



Distr.: General  
10 October 2017

Original: English



**United Nations  
Environment  
Programme**

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**Eleventh meeting of the Conference of  
the Parties to the Vienna Convention  
for the Protection of the Ozone Layer**

**Twenty-Ninth Meeting of the Parties to  
the Montreal Protocol on Substances  
that Deplete the Ozone Layer**

Montreal, Canada, 20–24 November 2017

**Annotations to the provisional agenda**

The annotations to the agenda in the table below provide a reference guide to the relevant documents and information notes that have been prepared on various agenda items to facilitate consideration by the parties of all issues on the agenda.

## I. Preparatory segment (20–22 November 2017)

Agenda item	Title of the agenda item and brief description	Related documents for reference
<b>Item 1</b>	<b><i>Opening of the preparatory segment</i></b> The preparatory segment of the joint meeting is scheduled to be opened on Monday, 20 November 2017, at 10 a.m. at the Conference Centre of the International Civil Aviation Organization in Montreal.	<ul style="list-style-type: none"> <li>Information on pre-registration and on-site registration may be found in the information note for participants, posted on the meeting portal <a href="http://conf.montreal-protocol.org/meeting/mop/cop11-mop29/SitePages/Home.aspx">http://conf.montreal-protocol.org/meeting/mop/cop11-mop29/SitePages/Home.aspx</a>.</li> </ul>
(a)	<i>Welcoming statement by the representative of the Government of Canada</i>	
(b)	<i>Statement by the representative(s) of the United Nations Environment Programme</i>	
<b>Item 2</b>	<b><i>Organizational matters</i></b>	
(a)	<i>Adoption of the agenda of the preparatory segment</i>	<ul style="list-style-type: none"> <li>Provisional agenda in section I of document UNEP/OzL.Conv.11/1-UNEP/OzL.Pro.29/1;</li> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 9).</li> </ul>
(b)	<i>Organization of work</i> The preparatory segment will be co-chaired by the Co-Chairs of the Open-ended Working Group (currently Cheikh Ndiaye Sylla, Senegal, and Cynthia Newberg, United States of America). The Co-Chairs will present a proposal to the parties on how its work may be organized.	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 10).</li> </ul>
<b>Item 3</b>	<b><i>Financial reports and budgets of the trust funds for the Vienna Convention and the Montreal Protocol</i></b> Participants in the preparatory segment are expected to consider information provided on the financial reports and budgets for the trust funds for the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer.	<ul style="list-style-type: none"> <li>Note by the Secretariat on proposed revision to the approved budget for 2017 and proposed budgets for 2018, 2019 and 2020 for the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer (UNEP/OzL.Conv.11/4);</li> <li>Note by the Secretariat on proposed revision to the approved budget for 2017 and proposed budgets for 2018 and 2019 for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.29/4);</li> <li>Note by the Secretariat on financial reports for the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer for the fiscal year 2016 (UNEP/OzL.Conv.11/4/Add.1);</li> <li>Note by the Secretariat on financial reports for the trust fund for the Montreal Protocol on Substances that Deplete the Ozone Layer and for the earmarked contributions that support the activities of the Ozone Secretariat for the fiscal year</li> </ul>

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		2016 (UNEP/OzL.Pro.29/4/Add.1); <ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 11–14);</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section III, draft decisions XI/[AA] and XXIX/[CC]).</li> </ul>
<b>Item 4</b>	<b>Montreal Protocol issues</b>	
(a)	<i>Replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol</i>	
(a) (i)	<p><i>Supplementary report of the Technology and Economic Assessment Panel replenishment task force</i></p> <p>Participants are expected to consider the supplementary report by the task force of the Technology and Economic Assessment Panel on the replenishment of the Multilateral Fund for the 2018–2020 replenishment.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 15 and 16 and annex);</li> <li>• Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2/Add.1-UNEP/OzL.Pro.29/2/Add.1, paras. 4–11 and annex I);</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section III, draft decision XXIX/[DD]);</li> <li>• Technology and Economic Assessment Panel October 2017 report (volume II): Supplement to the May 2017 Technology and Economic Assessment Panel replenishment task force report – Assessment of the funding requirement for the replenishment of the Multilateral Fund for the period 2018–2020;</li> <li>• Technology and Economic Assessment Panel May 2017 report (volume IV): Assessment of the funding requirement for the replenishment of the Multilateral Fund for the period 2018–2020.</li> </ul>
(a) (ii)	<p><i>Extension of the fixed-exchange-rate mechanism for 2018–2020</i></p> <p>During the year in which the parties take the decision to replenish the Multilateral Fund, they also adopt a decision on the use of a fixed-exchange-</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</li> </ul>

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	rate mechanism to ease administrative difficulties faced by some parties in making Multilateral Fund contributions. Participants are expected to consider the application of the mechanism to the forthcoming replenishment of the Multilateral Fund and make recommendations for adoption, as appropriate, during the high-level segment.	(UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 17–19); <ul style="list-style-type: none"> <li>• Scale of assessments and rates of exchange for contributions by parties to the 2018–2020 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol (UNEP/OzL.Pro.29/INF/1);</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section III, draft decision XXIX/[EE]).</li> </ul>
(b)	<i>Kigali Amendment to the Montreal Protocol to phase down hydrofluorocarbons</i>	
(b) (i)	<i>Status of ratification of the Kigali Amendment to the Montreal Protocol</i> The parties have traditionally adopted a decision to place on record the status of ratifications of the ozone treaties.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/1-UNEP/OzL.Pro.29/1, paras. 20–21);</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section IV, draft decisions XI/[AAA] and XXIX/[AAA]).</li> </ul>
(b) (ii)	<i>Data reporting under Article 7 of the Montreal Protocol, including related issues and destruction technologies for substances in Annex F to the Montreal Protocol</i> Participants will continue to discuss data reporting under Article 7 of the Montreal Protocol, including related issues and destruction technologies for substances in Annex F to the Montreal Protocol.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 22–27);</li> <li>• Note by the Secretariat on data reporting under Article 7 of the Montreal Protocol, including related issues and destruction technologies arising from the Kigali Amendment to the Montreal Protocol to phase down hydrofluorocarbons (UNEP/OzL.Pro.29/7);</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section II, draft decision XXIX/[A]).</li> </ul>
(c)	<i>Issues related to exemptions from Article 2 of the Montreal Protocol</i>	
(c) (i)	<i>Nominations for essential-use exemptions for 2018</i> Participants are expected to consider the draft decision submitted by China on essential-use exemption of carbon tetrachloride for laboratory and analytical uses.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 28 and 29);</li> </ul>

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		<ul style="list-style-type: none"> <li>• Technology and Economic Assessment Panel, May 2017 Progress Report (volume I), pages 28–30;</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section II, draft decision XXIX/[B]).</li> </ul>
(c) (ii)	<p><i>Nominations for critical-use exemptions for 2018 and 2019</i></p> <p>Participants are expected to consider the final recommendations of the Technology and Economic Assessment Panel on nominations for critical-use exemptions and to prepare a related decision for adoption, as appropriate, during the high-level segment.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 30–32);</li> <li>• Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2/Add.1-UNEP/OzL.Pro.29/2/Add.1, paras. 12–17);</li> <li>• Technology and Economic Assessment Panel October 2017 report (volume II); Evaluation of 2017 critical use nominations for methyl bromide and related matters – final report.</li> </ul>
(d)	<p><i>Use of controlled substances as process agents</i></p> <p>Participants are expected to consider a draft decision that would urge parties to update their information on the use of controlled substances as process agents and related issues.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 33–35);</li> <li>• Technology and Economic Assessment Panel May 2017 Progress report (volume I), pages 31–36;</li> <li>• Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section II, draft decision XXIX/[D]).</li> </ul>
(e)	<p><i>Key messages from the Technology and Economic Assessment Panel 2017 report</i></p> <p>Participants are expected to continue consideration of the availability of recovered, recycled or reclaimed halons in response to decision XXVI/7.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 36–38).</li> </ul>
(f)	<p><i>Phase out of hydrochlorofluorocarbons</i></p> <p>Participants are expected to continue their consideration of a proposal on a decision to assess non-Article 5 parties' requirements for hydrochlorofluorocarbons between 2020 and 2030 and beyond.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 39–42);</li> <li>• Technology and Economic Assessment Panel May 2017 Progress report</li> </ul>

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		<p>(volume I), pages 67–72 and annex 2;</p> <ul style="list-style-type: none"> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section II, draft decision XXIX/[C]).</li> </ul>
(g)	Energy efficiency (decision XXVIII/3)	
(g) (i)	<p><i>Report by the Technology and Economic Assessment Panel on information submitted by parties on energy efficiency opportunities in the refrigeration and air-conditioning sector</i></p> <p>Participants are expected to consider the report by the Technology and Economic Assessment Panel on energy efficiency opportunities in the refrigeration and air-conditioning sector.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 43–45);</li> <li>Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2/Add.1-UNEP/OzL.Pro.29/2/Add.1, paras. 18–20 and annex II);</li> <li>Technology and Economic Assessment Panel October 2017 report (volume III) – decision XXVIII/3, Working Group report on energy efficiency, October 2017 report (volume III);</li> <li>Submissions by parties on energy efficiency (UNEP/OzL.Pro.WG.1/39/INF/5).</li> </ul>
(g) (ii)	<p><i>Issues related to financial and technical support for energy efficiency in parties operating under paragraph 1 of Article 5</i></p> <p>Participants are expected to consider issues related to financial and technical support for energy efficiency in Article 5 parties.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 46–49);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section II, draft decision XXIX/[E]).</li> </ul>
(h)	<p><i>Safety standards relevant to low-global-warming-potential alternatives</i></p> <p>Participants are expected to continue the discussion on safety standards including some concrete proposals that were mentioned during the discussion of the Open-ended Working Group at its thirty-ninth meeting.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 50–54).</li> </ul>
(i)	<p><i>Consideration of hydrofluorocarbons not listed in Annex F to the Montreal Protocol</i></p> <p>Participants are expected to consider a draft decision on hydrofluorocarbons not listed in Annex F to the Montreal Protocol to be presented to the</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 55–57).</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents for reference
	Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol.	
(j)	<p><i>Nomination and appointment of co-chairs and members of the Technology and Economic Assessment Panel and its technical options committees</i></p> <p>Participants are expected to consider any proposals submitted by parties for appointments to the Technology and Economic Assessment Panel and its technical options committees, taking into account the observations made by parties at the thirty-ninth meeting of the Open-ended Working Group.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 58–62);</li> <li>Technology and Economic Assessment Panel, May 2017, progress report (volume 1), annex 3 (Technology and Economic Assessment Panel and Technical Option Committees membership and administration) and annex 2 (matrix of needed expertise);</li> </ul>
(k)	Consideration of the membership of Montreal Protocol bodies for 2018	
(k) (i)	<p><i>Members of the Implementation Committee</i></p> <p>Participants are expected to discuss the membership of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol and the selection process for 2018.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras.63–66);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section IV, draft decision XXIX/[BBB]).</li> </ul>
(k) (ii)	<p><i>Members of the Executive Committee of the Multilateral Fund</i></p> <p>Participants are expected to discuss the membership of the Executive Committee and the selection process for 2018.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 67–69);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section IV, draft decision XXIX/[CCC]).</li> </ul>
(k) (iii)	<p><i>Co-chairs of the Open-ended Working Group</i></p> <p>Participants are expected to select the co-chairs of the Open-ended Working Group for 2018.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 70–71);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents for reference
		(UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section IV, draft decision XXIX/[DDD]).
(l)	<p><i>Compliance and reporting issues considered by the Implementation Committee</i></p> <p>Participants are expected to consider the report by the President of the Implementation Committee on compliance issues considered during the Committee's fifty-eighth and fifty-ninth meetings in 2017, including draft decisions to be submitted for possible adoption during the high-level segment.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 72 and 73);</li> <li>Report of the Secretariat on information provided by parties in accordance with Articles 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.29/5-UNEP/OzL.Pro/ImpCom/59/2 and UNEP/OzL.Pro.29/5/Add.1-UNEP/OzL.Pro/ImpCom/59/2/Add.1);</li> <li>Report of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol on the work of its fifty-eighth meeting (UNEP/OzL.Pro/ImpCom/58/4).</li> </ul>
<b>Item 5</b>	<b><i>Vienna Convention issues</i></b>	
(a)	<p><i>Report of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention</i></p> <p>Participants are expected to hear a presentation by the co-chairs of the tenth meeting of the ozone research managers on the outcomes and recommendations of the meeting and to discuss them.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 74-86);</li> <li>Recommendations of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention (UNEP/OzL.Conv.11/5);</li> <li>Report of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention for the Protection of the Ozone Layer.</li> </ul>
(b)	<p><i>Status of the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention</i></p> <p>Participants are expected to consider brief presentations on reports by the World Meteorological Organization, the chair of the advisory committee of the fund and the Ozone Secretariat on the activities and status of the fund.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 87-89);</li> <li>General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention (UNEP/OzL.Conv.11/6);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section III, draft decision XI/[BB]).</li> </ul>
<b>Item 6</b>	<b><i>Other matters</i></b>	
		<ul style="list-style-type: none"> <li>Participants in the preparatory segment are expected to consider any additional substantive issues that will have been raised at the time of the adoption of the agenda (UNEP/OzL.Conv.11/1-UNEP/OzL.Pro.29/1).</li> </ul>





## II. High-level segment (23 and 24 November 2017)

Agenda item	Title of the agenda item and brief description	Related documents for reference
<b>Item 1</b>	<b>Opening of the high-level segment</b> The high-level segment of the meeting is scheduled to be opened at 10 a.m. on Thursday, 23 November 2017	
(a)	<i>Statement by the President of the tenth meeting of the Conference of the Parties to the Vienna Convention (Sydney Alexander Samuels Milson, Guatemala)</i>	
(b)	<i>Statement by the President of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol (Vincent Biruta, Rwanda)</i>	
(c)	<i>Statement by representative(s) of the United Nations Environment Programme</i>	
(d)	<i>Statement by the representative of the Government of Canada</i>	
<b>Item 2</b>	<b>Organizational matters</b>	
(a)	<i>Election of officers of the eleventh meeting of the Conference of the Parties to the Vienna Convention</i>  The Conference of the Parties to the Vienna Convention is expected to elect a president, three vice-presidents and a rapporteur on the basis of regional rotation agreed by the parties. It is expected that the president will be elected from the Western European and other States and the rapporteur from Latin American and the Caribbean States. It is expected that three vice-presidents will be elected, one each from the African States, the Asian and Pacific States and the Eastern European States.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 93);</li> <li>• Rule 21 of the rules of procedure for meetings of the parties to the Vienna Convention: <a href="http://ozone.unep.org/en/treaties-and-decisions/vienna-convention-protection-ozone-layer">http://ozone.unep.org/en/treaties-and-decisions/vienna-convention-protection-ozone-layer</a></li> </ul>
(b)	<i>Election of officers of the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</i>  The Twenty-Ninth Meeting of the Parties is expected to elect a president, three vice-presidents and a rapporteur on the basis of regional rotation agreed by the parties. It is expected that the president will be elected from the Asian and Pacific States and the rapporteur from the African States. It is expected that three vice-presidents will be elected, one each from the Eastern European States, the Latin American and Caribbean States and the Western European and other States.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 94);</li> <li>• Rule 21 of the rules of procedure for meetings of the parties to the Montreal Protocol: <a href="http://ozone.unep.org/en/treaties-and-decisions/montreal-protocol-substances-deplete-ozone-layer">http://ozone.unep.org/en/treaties-and-decisions/montreal-protocol-substances-deplete-ozone-layer</a>.</li> </ul>
(c)	<i>Adoption of the agenda of the high-level segment of the eleventh meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</i>  The Conference of the Parties to the Vienna Convention and the Twenty-Ninth	<ul style="list-style-type: none"> <li>• Provisional agenda (UNEP/OzL.Conv.11/1-UNEP/OzL.Pro.29/1, section II);</li> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents for reference
	Meeting of the Parties to the Montreal Protocol will consider for adoption the agenda of the high-level segment.	(UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 95).
(d)	<i>Organization of work</i>	<ul style="list-style-type: none"> <li>The organization of work will be proposed by the Presidents for the consideration and agreement of the parties as set out in the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 96).</li> </ul>
(e)	<p><i>Credentials of representatives</i></p> <p>Credentials of representatives, alternative representatives and advisers should be submitted to the Executive Secretary of the meeting if possible not later than 24 hours after the opening of the meeting. The officers of the meeting shall examine the credentials and submit their report at the meeting.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 97);</li> <li>Rules 18 and 19 of the rules of procedure for meetings of the parties to the Vienna Convention and the Montreal Protocol.</li> </ul>
<b>Item 3</b>	<p><b><i>Presentations by the assessment panels on the status of their work, including latest developments</i></b></p> <p>The assessment panels will make a presentation on the status of their assessment work, including the latest developments and any emerging issues.</p>	<ul style="list-style-type: none"> <li>Information on this issue is set out in the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 98).</li> </ul>
<b>Item 4</b>	<p><b><i>Presentation by the Chair of the Executive Committee of the Multilateral Fund on the work of the Executive Committee</i></b></p> <p>The Chair of the Executive Committee of the Multilateral Fund will present a report on the decisions taken during the Executive Committee meeting and the work undertaken by the Multilateral Fund secretariat and the Fund's implementing agencies since the Twenty-Eighth Meeting of the Parties in October 2016.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 99);</li> <li>Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Twenty-Ninth Meeting of the Parties (UNEP/OzL.Pro.29/6).</li> </ul>
<b>Item 5</b>	<p><b><i>Statements by heads of delegation and discussion on key topics</i></b></p> <p>The Secretariat is planning to organize two discussion sessions to be held on 23 November 2017, one a ministerial round-table discussion and the other a science event. The ministerial round-table discussion will focus on identifying future opportunities and priorities under the Montreal Protocol as part of the thirtieth anniversary of the Montreal Protocol and the discussion during the science event will focus on the science of the ozone layer depletion and recovery by reflecting on the past, present and future.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 100–102);</li> <li>Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2/Add.1-</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents for reference
	<p>The ministerial round-table discussion and the science event will be followed by statements by heads of delegation who will be invited to speak. On the first day of the preparatory segment, the Secretariat will begin accepting requests to speak and will compile a list of speakers based on those requests.</p>	<p>UNEP/OzL.Pro.29/2/Add.1 paras. 21–23);</p> <ul style="list-style-type: none"> <li>Provisional agenda: Ministerial round-table discussion (UNEP/OzL.Conv.11/INF/2-UNEP/OzL.Pro.29/INF/6).</li> </ul>
<i>Item 6</i>	<p><b><i>Report of the co-chairs of the preparatory segment and consideration of the decisions recommended for adoption by the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal</i></b></p> <p>Under this item, the co-chairs of the preparatory segment will present the summary of discussion and recommended decisions to the high-level segment.</p>	<ul style="list-style-type: none"> <li>Information on this issue is set out in the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 103).</li> </ul>
<i>Item 7</i>	<p><b><i>Dates and venues for the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirtieth Meeting of the Parties to the Montreal Protocol</i></b></p> <p>The twelfth meeting of the Conference of the Parties to the Vienna Convention will be held simultaneously (or in parallel) with the Thirty-Second Meeting of the Parties to the Montreal Protocol. The Thirtieth Meeting of the Parties to the Montreal Protocol will take place tentatively from 5 to 9 November 2018 at a venue yet to be determined. The parties may wish to take a decision on the date and venue of the meeting.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, paras. 104–105);</li> <li>Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2/Add.1-UNEP/OzL.Pro.29/2/Add.1, paras. 24);</li> <li>Note by the Secretariat on draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/3-UNEP/OzL.Pro.29/3, section IV, draft decisions XI/[FFF] and XXIX/[EEE]).</li> </ul>
<i>Item 8</i>	<p><b><i>Other matters</i></b></p> <p>The parties are expected to discuss any additional issues that will have been agreed during the adoption of the agenda.</p>	<ul style="list-style-type: none"> <li>UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 106.</li> </ul>
<i>Item 9</i>	<p><b><i>Adoption of decisions by the Conference of the Parties to the Vienna Convention at its eleventh meeting</i></b></p> <p>Parties are expected to adopt decisions.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 107).</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents for reference
<i>Item 10</i>	<p><b><i>Adoption of decisions by the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</i></b></p> <p>Parties are expected to adopt decisions under this item.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 108).</li> </ul>
<i>Item 11</i>	<p><b><i>Adoption of the report of the eleventh meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol</i></b></p> <p>The parties are expected to adopt the draft report of the meeting on Friday, 24 November 2017.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 109).</li> </ul>
<i>Item 12</i>	<p><b><i>Closure of the meeting</i></b></p> <p>The eleventh meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol is expected to close on Friday, 24 November 2017.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its eleventh meeting and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.11/2-UNEP/OzL.Pro.29/2, para. 110).</li> </ul>