



**United Nations  
Environment  
Programme**

Distr.: General  
21 October 2020

Original: English

**Twelfth meeting of the Conference of  
the Parties to the Vienna Convention  
for the Protection of the Ozone Layer, part I**  
Online, 23–27 November 2020

**Thirty-Second Meeting of the Parties to  
the Montreal Protocol on Substances  
that Deplete the Ozone Layer**  
Online, 23–27 November 2020

## **Annotations to the provisional agenda**

### **Note by the Secretariat**

The annotations to the provisional agenda<sup>1</sup> of the combined twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer (part I) and Thirty-Second Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, presented in the annex to the present note, provide a reference guide to the documents that have been prepared to facilitate consideration by the parties of the items on the provisional agenda.

<sup>1</sup> UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1.

## Annex

### I. Preparatory segment (23–26 November 2020)

Agenda item	Title of the agenda item and brief description	Related documents
<i>Item 1</i>	<i>Opening of the preparatory segment</i>	
	<p>The preparatory segment of the online combined meeting is scheduled to be held from 23 to 26 November 2020.</p> <p>A two-hour session will be held on each of the four days, from 2 to 4 p.m. Nairobi time (UTC+3), with an extension of one hour if necessary.</p> <p>The preparatory segment will be chaired jointly by Mr. Alain Wilmart (Belgium) and Mr. Obed Baloyi (South Africa).</p> <p>Welcoming statement(s) will be made by representative(s) of the United Nations Environment Programme.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 8–10)</li> <li>• Meeting portal for the twelfth meeting of the Conference of the Parties to the Vienna Convention (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol: <a href="https://ozone.unep.org/meetings/combined-twelfth-meeting-conference-parties-part-i-and-thirty-second-meeting-parties">https://ozone.unep.org/meetings/combined-twelfth-meeting-conference-parties-part-i-and-thirty-second-meeting-parties</a></li> <li>• Letter to all parties dated 21 September 2020 on the contingency plan for the meetings of the ozone treaty bodies in 2020 and 2021</li> </ul>
<i>Item 2</i>	<i>Organizational matters</i>	
	<p>The twelfth meeting of the Conference of the Parties to the Vienna Convention will be held in two parts:</p> <ul style="list-style-type: none"> <li>- Part I, online, jointly with the Thirty-Second Meeting of the Parties to the Montreal Protocol, in November 2020</li> <li>- Part II in conjunction with the Thirty-Third Meeting of the Parties to the Montreal Protocol in 2021</li> </ul> <p>During part I, parties will consider:</p> <ul style="list-style-type: none"> <li>• The revised budget for 2020 and the budget for 2021 of the Trust Fund for the Vienna Convention</li> </ul> <p>All the other issues will be considered during part II.</p> <p>Parties at the Thirty-Second Meeting of the Parties to the Montreal Protocol will address a limited number of the following issues with a view to adopting decisions in 2020:</p> <ul style="list-style-type: none"> <li>• The budget of the Trust Fund for the Montreal Protocol</li> <li>• Replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol</li> <li>• Nominations for critical-use exemptions for methyl bromide</li> <li>• Membership of the bodies of the Montreal Protocol for 2021 and of the Technology and Economic Assessment Panel</li> <li>• Compliance and reporting issues considered by the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol</li> </ul>	

Agenda item	Title of the agenda item and brief description	Related documents
(a)	<p><i>Adoption of the agenda of the preparatory segment</i></p> <p>The parties may wish to adopt the agenda, including any items that they may deem it necessary to discuss.</p>	<ul style="list-style-type: none"> <li>• Provisional agenda (UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1, section I)</li> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 11)</li> <li>• Rules of procedure for Meetings of the Parties to the Montreal Protocol (<a href="https://ozone.unep.org/treaties/meetings/decisions/annex-i-rules-procedure-meetings-parties-montreal-protocol">https://ozone.unep.org/treaties/meetings/decisions/annex-i-rules-procedure-meetings-parties-montreal-protocol</a>)</li> <li>• Rules of procedure for meetings of the Conference of the Parties to the Vienna Convention (<a href="https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention">https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention</a>)</li> </ul>
(b)	<p><i>Organization of work</i></p> <p>Under this item, the co-chairs are expected to present a proposal to the parties on how they may wish to organize their work.</p>	<ul style="list-style-type: none"> <li>• Provisional agenda (UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1)</li> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 12)</li> <li>• Rules of procedure for Meetings of the Parties to the Montreal Protocol (<a href="https://ozone.unep.org/treaties/meetings/decisions/annex-i-rules-procedure-meetings-parties-montreal-protocol">https://ozone.unep.org/treaties/meetings/decisions/annex-i-rules-procedure-meetings-parties-montreal-protocol</a>)</li> <li>• Rules of procedure for meetings of the Conference of the Parties to the Vienna Convention (<a href="https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention">https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention</a>)</li> </ul>
<b>Item 3</b>	<b><i>Financial reports and budgets of the trust funds for the Vienna Convention and the Montreal Protocol</i></b>	
	<p>The parties are expected to consider the information provided on the financial reports and budgets for the trust funds for the Vienna Convention and the Montreal Protocol and to forward relevant draft decisions for consideration and possible adoption at the high-level segment.</p> <p>For the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I), the Secretariat is submitting a proposed budget to cover the costs of meetings, operations and staffing for 2021, together with a revised budget for 2020.</p> <p>For the Thirty-Second Meeting of the Parties to the Montreal Protocol, parties are expected to consider the revised budget for 2020 and the proposed budgets for 2021 and 2022 based on two scenarios, depending on the evolution of the coronavirus disease (COVID-19) pandemic.</p> <p>In the period leading up to the online combined meetings, intersessional work will be organized to make progress on budgetary matters and to prepare for decisions to be taken by the parties.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 13–24)</li> <li>• Note by the Secretariat on proposed revision to the approved budget for 2020 and proposed budget for 2021 of the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer (UNEP/OzL.Conv.12(I)/4/Rev.1)</li> <li>• Note by the Secretariat on proposed revision to the approved budget for 2020 and proposed budgets for 2021 and 2022 of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.32/4/Rev.1)</li> <li>• Note by the Secretariat on the financial report for the trust funds for the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer for the fiscal year 2019 (UNEP/OzL.Conv.12(I)/5–UNEP/OzL.Pro.32/5)</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents
		<ul style="list-style-type: none"> <li>• Note by the Secretariat on fact sheets for the proposed budgets for 2021 of the trust funds for the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Conv.12(I)/INF/1–UNEP/OzL.Pro.32/INF/1)</li> <li>• Note by the Secretariat on updated indicative financial report for the fiscal year 2020 as at 30 September 2020 for the trust funds for the Vienna Convention for the Protection of the Ozone Layer and for the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Conv.12(I)/INF/2–UNEP/OzL.Pro.32/INF/2)</li> <li>• Note by the Secretariat on draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol: Draft decisions XII/[A] and XXXII/[A] (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
<b>Item 4</b>	<b>Montreal Protocol issues</b>	
(a)	<p><i>Replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol</i></p> <p>To avoid disruption in the operation of the Multilateral Fund, the parties may wish to consider authorizing the spending of unspent funds from the current triennium (2018–2020) in the period 2021–2023, pending a decision by the parties in 2021 on the replenishment budget for that period.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 25–27 and annex)</li> <li>• Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Thirty-Second Meeting of the Parties (UNEP/OzL.Pro.32/7)</li> </ul>
(b)	<p><i>Nominations for methyl bromide critical-use exemptions for 2021 and 2022</i></p> <p>The parties are expected to consider the final recommendations of the Technology and Economic Assessment Panel for two nominations each for critical use submitted by two Article 5 parties (Argentina and South Africa) for exemptions in 2021, and one nomination each submitted by two non-Article 5 parties (Australia and Canada) for exemptions for 2021 and 2022 respectively.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 28–32)</li> <li>• Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2/Add.1–UNEP/OzL.Pro.32/2/Add.1, paras. 3–15)</li> <li>• <i>Report of the Technology and Economic Assessment Panel, September 2020, Volume 1: Evaluation of 2020 critical-use nominations for methyl bromide and related issues: Final Report</i> (<a href="https://ozone.unep.org/system/files/documents/TEAP-CUN-final-report-September-2020.pdf">https://ozone.unep.org/system/files/documents/TEAP-CUN-final-report-September-2020.pdf</a>)</li> </ul>
(c)	<p><i>Consideration of the membership of Montreal Protocol bodies for 2021</i></p> <p>During the period leading up to the online combined meetings, parties are encouraged to engage in consultations in their respective regional groupings and to submit their nominations for members from their regions to the Montreal Protocol bodies for 2021 to the Secretariat prior to the meeting, if possible by 19 November 2020</p>	
(c) (i)	<p><i>Membership of the Implementation Committee</i></p> <p>The parties are expected to discuss the membership of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 33–37)</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents
		<ul style="list-style-type: none"> <li>Note by the Secretariat on draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol: draft decision XXXII/[B] (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
(c) (ii)	<p><i>Membership of the Executive Committee of the Multilateral Fund</i> The parties will consider the membership of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol for 2021 for endorsement during the high-level segment.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 38–41)</li> <li>Note by the Secretariat on draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol: draft decision XXXII/[C] (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
(c) (iii)	<p><i>Co-chairs of the Open-ended Working Group</i> The parties are expected to select the co-chairs of the Open-ended Working Group for 2021.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 42 and 43)</li> <li>Note by the Secretariat on draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol: draft decision XXXII/[D] (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
(d)	<p><i>Consideration of the membership of the assessment panels</i> The parties are expected to consider any proposals submitted by parties for appointments to the Technology and Economic Assessment Panel and its technical options committees.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 44–47)</li> <li>Decision XXXI/8, paras. 3–5</li> <li><i>Report of the Technology and Economic Assessment Panel, May 2020, Volume 1: Progress Report</i>: sections 8.1 and 8.2; annex 1 (TEAP and TOC membership and administration); annex 2 (Matrix of needed expertise); annex 3 (TEAP nomination form)</li> <li>Technology and Economic Assessment Panel nomination form <a href="https://ozone.unep.org/science/assessment/teap">https://ozone.unep.org/science/assessment/teap</a></li> </ul>
(e)	<p><i>Compliance and reporting issues considered by the Implementation Committee</i> The President of the Implementation Committee will report on compliance issues considered during the Committee's sixty-fourth and sixty-fifth meetings. The parties are expected to consider any recommendations for adoption by the Thirty-Second Meeting of the Parties.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 48 and 49)</li> <li>Note by the Secretariat on information provided by parties in accordance with Articles 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.32/6–UNEP/OzL.Pro/ImpCom/65/2)</li> </ul>

Agenda item	Title of the agenda item and brief description	Related documents
<i>Item 5</i>	<i>Other matters</i>	
	Any additional issues raised at the time of the adoption of the agenda will be taken up under agenda item 5, “Other matters”.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 50)</li> </ul>

## II. High-level segment (27 November 2020)

Agenda	Title of the agenda item and brief description	Related documents for reference
<b>Item 1</b>	<b><i>Opening of the high-level segment</i></b>	
	The high-level segment of the online meeting will be held from 2 to 5 p.m. (Nairobi time (UTC+3)) on 27 November 2020, with an extension of one hour if necessary.	<ul style="list-style-type: none"> <li>• Provisional agenda (UNEP/OzL.Conv.12(I)/1– UNEP/OzL.Pro.32/1, section II)</li> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 51)</li> </ul>
(a)	<i>Statement by the President of the eleventh meeting of the Conference of the Parties to the Vienna Convention (Canada)</i>	
(b)	<i>Statement by the President of the Thirty-First Meeting of the Parties to the Montreal Protocol (Grenada)</i>	
(c)	<i>Statement by representative(s) of the United Nations Environment Programme</i>	
<b>Item 2</b>	<b><i>Organizational matters</i></b>	
(a)	<p><i>Election of officers of the twelfth meeting of the Conference of the Parties to the Vienna Convention</i></p> <p>The Conference of the Parties to the Vienna Convention is expected to elect a president, three vice-presidents and a rapporteur on the basis of regional rotation agreed by the parties. It is expected that the president will be elected from the group of African States and the rapporteur from the group of Western European and other States, and that one vice-president will be elected from each of the groups of Asia-Pacific States, Eastern European States and Latin American and Caribbean States.</p> <p>In the lead-up to the online combined meetings, parties are encouraged to engage in consultations in their regional groups and to submit their nominations for the officers of the meeting to the Secretariat prior to the meeting, by 19 November 2020, if possible, to enable their election.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 53 and 54)</li> <li>• Rule 21 of the rules of procedure for meetings of the Conference of the Parties to the Vienna Convention: <a href="https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention">https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention</a></li> </ul>
(b)	<p><i>Election of officers of the Thirty-Second Meeting of the Parties to the Montreal Protocol</i></p> <p>The Meeting of the Parties is expected to elect a president, three vice-presidents and a rapporteur on the basis of regional rotation agreed by the parties. It is expected that the president will be elected from the group of Western European and other States and the rapporteur from the group of Latin American and Caribbean States, and that one vice-president will be elected from each of the groups of African States, Asia-Pacific States and Eastern European States.</p> <p>In the lead-up to the online combined meetings, parties are encouraged to engage in consultations in their regional groups and to submit their nominations for the officers of the meeting to the Secretariat prior to the meeting, by 19 November 2020, if possible, to enable their election.</p>	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 55 and 56)</li> <li>• Rule 21 of the rules of procedure for meetings of the parties to the Montreal Protocol: <a href="https://ozone.unep.org/treaties/montreal-protocol-substances-deplete-ozone-layer/rules-of-procedure">https://ozone.unep.org/treaties/montreal-protocol-substances-deplete-ozone-layer/rules-of-procedure</a></li> </ul>

Agenda	Title of the agenda item and brief description	Related documents for reference
(c)	<p><i>Adoption of the agenda of the high-level segment</i></p> <p>The parties will consider for adoption the agenda of the high-level segment, including any items that they may deem it necessary to discuss.</p>	<ul style="list-style-type: none"> <li>Provisional agenda (UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1, section II)</li> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 57)</li> </ul>
(d)	<p><i>Organization of work</i></p> <p>The presidents of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Second Meeting of the Parties to the Montreal Protocol will propose the organization of work for the consideration and agreement of the parties.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 58)</li> </ul>
(e)	<p><i>Credentials of representatives</i></p> <p>The officers of the meetings will examine the credentials and submit their report thereon at the meeting.</p> <p>Credentials are required for participation in the online combined meeting and should be issued either by the Head of State or Government or by the minister of foreign affairs or, in the case of a regional economic integration organization, by the competent authority of that organization. Credentials of representatives, alternative representatives and advisers should be submitted to the Executive Secretary of the meeting, if possible not later than 24 hours after the opening of the meeting. Any later change in the composition of a delegation is also to be submitted to the Executive Secretary.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 59)</li> <li>Rules 18 and 19 of the rules of procedure for meetings of Conference of the Parties to the Vienna Convention: <a href="https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention">https://ozone.unep.org/treaties/vienna-convention/rules-procedure-meetings-conference-parties-vienna-convention</a></li> <li>Rules 18 and 19 of the rules of procedure for meetings of the parties to the Montreal Protocol: <a href="https://ozone.unep.org/treaties/montreal-protocol-substances-deplete-ozone-layer/rules-of-procedure">https://ozone.unep.org/treaties/montreal-protocol-substances-deplete-ozone-layer/rules-of-procedure</a></li> </ul>
<b>Item 3</b>	<b><i>Presentations by the assessment panels on the status of their work</i></b>	
	<p>The Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel will make a brief presentation on the status of their assessment work, including the latest developments and any emerging issues.</p>	<ul style="list-style-type: none"> <li>Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 60)</li> <li>Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2/Add.1–UNEP/OzL.Pro.32/2/Add.1, paras. 16–22)</li> </ul>



Agenda	Title of the agenda item and brief description	Related documents for reference
<b>Item 4</b>	<b><i>Presentation by the Chair of the Executive Committee of the Multilateral Fund on the work of the Executive Committee</i></b>	
	The Chair of the Executive Committee of the Multilateral Fund will introduce a report by the Executive Committee highlighting the key decisions of the Committee and the work undertaken by the Multilateral Fund secretariat and the Fund's implementing agencies since the Thirty-First Meeting of the Parties to the Montreal Protocol.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 61)</li> <li>• Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Thirty-Second Meeting of the Parties (UNEP/OzL.Pro.32/7)</li> </ul>
<b>Item 5</b>	<b><i>Report of the co-chairs of the preparatory segment and consideration of the decisions recommended for adoption by the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol</i></b>	
	Under this item, the co-chairs of the preparatory segment will present the summary of discussion and draft decisions recommended for adoption at the high-level segment.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 62)</li> </ul>
<b>Item 6</b>	<b><i>Dates and venues for the resumed session of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Third Meeting of the Parties to the Montreal Protocol</i></b>	
	Information will be provided regarding the proposed venue for the combined twelfth meeting of the Conference of the Parties to the Vienna Convention (part II) and the Thirty-Third Meeting of the Parties to the Montreal Protocol, to be held in 2021. The parties may wish to adopt a decision on this matter.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, paras. 63–65)</li> <li>• Note by the Secretariat on draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol: draft decisions XII/[B] and XXXII/[E] (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
<b>Item 7</b>	<b><i>Other matters</i></b>	
	The parties are expected to discuss any additional issues that may have been raised during the adoption of the agenda.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 66)</li> </ul>

Agenda	Title of the agenda item and brief description	Related documents for reference
<b>Item 8</b>	<b><i>Adoption of decisions by the Conference of the Parties to the Vienna Convention at its twelfth meeting</i></b>	
	Parties are expected to adopt decision(s) on the matters on the agenda.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 67)</li> <li>• Draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
<b>Item 9</b>	<b><i>Adoption of decisions by the Thirty-Second Meeting of the Parties to the Montreal Protocol</i></b>	
	Parties are expected to adopt decisions on the matters on the agenda.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 68)</li> <li>• Draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3)</li> </ul>
<b>Item 10</b>	<b><i>Adoption of the report of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Second Meeting of the Parties to the Montreal Protocol</i></b>	
	The parties are expected to adopt the draft report of the combined meeting.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 69)</li> </ul>
<b>Item 11</b>	<b><i>Closure of the meeting</i></b>	
	The combined meeting is expected to close by 5 p.m. Nairobi time (UTC+3) on Friday 27 November 2020.	<ul style="list-style-type: none"> <li>• Note by the Secretariat on issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Conv.12(I)/2–UNEP/OzL.Pro.32/2, para. 70)</li> </ul>