Meeting of the Parties to the Montreal Protocol, who will address the Eighth Meeting of the Parties.

6. The meeting will then elect first the Bureau for the fourth meeting of the Conference of the Parties to the Vienna Convention and, then, the Bureau for the Eighth Meeting of the Parties to the Montreal Protocol.

7. Presided over by the President of the fourth meeting of the Conference of the Parties, the meeting will then move to the adoption of the agenda and the organization of the work for the Conference of the Parties and consider the recommendations of its Preparatory Meeting. There will be no formal statements at this stage. After the Conference of the Parties has adopted its decisions, the meeting will reconstitute itself as the Eighth Meeting of the Parties to the Montreal Protocol, with the President of that Meeting taking the chair.

8. The Eighth Meeting of the Parties will then proceed to adopt its agenda and organize the work, which will be followed by statements by heads of delegation. After the last statements, the Meeting will consider the recommendations of its Preparatory Meeting/Open-ended Working Group of the Parties to the Montreal Protocol. The Bureaux of the Fourth Conference of the Parties and the Eighth Meeting of the Parties will meanwhile consider, at a joint meeting, the credentials of representatives and report back to the meeting.

9. Lastly, the meeting, presided over by the President of the body concerned, will consider and adopt the draft reports of the fourth meeting of the Conference of the Parties and the Eighth Meeting of the Parties.

10. In order to accommodate a very crowded agenda, it has been the practice in the past for the statements by heads of delegation to be as brief as possible. The order in which time will be allocated to the statements made by the heads of delegation will depend on the order the requests are received, the need for equitable allocation of time among speakers from different regions and the discretion of the President of the Bureau. Statements by Ministers will be given precedence.
