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**United Nations
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Programme**

**Bureau of the Thirtieth Meeting of the Parties to
the Montreal Protocol on Substances that
Deplete the Ozone Layer
First meeting
Rome, 3 November 2019**

Report of the meeting of the Bureau of the Thirtieth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer

I. Opening of the meeting

1. The meeting of the Bureau of the Thirtieth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer was held at the headquarters of the Food and Agriculture Organization of the United Nations, Rome, on 3 November 2019.
2. The meeting was opened at 4.10 p.m. by the President of the Bureau, Ms. Liana Ghahramanyan (Armenia).
3. The meeting was attended by the following Bureau members:

President:	Ms. Liana Ghahramanyan, Armenia (Eastern European States)
Vice-Presidents:	Mr. Samuel Paré, Burkina Faso (African States)
	Mr. Daniel Heredia Muñoz (replacing Mr. Juan Sebastián Salcedo), Ecuador (Latin American and Caribbean States)
	Mr. Christian Meineke (replacing Ms. Elisabeth Munzert), Germany (Western European and other States)
Rapporteur:	Ms. Bitul Zulhasni, Indonesia (Asian-Pacific States)
4. The full list of participants is set out in the annex to the present report.

II. Adoption of the agenda

5. The provisional agenda for the meeting, set out in document UNEP/OzL.Pro.30/Bur.1/R.1, was adopted as follows:
 1. Opening of the meeting.
 2. Adoption of the agenda.
 3. Work to date on the implementation of the decisions of the Thirtieth Meeting of the Parties to the Montreal Protocol.
 4. Review of the agenda, presentation of a road map for the conduct of the meeting and overview of the working documents prepared for the Thirty-First Meeting of the Parties to the Montreal Protocol.
 5. Other matters.

6. Adoption of the report.
7. Closure of the meeting.

III. Work to date on the implementation of the decisions of the Thirtieth Meeting of the Parties to the Montreal Protocol

6. Introducing the item, the representative of the Ozone Secretariat drew attention to the note by the Secretariat on work to date on the implementation of the decisions of the Thirtieth Meeting of the Parties to the Montreal Protocol and on the review of the agenda, the presentation of a road map and an overview of the working documents prepared for the Thirtieth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.30/Bur.1/2). He highlighted key aspects of activities undertaken in response to the 21 decisions adopted by the Thirtieth Meeting of the Parties to the Montreal Protocol, as presented in the annex to the note. Twelve of those decisions had been fully implemented, and the others were at various stages of implementation. The tool for online data reporting under Article 7 of the Montreal Protocol had been launched in July 2019, and parties would start using the tool from 1 January 2020. The Kigali Amendment had entered into force on 1 January 2019, and 88 parties had currently ratified the amendment. He encouraged other parties to ratify the Kigali Amendment in order to achieve universal ratification.

7. The Bureau took note of the information provided.

IV. Review of the agenda, presentation of a road map for the conduct of the meeting and overview of the working documents prepared for the Thirty-First Meeting of the Parties to the Montreal Protocol

8. Welcoming participants to the meeting, Ms. Tina Birmpili, Executive Secretary of the Ozone Secretariat, drew attention to the list of documents that had been prepared for the Thirty-First Meeting of the Parties (UNEP/OzL.Pro.31/INF/8/Rev.1), and gave an account of how the work flow of the meeting would evolve. The meeting would be divided into two segments: a preparatory segment, scheduled from 4 to 6 November 2019, but which would probably continue through the week, and a high-level segment, on 7 and 8 November 2019. Both segments would conclude by Friday evening. Representatives of the Government of Italy and the Food and Agriculture Organization of the United Nations would address the opening session of the preparatory segment. As there were many items on the agenda, parties might wish to discuss some matters further in contact groups or informal groups. The intention was to present all agenda items on Monday and Tuesday, leaving time for the various contact or informal groups to conclude their deliberations. She then gave a summary of how the work would be organized by agenda item, highlighting key issues as they arise. The representative of Italy was expected to request that the matter of the Rome Declaration be considered under item 19 of the agenda for the preparatory segment, on other matters.

9. In response to a query, the Executive Secretary confirmed that, for reasons of time management, it had been proposed that item 7 of the agenda for the preparatory segment, on ongoing reported emissions of carbon tetrachloride, be considered before item 6, on unexpected emissions of trichlorofluoromethane (CFC-11). On the matter of the continuation of contact and other groups from the forty-first meeting of the Open-ended Working Group, held in Bangkok in July 2019, she said that it was up to the parties to decide whether they wanted to reconstitute any of the groups that had considered particular issues at that meeting, and to decide who would chair those groups. In readiness for such an eventuality, the Secretariat had approached several parties to assess their interest in acting as co-conveners of contact groups. Regarding the Rome Declaration, she said that the Government of Italy was expected to invite parties to endorse and sign the declaration, and the Secretariat had agreed to facilitate that process. The content of the declaration would not be opened for negotiation at the meeting.

10. The Bureau took note of the information provided.

V. Other matters

11. In response to a query about credentials, the representative of the Secretariat summarized how the system of credentials was applied under the rules of procedure of the Montreal Protocol.

VI. Adoption of the report

12. The Bureau agreed to entrust the Secretariat with the preparation of a draft report for circulation to the Bureau members for their comments. The report would then be finalized and presented to the Bureau members for approval.

VII. Closure of the meeting

13. The President declared the meeting closed at 5.20 p.m. on Sunday, 3 November 2019.

Annex

List of participants¹

Bureau of the Thirtieth Meeting of the Parties to the Montreal Protocol, Rome, Sunday, 3 November 2019

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¹ The annex has not been formally edited.

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