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**United Nations
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**Twelfth meeting of the Conference of
the Parties to the Vienna Convention
for the Protection of the Ozone Layer, part I**

**Thirty-Second Meeting of the Parties to
the Montreal Protocol on Substances
that Deplete the Ozone Layer**

Online, 23–27 November 2020

Issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol

Note by the Secretariat

I. Introduction

1. The present note sets out an overview of the issues on the provisional agenda¹ for the combined twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer (part I) and Thirty-Second Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer (the online combined meetings).
2. In late May 2020, the Secretariat informed the parties that, by the end of September, it would assess the situation of the coronavirus disease (COVID-19) pandemic, hold consultations and inform the parties of the decision with regard to the convening of the combined twelfth meeting of the Conference of the Parties and Thirty-Second Meeting of the Parties. The Secretariat subsequently informed the parties, by letter dated 21 September 2020, of the decision, taken in consultation with the relevant bureaux and the Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol and after informal consultations with several parties, to hold the combined meetings online with a reduced agenda.
3. The twelfth meeting of the Conference of the Parties to the Vienna Convention will be held in two parts. Part I, in November 2020, will only address financial matters pertaining to the budget of the Trust Fund for the Vienna Convention, namely the revised budget for 2020 and the budget for 2021. All other issues will be considered during part II, which will be convened in 2021 in conjunction with the Thirty-Third Meeting of the Parties to the Montreal Protocol.
4. The Thirty-Second Meeting of the Parties to the Montreal Protocol will address a limited number of issues on which parties may wish to take decisions in 2020, namely:
 - (a) The budget of the Trust Fund for the Montreal Protocol;
 - (b) The replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol for the period 2021–2023;
 - (c) Nominations for critical-use exemptions for methyl bromide;

¹ UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1.

(d) Membership of Montreal Protocol bodies for 2021 and of the Technology and Economic Assessment Panel;

(e) Compliance and reporting issues considered by the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol.

5. Section II of the present note provides an overview of the preparatory segment of the online combined meetings and section III an overview of the high-level segment. A brief summary of the background for each item is given as appropriate, including any relevant work undertaken to date through online means and further intersessional work planned to enable progress to be made before the online combined meetings. The Secretariat will issue an addendum to the present note as necessary on any updated information that becomes available, such as the final evaluation and recommendations by the Technology and Economic Assessment Panel on the critical-use nominations for methyl bromide (see paras. 28–32, below).

6. Issues that are not directly related to the provisional agenda of the meeting but that may be of interest to the parties, such as cooperation with other international and United Nations bodies and initiatives of the Secretariat, are addressed in an information note on issues that the Secretariat would like to bring to the attention of the parties (UNEP/OzL.Pro.32/INF/3).

7. The Secretariat would like to reassure parties that the online combined meetings will be organized in a way that complies with the rules of procedure and the principles that guide intergovernmental meetings under the ozone treaties, including the provision of interpretation in the six official languages of the United Nations. The Secretariat will provide as much assistance as possible, in particular to parties operating under paragraph 1 of Article 5 of the Montreal Protocol (Article 5 parties), to ensure adequate internet connectivity for equal participation of parties in the discussion.

II. Overview of items on the agenda for the preparatory segment (23–26 November 2020)

A. Opening of the preparatory segment (item 1 of the provisional agenda for the preparatory segment)

8. The preparatory segment of the online combined meetings is scheduled to be held from 23 to 26 November 2020. One two-hour session will be held on each of the four days, from 2 to 4 p.m., Nairobi time (UTC+3).

9. The preparatory segment will be chaired jointly by Mr. Alain Wilmart (Belgium) and Mr. Obed Baloyi (South Africa), the Co-Chairs of the Open-ended Working Group.

10. Welcoming statement(s) will be made by representative(s) of the United Nations Environment Programme (UNEP).

B. Organizational matters (item 2 of the provisional agenda for the preparatory segment)

1. Adoption of the agenda of the preparatory segment (item 2 (a) of the provisional agenda for the preparatory segment)

11. The provisional agenda for the preparatory segment is set out in section I of document UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1 and will be before the parties for adoption. The parties may wish to adopt the agenda, including any items that they may agree to include under item 5, “Other matters”.

2. Organization of work (item 2 (b) of the provisional agenda for the preparatory segment)

12. Under this item, the co-chairs are expected to present a proposal to the parties on how they wish to proceed with the work on the items on the agenda.

C. Financial reports and budgets of the trust funds for the Vienna Convention and the Montreal Protocol (item 3 of the provisional agenda for the preparatory segment)

13. The Ozone Secretariat, which serves both the Vienna Convention and the Montreal Protocol, has traditionally had separate budgets for the Convention and the Protocol, with some shared budget lines. While the Montreal Protocol budget is considered annually, the Vienna Convention budget is reviewed and approved only in the years in which the Conference of the Parties to the Vienna Convention meets. Information about the budgets for the trust funds for the Vienna Convention and the Montreal Protocol is contained in documents UNEP/OzL.Conv.12(I)/4 and UNEP/OzL.Pro.32/4, respectively. The financial reports of the two trust funds for the fiscal year 2019 are contained in document UNEP/OzL.Conv.12(I)/5–UNEP/OzL.Pro.32/5. The factsheets for 2021 activities and budget are presented in document UNEP/OzL.Conv.12(I)/INF/1–UNEP/OzL.Pro.32/INF/1.

14. The budget documents were prepared before the decision was taken on how the meetings of the Vienna Convention and the Montreal Protocol would be convened in the latter half of 2020 and in 2021. The budgets reflect the assumption that a full-scale physical meeting of the combined twelfth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Second Meeting of the Parties to the Montreal Protocol would be held in Nairobi, the seat of the Secretariat. The Secretariat will revise the budgets in early October to reflect the meeting costs for the online combined meetings and will make the revised figures available to the parties through the online forum (see paras. 23 and 24 below). The Secretariat will also provide an update on the 2020 budget performance, the status of contributions and the cash balance as at 30 September 2020 in a note on the matter (UNEP/OzL.Conv.12(I)/INF/2–UNEP/OzL.Pro.32/INF/2).

15. The paragraphs below provide an overview of the key financial and budgetary issues to be considered by the parties during the online combined meetings.

1. Trust Fund for the Vienna Convention

16. Meetings of the Conference of the Parties to the Vienna Convention are held every three years, with the parties normally approving triennial budgets for the trust fund for the Vienna Convention. In 2020, however, the COVID-19 pandemic has changed the way in which activities are implemented. The eleventh meeting of the Ozone Research Managers, originally scheduled to take place in Geneva from 1 to 3 April 2020 and later rescheduled to take place in Montreal, Canada, from 8 to 10 July 2020, had to be postponed and is now scheduled to take place in Geneva from 14 to 16 April 2021. However, the current co-chairs of the Ozone Research Managers decided to convene an online meeting on 7 and 8 October 2020 to discuss the issue of international monitoring programmes,² namely the gaps in the global coverage of atmospheric monitoring of substances controlled by the Montreal Protocol, to enable progress to be made on the matter before the meeting next year. As the outcome of the Ozone Research Managers' meeting is one of the main matters considered by the Conference of the Parties, the twelfth meeting of the Conference of the Parties to the Vienna Convention (part II) will be convened in 2021, after part II of the eleventh meeting of the Ozone Research Managers, in conjunction with the Thirty-Third Meeting of the Parties to the Montreal Protocol,³ and the Secretariat will submit a triennium budget for 2022–2024 for consideration at that part of the meeting.

17. For part I of the twelfth meeting of the Conference of the Parties, the Secretariat is submitting a proposed budget to cover the costs of meetings, operations and staffing for 2021, together with a revised budget for 2020. The key issues for consideration by the Conference of the Parties include the following:

(a) The proposed revised budget for 2020 totals \$877,462, which is \$492,548 less than the approved budget of \$1,370,010. This is mainly due to the fact that meetings could not be convened as planned in 2020, meaning that the budgets for the travel of participants from Article 5 parties and Secretariat staff remain largely unspent and considerable amounts have been saved on meeting costs.

(b) The zero nominal growth budget of \$1,370,000 for 2021 is essentially the same as the 2020 approved budget in terms of the total, but differs from it on individual budget lines. Given the limited number of expenditure categories and the relatively small budget, no other scenario is

² Session 4 of the agenda, available at <http://conf.montreal-protocol.org/meeting/orm/11orm/SitePages/Home.aspx>.

³ See Secretariat letter dated 21 September 2020 setting out the updated contingency plan for ozone treaty meetings.

presented. The activities to be carried out in 2021 include the twelfth meeting of the Conference of the Parties (part II), the eleventh meeting of the Ozone Research Managers (part II) and bureau meetings.

(c) Three funding options for 2021 are presented: (i) contributions of \$986,000, the same level as for 2020 ; (ii) contributions of \$1,370,000, the level required to fund the zero nominal growth budget for 2021; and (iii) contributions of \$1,026,686, equal to the level required to fund the zero nominal growth budget for 2021 less \$333,314 (70 per cent of the anticipated unspent portion of the 2020 budget); this reduction in contributions is proposed exceptionally for 2021 due to the unprecedented economic situation created by the COVID-19 pandemic.

2. Trust Fund for the Montreal Protocol

18. The budget of the Montreal Protocol is considered annually by the Meeting of the Parties. In accordance with decision XXXI/17 of the Thirty-First Meeting of the Parties, budgets for 2021 and 2022 are presented in document UNEP/OzL.Pro.32/4. The Secretariat is also proposing a revision to the budget for 2020 in the light of the impact of the COVID-19 pandemic.

19. Because of the pandemic, the 2020 meetings of the Montreal Protocol could not be held as planned. The forty-second meeting of the Open-ended Working Group, originally scheduled to be held in Montreal in July 2020, was instead held as a three-day online technical meeting dedicated to a discussion of the replenishment report prepared by the Technology and Economic Assessment Panel. The Thirty-Second Meeting of the Parties to the Montreal Protocol, originally scheduled to be held in Tashkent⁴ in November 2020, in conjunction with the twelfth meeting of the Conference of the Parties to the Vienna Convention, will instead be held as part of a combined online meeting with a reduced agenda.

20. The key issues for consideration by the Meeting of the Parties include the following:

(a) The proposed revised budget for 2020 is \$4,472,093, which is \$1,216,561 less than the approved budget of \$5,688,654. Because the 2020 meetings could not be convened as planned, large savings were made on the budgets allocated for the travel of participants from Article 5 parties and Secretariat staff. The budget approved by the parties for the upgrade of the post of the Communications Officer from the P-3 to the P-4 level was also unspent; the upgrade was not effected due to difficulties encountered in reclassifying an existing post to accommodate the multi-faceted requirements envisaged.

(b) For 2021, two budget scenarios are presented, bearing in mind the global economic impact of the COVID-19 pandemic: (i) a zero nominal growth budget of \$5,322,300, at the same level of the approved budget for 2020; and (ii) a lean budget of \$5,348,855, developed on the basis of a cautious approach, adjusting the zero nominal growth scenario upward by only 0.5 per cent.

(c) For 2019 and 2020, the parties approved the post of a temporary Website Officer at the P-3 level, which was funded from the cash balance. To continue enhancing the Secretariat's digital presence, the Secretariat is proposing that the Website Officer post (P-3) be extended for 2021, at a cost of \$150,000, to be funded from the cash balance.

(d) For 2022, two budget scenarios are also presented: (i) a zero nominal growth budget of \$5,322,300, at the same level as the approved budget for 2020; and (ii) a proposed budget of \$5,476,658, which represents a 2.9 per cent increase from the zero nominal growth budget, attributable to: maintenance of the budgets for staff travel and operating costs at the same level as in 2021, whereas for the 2022 zero nominal growth budget scenario both those budgets are lower than in 2021; and an increase in the budget for public awareness and communication, including a communication campaign to showcase the Montreal Protocol and Vienna Convention during the celebrations to mark the fiftieth anniversary of UNEP.

(e) Two funding options are presented for 2021: (i) contributions to fund the 2021 budgets; and (ii) contributions to fund the 2021 budgets less 70 per cent of the anticipated unspent portion of the 2020 budget (a reduction of more than 70 per cent of the anticipated unspent 2020 budget would result in an abrupt drop in the cash balance). The reduction in contributions is being proposed exceptionally for 2021 owing to the unprecedented global economic situation arising from the COVID-19 pandemic.

⁴ In a letter to the Executive Director of UNEP, the Government of Uzbekistan informed the Secretariat that due to the pandemic, it would not be in a position to host the 2020 meetings as planned in Tashkent.

3. The financial reports

21. The financial reports for the trust funds for the Vienna Convention and the Montreal Protocol are considered by the parties annually. The certified financial statements for 2019 for the Vienna Convention and Montreal Protocol trust funds, the certified financial statements for 2019 for the earmarked contributions that support the work of the Ozone Secretariat and an overview of the budget performance report for 2019 for the two trust funds are set out in document UNEP/OzL.Conv.12(I)/5–UNEP/OzL.Pro.32/5.

22. The main information on the Vienna Convention and the Montreal Protocol trust funds includes the following:

- (a) The budget utilization rates were 90 per cent and 91 per cent, respectively, in 2019.
- (b) The reserves and fund balance at the end of 2019 totalled \$1,952,393 for the Vienna Convention trust fund and \$7,755,132 for the Montreal Protocol trust fund, and the cash balances for the funds, including the reserves, were \$1,523,034 and \$6,062,882, respectively.
- (c) For the Vienna Convention trust fund, total contributions of \$657,952 were received in 2019 and contributions of \$889,544 remained outstanding, including \$588,128 relating to prior years. For the Montreal Protocol trust fund, total contributions of \$4,088,205 were received in 2019 and contributions of \$3,678,140 remained outstanding, including \$1,863,774 relating to prior years.

4. Intersessional work

23. During the period leading up to the online combined meetings, intersessional work will be organized to make progress on budgetary matters and to prepare for decisions to be taken by the parties. At the beginning of October, a dedicated online forum will be established through which parties will be able to submit comments and questions on the budget documents and the financial report to the Secretariat and the Secretariat will provide written responses. In late October, the Co-Chairs of the Open-ended Working Group may invite interested parties to informal consultations with the participation of the Secretariat in order to prepare for the budget discussions at the online combined meetings. The Co-Chairs would seek expressions of interest in the informal consultations through the online forum and online meetings would then be organized as appropriate during November.

24. Placeholder decisions are set out in document UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3 as draft decisions XII/[A] and XXXII/[A]. During the informal consultations, the interested parties may work on refinement of the placeholder decisions for presentation by the Co-Chairs of the Open-ended Working Group under agenda item 3 of the preparatory segment of the online combined meetings. A formal budget committee to consider budgets for both the Vienna Convention Trust Fund and the Montreal Protocol Trust Fund may be established at the online combined meetings as necessary.

D. Montreal Protocol issues (item 4 of the provisional agenda for the preparatory segment)

1. Replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol (item 4 (a) of the provisional agenda for the preparatory segment)

25. When it became clear that the Open-ended Working Group would not be able to meet in a face-to-face format in 2020, two issues on the provisional agenda for the forty-second meeting of the Open-ended Working Group⁵ were selected for online work. One of these was the replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol for the period 2021–2023. The annex to the present note provides an overview of the work carried out so far on the replenishment issue.

26. The issue to be addressed by the Thirty-Second Meeting of the Parties is the following. The current fiscal period of the Multilateral Fund ends at the end of 2020; however, given that in the current situation a physical meeting cannot be held in 2020, the parties will only consider the budget for the triennium 2021–2023 in 2021. In the meantime, to avoid disruption in the operation of the Multilateral Fund, the parties may wish to consider authorizing the spending of unspent funds from the current triennium (2018–2020) in the period 2021–2023, pending the decision in 2021 by the parties on the replenishment budget for that period.

⁵ UNEP/OzL.Pro.WG.1/42/1.

27. The report of the Executive Committee (UNEP/OzL.Pro.32/7) is expected to set out information that parties may require when considering a decision on the spending of the available funds.

2. Nominations for methyl bromide critical-use exemptions for 2021 and 2022 (item 4 (b) of the provisional agenda for the preparatory segment)

28. As is mentioned above, replenishment of the Multilateral Fund was one of two items on the provisional agenda of the forty-second meeting of the Open-ended Working Group selected for online work when it was decided that the forty-second meeting could not be convened as planned. The other issue selected was nominations for methyl bromide critical-use exemptions.

29. In 2020, two Article 5 parties (Argentina and South Africa) submitted two nominations each for critical-use exemptions for 2021, and two parties not operating under paragraph 1 of Article 5 of the Protocol (non-Article 5 parties) (Australia and Canada) submitted one nomination each, for 2022 and 2021, respectively. The Methyl Bromide Technical Options Committee reviewed the nominations, as well as additional information submitted by the nominating parties in response to a first round of questions from the Committee, and formulated interim recommendations on the quantities of methyl bromide that should be eligible for exemption. The Committee’s recommendations are set out in volume 2 of the Technology and Economic Assessment Panel’s May 2020 report, entitled “Evaluation of 2020 critical-use nominations for methyl bromide and related issues – Interim report”.

30. The interim report was posted in the dedicated online forum for critical-use nominations. The forum was opened from 8 June to 6 July 2020 and parties submitted comments and questions on the report, to which the Committee provided responses. During July, bilateral meetings took place between nominating parties and the Committee as needed. Based on the bilateral discussions and any additional information submitted by the nominating parties, the Committee is preparing its final recommendations on the critical-use exemptions that the parties may wish to consider approving. The final report is expected to be completed at the end of September. The Secretariat will provide a summary of the final evaluation and recommendations in an addendum to the present note.

31. The final report will be posted in the online forum at the beginning of October to enable parties to review it and to submit comments and questions through the forum. The Committee will respond to the questions when it presents its final report during the preparatory segment of the online combined meetings.

32. Interested parties may wish to prepare and present a draft decision on the critical-use exemptions for consideration by the parties and possible adoption at the high-level segment. Any such draft decision should ideally be provided to the Secretariat prior to the online combined meetings to enable it to be posted either in the online forum (for comments) or on the meeting portal as appropriate.

3. Consideration of the membership of Montreal Protocol bodies for 2021 (item 4 (c) of the provisional agenda for the preparatory segment)

(a) Membership of the Implementation Committee (item 4 (c) (i) of the provisional agenda for the preparatory segment)

33. Each year the Meeting of the Parties considers the membership of the Implementation Committee. In accordance with the non-compliance procedure adopted by the parties, the Committee consists of 10 parties, each of which selects an individual to represent it. Those parties are elected for two years on the basis of equitable geographical distribution – that is, two are elected to represent each of the regional groupings of African States, Asia-Pacific States, Eastern European States, Latin American and Caribbean States and Western European and other States. Committee members may serve two consecutive two-year terms.

34. From the current members of the Committee, Australia, China, Nicaragua, Poland and Uganda will complete the first year of their two-year terms in 2020; they will therefore continue as members for 2021. The European Union, Guinea Bissau, Paraguay, Saudi Arabia and Turkey will conclude the second year of their first two-year terms in 2020 and will therefore have to be replaced or re-elected.

35. In accordance with decision XII/13, the Committee selects its President and Vice-President from among its members, through consultations among the Committee members during a Meeting of the Parties to ensure the continuity of the two offices. The Secretariat has included a placeholder draft decision on the matter in document UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3 as draft decision XXXII/[B].

36. During the period leading up to the online combined meetings, parties are encouraged to consult in their regional groups and to submit their nominations for the new Committee members to the Secretariat prior to the meeting, if possible by 19 November 2020. The Secretariat will include the names of nominated members in the draft decision, which will be made available on the meeting portal.

37. The nominated and current members may wish to consult among themselves prior to the online combined meetings to select the President and the Vice-President, who also serves as rapporteur, and to inform the Secretariat as soon as possible to enable the draft decision to be finalized for consideration and possible adoption during the high-level segment.

(b) Membership of the Executive Committee of the Multilateral Fund (item 4 (c) (ii) of the provisional agenda for the preparatory segment)

38. The Thirty-Second Meeting of the Parties will consider the membership of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol. In accordance with its terms of reference, the Executive Committee consists of seven members from Article 5 parties and seven members from non-Article 5 parties. For 2021, the seven members from Article 5 parties are expected to be selected from the regional groups as follows: two members from African States, two members from Asia-Pacific States, two members from Latin American and Caribbean States and one member to fill the seat that rotates among the regions (decision XVI/38), which for 2021 will be from the Eastern European States.

39. Each of the two groups of parties elects its Executive Committee members and reports their names to the Secretariat for endorsement by the Meeting of the Parties. In addition, the terms of reference of the Executive Committee call for the election, from among the members of the Committee, of a Chair and a Vice-Chair, who alternate each year between Article 5 parties and non-Article 5 parties. As representatives of Rwanda and Belgium have served as Chair and Vice-Chair of the Committee, respectively, during 2020, the non-Article 5 parties will be expected to nominate the Chair for 2021 and the Article 5 parties will be expected to nominate the Vice-Chair.

40. The Thirty-Second Meeting of the Parties is expected to adopt a decision endorsing the selection of the new Committee members and taking note of the selection of the Committee's Chair and Vice-Chair for 2021. The Secretariat has included a placeholder draft decision on the matter in document UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3 as draft decision XXXII/[C].

41. During the period leading up to the online combined meetings, parties are encouraged to consult in their constituencies as appropriate and to submit their nominations for the new Executive Committee members to the Secretariat prior to the meeting, if possible by 19 November 2020. The Secretariat will include nominated parties in the draft decision, which will be made available on the meeting portal. The parties may wish to consider the draft decision for possible adoption during the high-level segment.

(c) Co-chairs of the Open-ended Working Group (item 4 (c) (iii) of the provisional agenda for the preparatory segment)

42. Each year, the Meeting of the Parties selects one representative from among the Article 5 parties and one representative from among the non-Article 5 parties to serve as co-chairs of the Open-ended Working Group in the subsequent year. In accordance with decision XXXI/15, Mr. Alain Wilmart (Belgium) and Mr. Obed Baloyi (South Africa) are serving as the Co-Chairs of the Open-ended Working Group in 2020. The Thirty-Second Meeting of the Parties is expected to adopt a decision naming the co-chairs of the Open-ended Working Group for 2021. The Secretariat has included a placeholder draft decision on the matter in document UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3 as draft decision XXXII/[D].

43. During the period leading up to the online combined meetings, parties are encouraged to consult in their constituencies and to submit their nominations for the co-chairs of the Open-ended Working Group in 2021 prior to the meeting, if possible by 19 November 2020. The Secretariat will include the names of the nominated individuals in the draft decision, which will be made available on the meeting portal. The parties may wish to consider the draft decision for possible adoption during the high-level segment.

4. Consideration of the membership of the assessment panels (item 4 (d) of the provisional agenda for the preparatory segment)

44. In accordance with the normal schedule for preparing its annual report, the Technology and Economic Assessment Panel finalized its 2020 report by the end of May. Annex 1 to the progress report (volume 1) of the Panel's May 2020 report sets out the current status of the Panel membership. The members whose terms expire at the end of 2020 are shown in the table below.

Members of the Technology and Economic Assessment Panel whose terms expire at the end of 2020

<i>Name</i>	<i>Position</i>	<i>Country</i>
Bella Maranion	TEAP co-chair	United States of America
Paulo Altoé	FTOC co-chair	Brazil
Adam Chattaway	HTOC co-chair	United Kingdom of Great Britain and Northern Ireland
Daniel Verdonik	HTOC co-chair	United States of America
Marco Gonzalez	TEAP senior expert	Costa Rica
Rajendra Shende	TEAP senior expert	India
Sidi Menad Si-Ahmed	TEAP senior expert	Algeria

Abbreviations: FTOC, Foams Technical Options Committee; HTOC, Halons Technical Options Committee; TEAP, Technology and Economic Assessment Panel.

45. Parties may wish to submit nominations, as necessary, in accordance with paragraph 3 of decision XXXI/8, whereby parties are requested, “when nominating experts to the Panel, its technical options committees or its temporary subsidiary bodies, to use the Panel’s nomination form and associated guidelines so as to facilitate the submission of appropriate nominations, taking into account the matrix of needed expertise, and geographical and gender balance, in addition to the expertise needed to address new issues related to the Kigali Amendment, such as energy efficiency, safety standards and climate benefits”.⁶ In paragraph 5 of the same decision, the parties are urged “to follow the terms of reference⁷ of the Panel, consult the Panel’s co-chairs and refer to the matrix of needed expertise prior to making nominations for appointments to the Panel”.

46. In accordance with paragraph 4 of decision XXXI/8, the Secretariat will make the forms submitted by parties nominating members to the Panel available on the meeting portal for the online combined meetings to make it easier for parties to review and discuss the proposed nominations. The Secretariat could also prepare a draft decision on the membership of the Panel, as appropriate, and post the draft decision on the meeting portal for consideration by the parties.

47. Nominations to the technical options committees other than for co-chair positions may be made at any time. Appointments are made by the co-chairs of the relevant committees in consultation with the Panel.

5. Compliance and reporting issues considered by the Implementation Committee (item 4 (e) of the provisional agenda for the preparatory segment)

48. The President of the Implementation Committee will report on party compliance issues considered during the Committee’s sixty-fourth meeting (held online from 7 to 9 July 2020) and sixty-fifth meeting (to be held online from 16 to 18 November 2020, immediately prior to the online combined meetings).

49. Any recommendations and draft decisions emanating from the Committee’s meetings will be presented by the President for consideration and possible adoption by the Thirty-Second Meeting of the Parties.

E. Other matters (item 5 of the provisional agenda for the preparatory segment)

50. Any additional issues agreed for inclusion on the agenda under item 2 (a), “Adoption of the agenda of the preparatory segment”, will be taken up under agenda item 5, “Other matters”.

⁶ Links to the nomination form and expertise required (matrix of needed expertise) can be found in the Panel’s section of the Ozone Secretariat website, at <https://ozone.unep.org/science/assessment/teap>.

⁷ <https://ozone.unep.org/node/1953>.

III. Overview of items on the provisional agenda for the high-level segment (27 November 2020)

51. The high-level segment of the online meeting is scheduled for 27 November 2020. The session will be two hours in duration, from 3 to 5 p.m., Nairobi time (UTC+3).

A. Opening of the high-level segment (item 1 of the provisional agenda for the high-level segment)

52. Statements will be made by the President of the eleventh meeting of the Conference of the Parties to the Vienna Convention, the President of the Thirty-First Meeting of the Parties to the Montreal Protocol and representative(s) of UNEP (item 1 (a), (b) and (c) of the provisional agenda for the high-level segment).

B. Organizational matters (item 2 of the provisional agenda for the high-level segment)

1. Election of officers of the twelfth meeting of the Conference of the Parties to the Vienna Convention (item 2 (a) of the provisional agenda for the high-level segment)

53. In accordance with rule 21 of the rules of procedure, the Conference of the Parties must elect a president, three vice-presidents and a rapporteur. A representative of a party from the group of Western European and other States (Canada) presided over the eleventh meeting of the Conference of the Parties, while a representative of a party from the group of Latin American and Caribbean States (Paraguay) served as rapporteur. On the basis of regional rotation agreed by the parties, the parties may wish to elect a party from the group of African States to preside over the twelfth meeting of the Conference of the Parties and a party from the group of Western European and other States as rapporteur. The parties may also wish to elect three vice-presidents, one each from the groups of Asia-Pacific States, Eastern European States and Latin American and Caribbean States.

54. During the period leading up to the online combined meetings, parties are encouraged to consult in their regional groups and to submit their nominations for the officers of the meeting to the Secretariat prior to the meeting, if possible by 19 November 2020, to enable their election.

2. Election of officers of the Thirty-Second Meeting of the Parties to the Montreal Protocol (item 2 (b) of the provisional agenda for the high-level segment)

55. In accordance with rule 21 of the rules of procedure for meetings of the parties to the Montreal Protocol, the Thirty-Second Meeting of the Parties must elect a president, three vice-presidents and a rapporteur. A representative of a party from the group of Latin American and Caribbean States (Grenada) presided over the Thirty-First Meeting of the Parties, while a representative of a party from the group of Eastern European States served as rapporteur. On the basis of regional rotation agreed by the parties, the parties may wish to elect a party from the group of Western European and other States to preside over the Thirty-Second Meeting of the Parties and a party from the group of Latin American and Caribbean States to serve as rapporteur. The parties may also wish to elect three vice-presidents, one each from the groups of African States, Asia-Pacific States and Eastern European States.

56. During the period leading up to the online combined meetings, parties are encouraged to consult in their regional groups and to submit their nominations for the officers of the meeting to the Secretariat prior to the meeting, if possible by 19 November 2020, to enable their election.

3. Adoption of the agenda of the high-level segment (item 2 (c) of the provisional agenda for the high-level segment)

57. The provisional agenda for the high-level segment is set out in section II of document UNEP/OzL.Conv.12(I)/1–UNEP/OzL.Pro.32/1 and will be before the parties for adoption. The parties may wish to adopt the agenda, including any items that they may agree to include under item 7, “Other matters”.

4. Organization of work (item 2 (d) of the provisional agenda for the high-level segment)

58. The presidents of the twelfth meeting of the Conference of the Parties and the Thirty-Second Meeting of the Parties are expected to outline a plan of work for discussing the items on the agenda.

5. Credentials of representatives (item 2 (e) of the provisional agenda for the high-level segment)

59. In accordance with rule 18 of the rules of procedure, the credentials of representatives and the names of alternate representatives and advisers are to be submitted to the Executive Secretary of the meeting, if possible not later than 24 hours after the opening of the meeting. Representatives are urged to submit the credentials, duly signed by the appropriate authority for submission, as soon as possible. In accordance with rule 19 of the rules of procedure, the elected officers of the meeting will examine the credentials and submit their report thereon to the parties.

C. Presentations by the assessment panels on the status of their work (item 3 of the provisional agenda for the high-level segment)

60. Under this agenda item, the three assessment panels will provide brief presentations on the status of their work.

D. Presentation by the Chair of the Executive Committee of the Multilateral Fund on the work of the Executive Committee (item 4 of the provisional agenda for the high-level segment)

61. Under this agenda item, the Chair of the Executive Committee of the Multilateral Fund will introduce a report by the Executive Committee to the parties highlighting the key decisions of the Committee and the work undertaken by the Multilateral Fund secretariat and the Fund's implementing agencies since the Thirty-First Meeting of the Parties. The report of the Executive Committee to the Thirty-Second Meeting of the Parties can be found in document UNEP/OzL.Pro.32/7.

E. Report of the co-chairs of the preparatory segment and consideration of the decisions recommended for adoption by the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol (item 5 of the provisional agenda for the high-level segment)

62. Under this agenda item, the co-chairs of the preparatory segment will be invited to report to the parties on the progress made in reaching consensus on the substantive issues on the agenda, including on the draft decisions to be considered for adoption during the high-level segment.

F. Dates and venues for the resumed session of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Third Meeting of the Parties to the Montreal Protocol (item 6 of the provisional agenda for the high-level segment)

63. The twelfth meeting of the Conference of the Parties is being convened in two parts. Part I is being convened in 2020 to decide on the budget of the Vienna Convention for 2021 and part II will be convened in 2021 to address all the issues that are expected to be addressed by the Conference of the Parties, including the outcomes of the eleventh meeting of the Ozone Research Managers, to be convened in April 2021; matters related to the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention; and the budget for the triennium 2022–2024. Part II of the twelfth meeting will be held in conjunction with the Thirty-Third Meeting of the Parties to the Montreal Protocol.

64. The parties will be provided with information regarding the potential venue for the combined twelfth meeting of the Conference of the Parties to the Vienna Convention (part II) and the Thirty-Third Meeting of the Parties to the Montreal Protocol and may then wish to take a decision on this matter. At the time of preparation of the present note, no offer had been made by any Government to host the combined meeting in 2021. If no such offer is received, the meeting will be convened at the headquarters of the Secretariat at the United Nations Office at Nairobi, where the conference facilities have been tentatively booked from 25 to 29 October 2021.

65. The Secretariat has included placeholder draft decisions on the matter in document UNEP/OzL.Conv.12(I)/3–UNEP/OzL.Pro.32/3 as draft decisions XXXII/[E] and XII/[F].

G. Other matters (item 7 of the provisional agenda for the high-level segment)

66. Any additional substantive issues agreed for inclusion on the agenda under item 2 (c), “Adoption of the agenda”, will be taken up under this item.

H. Adoption of decisions by the Conference of the Parties to the Vienna Convention at its twelfth meeting (item 8 of the provisional agenda for the high-level segment)

67. Under this agenda item, the parties will adopt the decision(s) to be taken by the Conference of the Parties at its twelfth meeting (part I).

I. Adoption of decisions by the Thirty-Second Meeting of the Parties to the Montreal Protocol (item 9 of the provisional agenda for the high-level segment)

68. Under this agenda item, the Thirty-Second Meeting of the Parties will adopt decisions on the matters on the agenda.

J. Adoption of the report of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Second Meeting of the Parties to the Montreal Protocol (item 10 of the provisional agenda for the high-level segment)

69. Under this agenda item, the parties will adopt the report of the twelfth meeting of the Conference of the Parties to the Vienna Convention (part I) and the Thirty-Second Meeting of the Parties to the Montreal Protocol.

K. Closure of the meeting (item 11 of the provisional agenda for the high-level segment)

70. The combined twelfth meeting of the Conference of the Parties to the Vienna Convention (part I) and Thirty-Second Meeting of the Parties to the Montreal Protocol is expected to close by 5 p.m., Nairobi time (UTC+3), on Friday, 27 November 2020.

Annex

An overview of the work carried out so far on the issue of the replenishment of the Multilateral Fund for the period 2021–2023

1. In late May, it was decided that, owing to the coronavirus disease (COVID-19) pandemic, the forty-second meeting of the Open-ended Working Group could not be convened as planned. Instead, two items on the provisional agenda of the forty-second meeting¹ were selected for online work, one being the replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol for the period 2021–2023. The online work on this item comprised the submission of questions and comments in a dedicated online forum and an online technical meeting, both focusing on volume 3 of the May 2020 report of the Technology and Economic Assessment Panel, entitled “Assessment of the funding requirement for the replenishment of the Multilateral Fund for the period 2021–2023”.

2. The online technical meeting consisted of three substantially identical sessions, held at different times on 14, 15 and 16 July 2020 to facilitate the participation of parties in the different world time zones. The sessions were chaired by the Co-Chairs of the Open-ended Working Group. At each session, the Panel’s replenishment task force presented its report, which was prepared in accordance with decision XXXI/1, on the terms of reference for the study on the 2021–2023 replenishment of the Multilateral Fund, and included sections on funding for the phase-out of hydrochlorofluorocarbons (HCFCs), phase-down of hydrofluorocarbons (HFCs), institutional strengthening and standard activities, as well as on indicative funding requirements for future trienniums. The presentation by the task force was followed by a discussion, during which parties took the floor to provide comments and ask the task force questions, to which the task force responded. The discussion is summarized in the report of the meeting (UNEP/OzL.Pro.WG.1/42/5).

3. The report of the Technology and Economic Assessment Panel was posted in the online forum, together with the executive summary of the report in the six official languages of the United Nations. The forum was opened from 8 June to 9 July 2020, during which time parties submitted their comments and questions. After the online technical meeting, the online forum was opened for the second round, from 17 July to 1 August 2020, to enable parties to submit further comments and questions. The Co-Chairs of the Open-ended Working Group consolidated all the comments, questions and suggestions received through the online forum into a document that was posted in the online forum for the parties to review before being forwarded to the Panel for their response, to be prepared as a note.

4. The note by the Technology and Economic Assessment Panel, which is expected to be finalized by the end of September, will provide additional information and clarification. It is not a supplementary report to the replenishment report. Prior to the July 2020 online technical meeting on replenishment, several parties expressed the view that a face-to-face meeting would be necessary to discuss and agree on the need for and the content of a supplementary report. The note being prepared by the Panel will serve as a basis for such a discussion once a physical meeting becomes possible, hopefully in 2021. Parties were also of the view that a physical meeting would be necessary for discussing and negotiating the actual replenishment amount.

5. If a physical meeting is possible in early 2021, a second part of the forty-second meeting of the Open-ended Working Group may be convened to discuss the need for and content of a supplementary report, and the parties may decide to request the Technology and Economic Assessment Panel to prepare a supplementary report. If such a physical meeting is held and a supplementary report is ready for consideration by July 2021, the parties could decide to hold a fourth Extraordinary Meeting of the Parties back-to-back with the forty-third meeting of the Open-ended Working Group, scheduled to be held in Bangkok in July 2021, to discuss and decide on the replenishment of the Multilateral Fund for the period 2021–2023.

¹ UNEP/OzL.Pro.WG.1/42/1.