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**Bureau of the Twenty-Ninth Meeting of the Parties
to the Montreal Protocol on Substances that Deplete
the Ozone Layer
First meeting
Quito, 4 November 2018**

**Report of the meeting of the Bureau of the Twenty-Ninth
Meeting of the Parties to the Montreal Protocol on Substances
that Deplete the Ozone Layer**

I. Opening of the meeting

1. The meeting of the Bureau of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer was held at the Quorum Quito Conference Centre, Quito, on 4 November 2018.
2. The meeting was opened at 4.15 p.m. by the President of the Bureau, Mr. Yaqoub Almatouq (Kuwait).
3. The meeting was attended by the following Bureau members:
President: Mr. Yaqoub Almatouq, Kuwait (Asia-Pacific States)
Vice-Presidents: Ms. Azra Rogovic-Grubic, Bosnia and Herzegovina (Eastern European States)
Ms. Patricia Soares Leite, Brazil (Latin American and Caribbean States)
Ms. Lauren Stowe, United States of America (Western European and other States)
Rapporteur: Mr. Samuel Paré, Burkina Faso (African States)
4. The full list of participants is set out in the annex to the present report.

II. Adoption of the agenda

5. The provisional agenda for the meeting, set out in document UNEP/OzL.Pro.29/Bur.1/1, was adopted as follows:
 1. Opening of the meeting.
 2. Adoption of the agenda.
 3. Work to date on the implementation of the decisions of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol.
 4. Review of the agenda, presentation of a road map for the conduct of the meeting and overview of the working documents prepared for the Thirtieth Meeting of the Parties to the Montreal Protocol.
 5. Other matters.

6. Adoption of the report.
7. Closure of the meeting.

III. Work to date on the implementation of the decisions of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol

6. Introducing the item, the representative of the Ozone Secretariat drew attention to the note by the Secretariat on work to date on the implementation of the decisions of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol and on the review of the agenda, the presentation of a road map and an overview of the working documents prepared for the Thirtieth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.29/Bur.1/2). He highlighted key aspects of activities undertaken in response to the 25 decisions adopted by the Twenty-Ninth Meeting of the Parties to the Montreal Protocol, as presented in the annex to the note. He praised the efforts made to implement the decisions, noting, in particular, the growth in the number of parties to the Kigali Amendment to the Montreal Protocol in the wake of decision XXIX/3, in which parties had been urged to consider ratifying the Amendment. Of the four earlier amendments to the Protocol, none had attracted the minimum requisite number of parties to enable them to enter into force on the dates prescribed in those amendments. Only the Kigali Amendment had garnered the required number of parties ahead of its expected entry into force, which would take place on 1 January 2019. He concluded by stressing that one of the strengths of the Montreal Protocol was the implementation of and compliance with the decisions adopted by the parties.

7. The Bureau took note of the information provided.

IV. Review of the agenda, presentation of a road map for the conduct of the meeting and overview of the working documents prepared for the Thirtieth Meeting of the Parties to the Montreal Protocol

8. Welcoming participants to the meeting, Ms. Tina Birmpili, Executive Secretary of the Ozone Secretariat, said that the upcoming Thirtieth Meeting of the Parties would be a challenging week, with a very busy agenda and representatives of over 150 parties in attendance. She drew attention to the list of documents that had been prepared for the Thirtieth Meeting of the Parties (UNEP/OzL.Pro.30/INF/8), noting that the documents fell into three groups: working documents, information documents and background documents. In the last category, she drew particular attention to the executive summary of the quadrennial report of the Scientific Assessment Panel, which presented the key findings of the *Scientific Assessment of Ozone Depletion: 2018*. Also of importance were information documents on activities related to requests by parties, specifically those on a tabular overview of safety standards for refrigeration, air-conditioning, and heat-pump systems and appliances (UNEP/OzL.Pro.30/INF/3) and on designated Harmonized System codes for the most commonly traded fluorinated substitutes for hydrochlorofluorocarbons and chlorofluorocarbons (UNEP/OzL.Pro.30/INF/7). She also highlighted issues that required a common approach by United Nations entities, including the Environment Management Group and the Global Pact for the Environment.

9. With regard to the overall flow of the meeting, she presented an overview and summary of the agenda and organization of work for the meeting, which would comprise a preparatory segment, from 5 to 7 November 2018, and a high-level segment, on 8 and 9 November 2018. It was expected that, following discussion of all the agenda items during the preparatory segment, meetings of contact groups and informal discussions would be held late on Tuesday afternoon and on Wednesday. Lastly, she invited the members of the Bureau to consider how they could best make a contribution to strengthening the efficiency of the meeting during the coming week, including in building consensus on key issues, such as the unexpected increase in emissions of trichlorofluoromethane (CFC-11).

10. Responding to a query about the translation of documents into languages, the Executive Secretary said that information and background documents were generally in English only, although the Secretariat would consider requests for information notes to be translated into other languages. On the specific matter of the information document on designated Harmonized System codes, which was available in both English and French, the representative of the Secretariat said that the information had been received from the World Customs Organization in those languages, and that format had been retained. The codes would be translated into all six official languages of the United Nations following their formal adoption.

11. In response to a query as to whether the Scientific Assessment Panel could make a plenary presentation on the recent increase in CFC-11 emissions, the Executive Secretary said that the members of the Scientific Assessment Panel and the Technology and Economic Assessment Panel were ready and prepared to respond to questions from parties and to supply brief updates of the current situation regarding CFC-11 emissions and other matters of relevance. She added that the planned side event on CFC-11 emissions remained the best medium for providing interested parties with more detailed information.

12. The Bureau took note of the information provided.

V. Other matters

13. No other matters were discussed.

VI. Adoption of the report

14. The Bureau agreed to entrust the Secretariat with the preparation of a draft report for circulation to the Bureau members for their comments. The report would then be finalized and presented to the Bureau members for their approval.

VII. Closure of the meeting

15. The President declared the meeting closed at 4.40 p.m. on Sunday, 4 November 2018.

Annex

List of participants*

Bureau of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol, Quito, Sunday, 4 November 2018

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* The list of participants has not been formally edited.

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