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**United Nations
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**Bureau of the Twenty-Seventh Meeting of the Parties
to the Montreal Protocol on Substances that
Deplete the Ozone Layer
First meeting**

Kigali, 9 October 2016

Items 3–6 of the provisional agenda*

**Work to date on the implementation of the decisions of
the Twenty-Seventh Meeting of the Parties to the
Montreal Protocol**

**Overview of the working documents prepared for the
Twenty-Eighth Meeting of the Parties to the Montreal
Protocol**

**Review of the agenda and presentation of a road map for
the conduct of the Twenty-Eighth Meeting of the Parties
to the Montreal Protocol**

Other matters

**Work to date: implementation of decisions, overview of
documents and road map for the Twenty-Eighth Meeting of the
Parties to the Montreal Protocol**

Note by the Secretariat

I. Introduction

1. The Bureau of the Twenty-Seventh Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer will meet on Sunday, 9 October 2016, at 6 p.m. The present note provides information about matters on the provisional agenda for the meeting (UNEP/OzL.Pro.27/Bur.1/1). Section II summarizes the actions taken on the decisions adopted by the Twenty-Seventh Meeting of the Parties to the Montreal Protocol; section III provides an overview of the working documents prepared for the Twenty-Eighth Meeting of the Parties to the Montreal Protocol; and section IV provides information relating to the provisional agenda and the road map for the conduct of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol.

*UNEP/OzL.Pro.27/Bur.1/1.

Note: The present document is being issued in English and Spanish only.

II. Work to date on the implementation of the decisions of the Twenty-Seventh Meeting of the Parties to the Montreal Protocol (agenda item 3)

2. The table set out in annex I to the present note provides a broad overview of the decisions adopted by the Twenty-Seventh Meeting of the Parties and the actions required of and taken by the Secretariat in response thereto.

III. Overview of the working documents prepared for the Twenty-Eighth Meeting of the Parties to the Montreal Protocol (agenda item 4)

3. A list of the meeting and information documents that will be available for the Twenty-Eighth Meeting of the Parties to the Montreal Protocol coupled with background information is set out in annex II to the present note.

4. The provisional agenda for the Twenty-Eighth Meeting of the Parties (UNEP/OzL.Pro.28/1) was dispatched to the parties in August 2016, and the annotations to the provisional agenda (UNEP/OzL.Pro.28/1/Add.1) will be issued in September 2016. A note by the Secretariat (UNEP/OzL.Pro.28/2) with background information on the issues on the agenda, including a brief description of related activities that took place during the thirty-seventh and thirty-eighth meetings of the Open-ended Working Group and the Third Extraordinary Meeting of the Parties, is posted on the meeting portal. An addendum to that note will be made available in September 2016. Detailed information on issues on the agenda is set out in a number of documents (see annex II).

5. With regard to issues related to the budget, the Secretariat has prepared a revised budget for 2016 and proposed budgets for 2017 and 2018 (UNEP/OzL.Pro.28/4 and UNEP/OzL.Pro.28/4/Corr.1).

IV. Review of the agenda and presentation of a road map for the conduct of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol (agenda item 5)

6. The Twenty-Eighth Meeting of the Parties to the Montreal Protocol will be held from 10 to 14 October 2016 at the Radisson Blu Hotel & Convention Centre, Kimihurura Roundabout, Kigali. In accordance with established practice, the meeting will be divided into two segments: a three-day preparatory segment and a two-day high-level segment. The preparatory segment is scheduled to begin at 10 a.m. on Monday, 10 October 2016, while the high-level segment will begin at 10 a.m. on Thursday, 13 October 2016. The registration of meeting participants will start on 1 September. Participants may also register on site from 8 a.m. on Sunday, 9 October 2016, and thereafter from 8 a.m. every day for the duration of the meeting.

7. The provisional agenda for the preparatory segment of the Twenty-Eighth Meeting of the Parties includes the substantive issues that are expected to be taken up during the high-level segment. Those issues include consideration of the membership for 2017 of the Implementation Committee Under the Non-Compliance Procedure of the Montreal Protocol, the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol and the Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol, as well as the financial report and budgets of the trust fund for the Montreal Protocol. Other issues include reports by the Protocol's Technology and Economic Assessment Panel on updated and new information on alternatives to ozone-depleting substances and on assessment of the climate benefits and the financial implications for the Multilateral Fund of the hydrofluorocarbon (HFC) phasedown schedules in the proposals to amend the Protocol in respect of HFCs; the Dubai pathway on hydrofluorocarbons; issues related to exemptions under Articles 2A–2I of the Montreal Protocol in respect of the nominations for essential-use exemptions and critical-use exemptions for 2017 and 2018; the terms of reference for the study on the 2018–2020 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol; a report by the Technology and Economic Assessment Panel and the Scientific Assessment Panel on the analysis of the discrepancies between observed atmospheric concentrations of carbon tetrachloride and reported data on carbon tetrachloride consumption and production; and a proposal to establish an ad hoc standards coordination group. The meeting will also consider a report on compliance and reporting issues by the President of the Implementation Committee, which will also meet on 9 October 2016; it is expected that the Twenty-Eighth Meeting of the Parties will have before it for consideration a number of compliance-related draft decisions recommended by the

Implementation Committee. Other issues on the provisional agenda for the preparatory segment include membership of the Technology and Economic Assessment Panel; issues related to the phase-out of hydrochlorofluorocarbons; and the availability of recovered, recycled or reclaimed halons.

8. In accordance with the established practice, the Co-Chairs of the Open-ended Working Group will oversee the preparatory segment. After the opening of the high-level segment, the parties may reconvene the preparatory segment as they deem expedient to allow for the completion of any unfinished business.

9. The opening of the high-level segment on 13 October will be chaired by the current President of the Meeting of the Parties to the Montreal Protocol, who will conduct the meeting until the parties elect a new President, who will preside over the remainder of the meeting. In accordance with rule 21 of the rules of procedure and the established practice of rotating the posts of president and rapporteur among the regional groups in English alphabetical order, it is expected that the new president will be elected from among the African States, the rapporteur from among the Western European and other States and the three vice-presidents will be elected one each from the Asian-Pacific States, Eastern European States and the Latin American and Caribbean States. The newly elected president will then guide the parties through the agenda on the understanding that the work of contact groups established during the preparatory segment may continue in parallel with high-level segment plenary sessions to allow the resolution of any outstanding issues by Friday, 14 October 2016, when the Meeting of the Parties is expected to adopt decisions.

10. In addition to possible ministerial round-table discussions, heads of delegation will be invited to make statements. From the first day of the preparatory segment of the meeting, the Secretariat will begin accepting requests to speak and will compile a list of speakers based on those requests. In the interests of fairness to all delegations and to ensure that all who wish to speak have an opportunity to do so, it will be important for heads of delegation to limit their statements to four or five minutes. Statements by heads of delegations of parties will be delivered in the order in which their requests to speak are received, subject to the understanding that ministers will be accorded priority.

V. Other matters (agenda item 6)

11. At the time of writing, the Secretariat has no further issues that it wishes to bring to the attention of the Bureau. Bureau members may wish to raise other issues during the meeting.

Annex I

Actions taken on the decisions adopted by the Twenty-Seventh Meeting of the Parties to the Montreal Protocol, as of August 2016

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXVII/1	Dubai pathway on hydrofluorocarbons	Secretariat in consultation with parties to organize a series of Open-ended Working Group meetings and other meetings including an extraordinary meeting of the parties in 2016	<ul style="list-style-type: none"> • Thirty-seventh and thirty-eighth meetings of the Open-ended Working Group held in Geneva in April 2016 and in Vienna in July 2016, respectively, and third extraordinary meeting of the parties in July 2016 • Resumed thirty-eighth meeting of the open-ended working Group to be held back to back with the Twenty-Eighth Meeting of the Parties in Kigali in October 2016
XXVII/2	Essential-use exemption for laboratory and analytical uses for 2016 in China	<ul style="list-style-type: none"> • Secretariat to notify China of the amount of carbon tetrachloride granted under exemption for laboratory and analytical uses for 2016 	<ul style="list-style-type: none"> • China notified in December 2015
XXVII/3	Critical-use exemptions for methyl bromide for 2016 and 2017	<ul style="list-style-type: none"> • Secretariat to notify parties with approved methyl bromide critical-use exemptions 	<ul style="list-style-type: none"> • Letters sent to Argentina, Australia, China, Mexico and South Africa in December 2015
XXVII/4	Response to the report by the Technology and Economic Assessment Panel on information on alternatives to ozone-depleting substances	<ul style="list-style-type: none"> • Secretariat to notify the Technology and Economic Assessment Panel to update report on alternatives to ozone-depleting substances in various sectors and extend to 2050 all scenarios in decision XXVI/9 report 	<ul style="list-style-type: none"> • Letters sent to the Technology and Economic Assessment Panel in December 2015
XXVII/5	Issues related to the phase-out of hydrochlorofluorocarbons	<ul style="list-style-type: none"> • Secretariat to request the Technology and Economic Assessment Panel to prepare and submit a report on information requested 	<ul style="list-style-type: none"> • Letter to Technology and Economic Assessment Panel sent in December 2015
XXVII/6	Potential areas of focus for the 2018 quadrennial reports of the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel	<ul style="list-style-type: none"> • Notify the Technology and Economic Assessment Panel, the Environmental Effects Assessment Panel and the Scientific Assessment Panel of the specific areas of focus for their 2018 quadrennial reports 	<ul style="list-style-type: none"> • Technology and Economic Assessment Panel, Environmental Effects Assessment Panel and Scientific Assessment Panel notified in December 2015

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXVII/7	Investigation of carbon tetrachloride discrepancies	<ul style="list-style-type: none"> Notify Technology and Economic Assessment Panel and Scientific Assessment Panel about the analysis requested of them in the decision 	<ul style="list-style-type: none"> Technology and Economic Assessment Panel and Scientific Assessment Panel notified in December 2015
XXVII/8	Avoiding the unwanted import of products and equipment containing or relying on hydrochlorofluorocarbons	Notify all parties about the decision and maintain and distribute the list of parties on an annual basis	<ul style="list-style-type: none"> Notification sent to all parties in December 2015 and to parties on the list on the Secretariat website (http://ozone.unep.org/decision-xxvii8-avoiding-unwanted-import-products-and-equipment-containing-or-relying-hydrochlorofluorocarbons) of parties that have notified the Secretariat that they do not want to receive products and equipment containing or relying on HCFCs
XXVII/9	Data and information provided by the parties in accordance with Article 7 of the Montreal Protocol	Notify Democratic Republic of the Congo, Dominica, Somalia and Yemen to report to the Secretariat the data on consumption of ozone-depleting substances as a matter of urgency and encourage all parties to continue reporting data as soon as figures become available and preferably by 30 June as agreed in decision XV/15	<ul style="list-style-type: none"> Relevant parties notified in December 2015 and issue included on the agenda for the fifty-sixth meeting of the Implementation Committee where it was discussed and was the subject of recommendations by the Committee
XXVII/10	Non-compliance with the Montreal Protocol by Bosnia and Herzegovina	Notify Bosnia and Herzegovina about its non-compliance situation and monitor progress in phasing out hydrochlorofluorocarbons	<ul style="list-style-type: none"> Notification to Bosnia and Herzegovina sent in December 2015
XXVII/11	Non-compliance with the Montreal Protocol by Libya	Notify Libya about its non-compliance situation and the action plan to return to compliance	<ul style="list-style-type: none"> Notification to Libya sent in December 2015
XXVII/12	Membership of the Implementation Committee	Notify parties selected as new members of the Implementation Committee (Bangladesh, Canada, Haiti, Kenya and Romania)	<ul style="list-style-type: none"> Letters sent to new members in December 2015
XXVII/13	Membership of the Executive Committee of the Multilateral Fund	Notify secretariat of the Multilateral Fund for the Implementation of the Montreal Protocol about the selection of new members of the Fund's Executive Committee (Argentina, Austria, Belgium, Cameroon, Canada, China, Egypt, Germany, India, Japan, Jordan, Mexico, Russian Federation and United States of America)	<ul style="list-style-type: none"> Notification sent to Fund secretariat in December 2015

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXVII/14	Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol	Notify selected co-chairs Paul Krajnik (Austria) and Leslie Smith (Grenada)	<ul style="list-style-type: none"> Letters to co-chairs sent in December 2015
XXVII/15	Changes in the membership of the Scientific Assessment Panel	Notify both the outgoing and incoming co-chairs of the Scientific Assessment Panel and update the Secretariat website to reflect change in Panel membership	<ul style="list-style-type: none"> Notification to Panel sent in December 2015 and Secretariat website updated in November 2015
XXVII/16	Technology and Economic Assessment Panel organizational and membership changes	Notify both the outgoing and incoming members of Technology and Economic Assessment Panel and update Secretariat website to reflect change in Panel membership	<ul style="list-style-type: none"> Notification sent to Panel in December 2015 and Secretariat website updated in November 2015
XXVII/17	Ensuring the continuation of the work of the Technology and Economic Assessment Panel, its technical options committees, the Scientific Assessment Panel and the Environmental Effects Assessment Panel	Notify all parties not operating under paragraph 1 of Article 5 of the Montreal Protocol and follow up with the Technology and Economic Assessment Panel on administrative and organizational support by the Secretariat	<ul style="list-style-type: none"> Letters sent to all parties not operating under paragraph 1 of Article 5 in December 2015
XXVII/18	Financial report and budget of the trust fund of the Montreal Protocol	Notify parties with contributions outstanding for two or more years of the decision; working with the President of the Meeting of the Parties enter into discussions with those parties with a view to finding a way forward; and report on the results of those efforts to the Twenty-Eighth Meeting of the Parties	<ul style="list-style-type: none"> Letters sent to relevant parties in December 2015; letter from President to parties in arrears sent in March 2016; required information included in indicative budget for information of Open-ended Working Group at its thirty-eighth meeting and interim results of follow-up with parties in arrears by President reported to Open-ended Working Group at its thirty-eighth meeting.

Annex II

List of documents for the Twenty-Eighth Meeting of the Parties to the Montreal Protocol as of August 2016

<i>Document symbol</i>	<i>Title</i>
UNEP/OzL.Pro.28/1	Provisional agenda
UNEP/OzL.Pro.28/1/Add.1	Annotations to the provisional agenda
UNEP/OzL.Pro.28/2	Issues for discussion by and information for the attention of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol (note by the Secretariat)
UNEP/OzL.Pro.28/2/Add.1	Issues for discussion by and information for the attention of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol: addendum (note by the Secretariat)
UNEP/OzL.Pro.28/3	Draft decisions for the consideration of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol
UNEP/OzL.Pro.28/4	Proposed revision to the approved budget for 2016 and proposed budgets for 2017 and 2018 for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer (note by the Secretariat)
UNEP/OzL.Pro.28/4/Corr.1	Proposed revision to the approved budget for 2016 and proposed budgets for 2017 and 2018 for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer: corrigendum
UNEP/OzL.Pro.28/4/Add.1	Audited certified financial statement for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer for the biennium 2014–2015 and expenditures for 2014 and 2015 as compared with the approved budgets: addendum (note by the Secretariat)
UNEP/OzL.Pro.28/5	Proposed amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer submitted by Canada, Mexico and the United States of America (note by the Secretariat)
UNEP/OzL.Pro.28/5/Add.1	Proposed amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer submitted by Canada, Mexico and the United States of America: addendum
UNEP/OzL.Pro.28/6	Proposed amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer submitted by India
UNEP/OzL.Pro.28/7	Proposed amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer submitted by the European Union and its member States
UNEP/OzL.Pro.28/8	Proposed amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer submitted by Kiribati, the Marshall Islands, Mauritius, the Federated States of Micronesia, Palau, the Philippines, Samoa and Solomon Islands
UNEP/OzL.Pro.28/9- UNEP/OzL.Pro/ImpCom/57/2	Information provided by parties in accordance with Articles 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer (report by the Secretariat)
UNEP/OzL.Pro.28/9/Add.1- UNEP/OzL.Pro/ImpCom/57/2/Add.1	Information provided by parties in accordance with Articles 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer: addendum (report by the Secretariat)
UNEP/OzL.Pro.28/10	Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Twenty-Eighth Meeting of the Parties
UNEP/OzL.Pro.28/11	Update of the summary of the information submitted by parties on their implementation of paragraph 9 of decision XIX/6 to promote a transition from ozone-depleting substances that minimizes environmental impact (decision XXV/5, para. 3) (note by the Secretariat)

<i>Document symbol</i>	<i>Title</i>
Information notes	
UNEP/OzL.Pro.28/INF/1- UNEP/OzL.Pro.WG.1/resumed.38/INF/1	Consolidation of the amendment proposals submitted by parties to the Montreal Protocol – updated version
UNEP/OzL.Pro.28/INF/2	Issues that the Secretariat would like to bring to the attention of the parties
UNEP/OzL.Pro.28/INF/3	Submissions by parties on the implementation of decision XIX/6
UNEP/OzL.Pro.28/INF/4	Focal points for licensing systems
UNEP/OzL.Pro.28/INF/5	Information on illegal trade in ozone-depleting substances
UNEP/OzL.Pro.28/INF/6	List of documents
UNEP/OzL.Pro.28/INF/7	List of participants
Background and other documents	
	Baselines: past practices and current challenges