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**United Nations
Environment
Programme**

**Bureau of the ninth meeting of the Conference of
the Parties to the Vienna Convention for the Protection
of the Ozone Layer
Second meeting**

**Bureau of the Twenty-Fifth Meeting of the Parties to
the Montreal Protocol on Substances that Deplete the
Ozone Layer
First meeting**

Paris, 16 November 2014
Items 3–6 of the provisional agenda*

**Work to date on the implementation of decisions, overview of
working documents and road map for the tenth meeting of the
Conference of the Parties to the Vienna Convention and the
Twenty-Sixth Meeting of the Parties to the Montreal Protocol**

Note by the Secretariat

I. Introduction

1. The Bureaux of the ninth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Fifth Meeting of the Parties to the Montreal Protocol will meet on Sunday, 16 November 2014, at 4 p.m. The present note provides information about matters on the provisional agenda for the meeting (UNEP/OzL.Conv.10-Bur.2/1-UNEP/OzL.Pro.26/Bur.1/1): section II summarizes the actions taken on the decisions adopted by the Conference of the Parties to the Vienna Convention at its ninth meeting; section III contains a summary of the actions taken by the Secretariat on the decisions of the Twenty-Fifth Meeting of the Parties to the Montreal Protocol; section IV provides an overview of the working documents prepared for the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol; and section V provides information relating to the provisional agenda and the road map for the conduct of the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol.

**II. Work to date on the implementation of the decisions of the
Conference of the Parties to the Vienna Convention at its
ninth meeting and related matters (agenda item 3)**

2. Annex I to the present note provides a broad overview of the implementation of the decisions adopted by the Conference of the Parties at its ninth meeting, held in Bali from 21 to 25 November 2011.

* UNEP/OzL.Conv.9/Bur.2/1-UNEP/OzL.Pro.25/Bur.1/1.

A. Outcome of the ninth meeting of the Ozone Research Managers of the Parties to the Vienna Convention (agenda item 3(a))

3. In accordance with decisions I/6 and III/8 of the Conference of the Parties to the Vienna Convention, every three years the Ozone Secretariat, in cooperation with the World Meteorological Organization (WMO), convenes a meeting of the Ozone Research Managers of the Parties to the Vienna Convention. The ninth meeting of the Ozone Research Managers was held in Geneva from 14 to 16 May 2014.
4. The meeting brought together managers of atmospheric research and research related to the health and environmental effects of ozone modification from countries, together with representatives of relevant international programmes, to review continuing national and international research and monitoring activities to ensure their proper coordination.
5. Several presentations were given at the meeting on international and national activities. Discussions were held on four topics – research needs; systematic observation; data archiving and stewardship; and capacity-building – taking into account all relevant issues raised in the presentations made and the national reports submitted by countries in advance of the meeting, and also an assessment of the progress made in the implementation of the recommendations adopted by the Research Managers at their previous meeting. For each topic, resource persons and rapporteurs were selected to introduce and summarize the issues and to formulate recommendations. In addition, the meeting discussed the status of the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention and made recommendations on the way forward in view of the expected expiry of the Trust Fund and the decision that the Conference of the Parties would need to take at its tenth meeting.
6. In the recommendations, the Ozone Research Managers also demarcated what were termed “overarching goals” as a backdrop that provides the policy relevance and context for all the recommendations. Those goals address the importance of the intricate coupling between the issues of climate change and stratospheric ozone layer, including its recovery. For this reason, changes in climate need to be encompassed in efforts to protect the ozone layer, observation capabilities need to be maintained and enhanced, and climate and ozone-layer-related variables need to be analysed wherever possible. The General Trust Fund for Financing Activities on Research and Systematic Observation Relevant to the Vienna Convention has an important role to play in supporting efforts to attain those goals and there is a need for dedicated capacity-building.
7. The national reports are available on the meeting portal for the ninth meeting of the Ozone Research Managers (<http://conf.montreal-protocol.org/meeting/orm/9orm/presession/default.aspx>). The full report of the meeting will be available as a background document for the Conference of the Parties. The recommendations of the meeting are set out in document UNEP/OzL.Conv.10/6.
8. The General Trust Fund for Financing Activities on Research and Systematic Observation Relevant to the Vienna Convention was established by the United Nations Environment Programme (UNEP) in consultation with WMO, pursuant to decision VI/2 of the Conference of the Parties to the Vienna Convention. The Trust Fund receives voluntary contributions from the parties and international organizations for the purpose of funding certain activities on research and systematic observation related to the Convention in developing countries and countries with economies in transition. The Trust Fund became operational in February 2003 with a five-year term ending on 31 December 2007. Upon request of the Conference of the Parties in decision VII/2, UNEP extended the life of the Trust Fund to 31 December 2015.
9. The Trust Fund will close at the end of 2015 unless the parties request UNEP to extend it. At its tenth meeting, the Conference of the Parties to the Vienna Convention is expected to consider the status of the Trust Fund and take a decision on the way forward, including on whether to extend it beyond 2015. At their ninth meeting, the Ozone Research Managers reviewed the status and activities of the Trust Fund, as is customary given the close relevance of those activities to the issues dealt with by the Managers. The recommendations made by the Ozone Research Managers at their ninth meeting include those that deal with the way forward for the Trust Fund for consideration by the Conference of the Parties to the Vienna Convention.

B. First meeting of the Bureau of the ninth meeting of the Conference of the Parties (agenda item 3 (b))

10. The first meeting of the Bureau of the ninth meeting of the Conference of the Parties to the Vienna Convention was convened in conjunction with the ninth meeting of the Ozone Research Managers in accordance with decision I/6 of the Conference of the Parties to the Vienna Convention.

The meeting was attended by three Bureau members and presided over by the Bureau President, Ms. Nino Sharashidze (Georgia). Those members also attended the ninth meeting of the Ozone Research Managers. The Bureau considered a number of issues, including the action taken on the decisions of the ninth meeting of the Conference of the Parties to the Vienna Convention, and reviewed the progress made on arrangements for the tenth meeting of the Conference of the Parties to the Vienna Convention, to be held in Paris from 17 to 21 November 2014 jointly with the Twenty-Sixth Meeting of the Parties to the Montreal Protocol. The Bureau also reviewed the recommendations made by the Ozone Research Managers of the Parties to the Vienna Convention at their ninth meeting.

11. A key conclusion of the meeting was its decision to propose a way forward on the recommendations of the Ozone Research Managers, including on the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention, for consideration by the Conference of the Parties. The report of the meeting is available on the meeting portal of the Ozone Secretariat website (http://conf.montreal-protocol.org/meeting/bureau/9cop_bureau/default.aspx). The President of the Bureau of the Vienna Convention may wish to inform the meeting about the status of its proposal on the way forward with regard to the Trust Fund.

III. Work to date on the implementation of the decisions of the Twenty-Fifth Meeting of the Parties to the Montreal Protocol (agenda item 4)

12. The table set out in annex II to the present note provides a broad overview of the decisions adopted by the Twenty-Fifth Meeting of the Parties and the actions required of and taken by the Secretariat in response thereto.

13. In accordance with paragraph 2 of decision XXV/5 of the Twenty-Fifth Meeting of the Parties to the Montreal Protocol, the Ozone Secretariat convened a workshop on hydrofluorocarbon (HFC) management issues with the aim of facilitating an open discussion on the various aspects of HFC management. The workshop opened with statements by the Deputy Executive Director of UNEP and the Executive Secretary of the Ozone Secretariat, followed by presentations by representatives of the three assessment panels of the Montreal Protocol. The workshop comprised four sessions on the major topics of relevance to HFC management: (a) technical issues; (b) legal issues, in particular mutually supportive measures between the ozone and climate change regimes; (c) finance and technology transfer; and (d) policies and measures. Each session was guided by an independent facilitator and included short keynote presentations by speakers and discussions involving resource panellists and participants. The rapporteurs of each session provided a summary of their sessions at the end of the workshop and reported on the outcome of the workshop to the Open-ended Working Group. The summaries of the four rapporteurs are set out in the summary of the workshop (UNEP/OzL.Pro.WG.1/34/3), and the report of the workshop is set out in document UNEP/OzL.Pro.Workshop.7/3, which can be downloaded from the Ozone Secretariat website (http://conf.montreal-protocol.org/meeting/workshops/hfc_management/report/default.aspx). A brief report on the workshop and the subsequent discussion by the parties can also be found in the report of the Open-ended Working Group on the work of its thirty-fourth session (UNEP/OzL.Pro.WG.1/34/6).

IV. Overview of the working documents prepared for the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol (agenda item 5)

14. A list of the working and information documents that will be available for the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol is set out in annex III to the present note, while background documents and reports prepared by the assessment panels are listed in annex IV.

15. The provisional agenda for the meeting (UNEP/OzL.Conv.10/1/Rev.1-UNEP/OzL.Pro.26/1/Rev.1) was dispatched to the parties in August 2014, and the annotations (UNEP/OzL.Conv.10/1/Rev.1/Add.1-UNEP/OzL.Pro.26/1/Rev.1/Add.1) will be issued in October 2014. A note by the Secretariat (UNEP/OzL.Conv.10/2-UNEP/OzL.Pro.26/2) intended to provide parties with background information on the issues on the agenda, including, where relevant, a brief description of related activities that took place during the thirty-fourth meeting of the Open-ended

Working Group, has been posted on the website of the Secretariat and an addendum to that note will be submitted to the parties in October. Detailed information on issues on the agenda is set out in a number of documents (see annexes III and IV).

16. With regard to issues related to the budget, the Secretariat has prepared a revised budget for 2014 and proposed budgets for 2015, 2016 and 2017 in the case of the Vienna Convention Trust Fund, and a revised budget for 2014 and proposed budgets for 2015 and 2016 in the case of the Montreal Protocol Trust Fund. The Secretariat will provide background documents to which the parties may refer.

17. In addition, a report by the Secretariat on the status of contributions, expenditures and activities under the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention has been prepared for consideration by the Conference of the Parties (UNEP/OzL.Conv.10/5). The report also includes the recommendations of the ninth meeting of the Ozone Research Managers on the way forward for the Trust Fund with a view to assisting the parties in deciding whether to extend the life of the Trust Fund beyond 2015 (see paras. 3–11 above).

V. Review of the agenda and presentation of a road map for the conduct of the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol (agenda item 6)

18. The joint tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol will be held from 17 to 21 November 2014 at the United Nations Educational, Scientific and Cultural Organization, Fontenoy Building, 125 Avenue de Suffren, 75007 Paris. In accordance with established practice, the meeting will be divided into two segments: a three-day preparatory segment and a two-day high-level segment. The preparatory segment is scheduled to begin at 10 a.m. on Monday, 17 November 2014, while the high-level segment will begin at 10 a.m. on Thursday, 20 November 2014. The registration of participants began on 15 September and will continue until 21 November 2014.

19. The agenda for the preparatory segment includes the substantive issues that are expected to be taken up during the high-level segment. Those issues include combined Vienna Convention and Montreal Protocol issues on financial reports and budgets of the trust funds for the Vienna Convention and the Montreal Protocol and the status of ratification of the Beijing Amendment to the Montreal Protocol. Separate issues on the Vienna Convention include the report of the ninth meeting of the Ozone Research Managers of the Parties to the Vienna Convention and the status of the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention.

20. Separate issues on the Montreal Protocol include the consideration of the replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol; the extension of the fixed-exchange-rate mechanism for 2015–2017; issues related to exemptions from Article 2 of the Montreal Protocol and nominations for essential- and critical-use exemptions for 2015 and 2016; the global exemption for laboratory and analytical uses of controlled substances; the availability of recovered, recycled or reclaimed halons; measures to facilitate the monitoring of trade in hydrochlorofluorocarbons and substituting substances; and releases, breakdown products and opportunities for the reduction of releases of ozone-depleting substances. Other issues on the agenda relate to alternatives to ozone-depleting substances; proposed amendments to the Montreal Protocol; the renomination and reappointment of co-chairs and members of the Technology and Economic Assessment Panel and its technical options committees; and consideration of the membership of Montreal Protocol bodies for 2015 in respect of the Implementation Committee, the Executive Committee of the Multilateral Fund and the Co-Chairs of the Open-ended Working Group. The meeting will also consider compliance and reporting issues considered by the Implementation Committee. The Committee will meet for two days immediately before the Bureau meeting, and its report is likely to include a number of recommended decisions on compliance-related matters.

21. In accordance with the established practice, the Co-Chairs of the Open-ended Working Group will oversee the preparatory segment of the meeting. After the opening of the high-level segment, the parties may reconvene the preparatory segment as they deem expedient to allow for the completion of any unfinished business.

22. The opening of the high-level segment on 20 November will be co-chaired by the President of the ninth meeting of the Conference of the Parties to the Vienna Convention and the President of the Twenty-Fifth Meeting of the Parties to the Montreal Protocol, who will conduct the meeting until the parties elect the presidents of the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol. In accordance with rule 21 of the rules of procedure and the established practice of rotating the posts of president and rapporteur among the regional groups in English alphabetical order, it is expected that the new president of the tenth meeting of the Conference of the Parties to the Vienna Convention will be elected from among Latin American and Caribbean States, the rapporteur from among Eastern European States and the three vice-presidents from among African States, Asia-Pacific States, Western European and other States.

23. The new president of the Twenty-Sixth Meeting of the Parties to the Montreal Protocol will be elected from among the Latin American and Caribbean States, the rapporteur from among Eastern European States and the three vice-presidents from among the African States, Asia-Pacific States and Western European and other States. The newly elected presidents will then guide the parties through the agenda on the understanding that the work of contact groups established during the preparatory segment may continue in parallel with the high-level plenary sessions in an effort to resolve any outstanding issues by Friday, 21 November, when the parties are expected to adopt draft decisions.

24. At the beginning of the second day of the high-level segment of the meeting, a 90-minute ministerial round-table discussion will be held on the challenges to be addressed by the parties to the Montreal Protocol in the decade 2015–2024. The objective of the discussion is to facilitate an open dialogue among the parties to the Montreal Protocol on various challenges that they would like to see addressed in the next decade. The discussion may help to identify specific issues or questions that parties may wish to take up in their subsequent meetings.

25. The session will comprise discussants from some eight countries, a moderator and a rapporteur. Discussants will make five-minute observations on the issues that they believe constitute the main challenges in the context of the Montreal Protocol in the next decade. Following the observations, the moderator will open the floor by inviting participants to contribute in the ensuing interactive discussion. At the end of the discussion, the rapporteur will present a summary of the main points discussed for future consideration.

VI. Other matters

26. At the time of writing, the Secretariat had no further issues that it wished to bring to the attention of the Bureaux. Bureaux members may wish to raise other issues during the meeting.

Annex I

Broad overview of implementation of the decisions adopted by the Conference of the Parties at its ninth meeting, held in Bali from 21 to 25 November 2011

A. Decision IX/1. Status of ratification of the Vienna Convention, the Montreal Protocol and the London, Copenhagen, Montreal and Beijing amendments to the Montreal Protocol

1. The Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer, along with the London, Copenhagen and Montreal amendments to the Montreal Protocol, all enjoy universal ratification. The Beijing Amendment, however, has not yet been ratified by one party, Mauritania. Information on the status of ratification of the Vienna Convention and the Montreal Protocol and its amendments as at 1 November 2014 is set out in document UNEP/OzL.Conv.10/INF/1-UNEP/OzL.Pro.26/INF/1-UNEP/OzL.Pro/ImpCom/53/INF/1.

2. The Secretariat is currently working with Mauritania with a view to its ratifying the Beijing Amendment to the Montreal Protocol.

3. The Bureaux may wish to take note of the remarkable treaty ratification milestones for the London, Copenhagen and Montreal amendments to the Montreal Protocol, in addition to the Vienna Convention and the Montreal Protocol and the progress towards achieving universal ratification of the Beijing Amendment and to encourage Mauritania to ratify, approve or accede to the Amendment as soon as possible.

B. Decision IX/2. Eighth meeting of the Ozone Research Managers and the Trust Fund for Research and Systematic Observation relevant to the Vienna Convention

4. The ninth meeting of the Ozone Research Managers examined the implementation of activities relevant to atmospheric research and systematic observation, including the implementation of the recommendations of the eighth meeting of the Ozone Research Managers and the activities of the trust fund reflected in decision IX/2. The outcome of the ninth meeting of the Ozone Research Managers and issues related to the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention have been summarized in paragraphs 3–9 of section II of the present note. A note by the Secretariat on the status of the Trust Fund and activities is contained in document UNEP/OzL.Conv.10/5.

C. Decision IX/3. Financial matters: financial reports and budgets

5. Contributions to the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer are to be paid in the year preceding the year to which they relate. However, since the budget and scale of contributions are approved at the Conference of the Parties to the Vienna Convention, which is convened towards the end of the year preceding the first year of the three-year cycle, the pledges are invoiced and payments received in the current year.

6. The contributions to the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer for the period 2012–2014 (as at 31 August) were as follows:

Contributions to the Vienna Convention Trust Fund for the period 2012–2014

(United States dollars)

	2012	2013	2014
Amounts pledged	603 000	603 000	603 000
Amounts received by 31 December	418 851	392 305	339 117 ^a
Unpaid contributions, including contributions pledged for prior years	789 927	792 523	1 022 629

^a As at 31 August 2014.

7. Following the adoption of the International Public Sector Accounting Standards, effective 1 January 2014, the certified financial statements as at 31 December 2014 will include a provision for overdue contributions; however, the provision is not a write-off. The full outstanding contribution balances of the countries will remain in the accounts of the trust funds.

8. The Bureaux may wish to take note of the contributions of the parties and urge all parties, as appropriate, to pay their contributions promptly and in full and parties that have not done so to pay their contributions for prior years as soon as possible.

D. Decision IX/4. Tenth meeting of the Conference of the Parties to the Vienna Convention

9. The Secretariat has been working in collaboration with the United Nations Educational, Scientific and Cultural Organization (UNESCO) on the organization of the joint tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol at the UNESCO conference facilities in Paris. Preparations for the joint meeting are under way.

Annex II

Actions taken on the decisions adopted by the Twenty-Fifth Meeting of the Parties to the Montreal Protocol, as of September 2014

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXV/1	Status of ratification of the Montreal and Beijing amendments to the Montreal Protocol	To urge all States that have not yet done so to ratify, approve or accede to the amendments to the Montreal Protocol, taking into account that universal participation is necessary to ensure the protection of the ozone layer	<ul style="list-style-type: none"> • Letters sent to Kazakhstan, Libya, Mauritania and Saudi Arabia in December 2013 and regular reminders sent in subsequent months • Between November 2013 and September 2014, the amendments to the Montreal Protocol were ratified by new parties as follows: Montreal Amendment, 2; and Beijing Amendment, 3. The Montreal Amendment has since achieved universal ratification while the Beijing Amendment requires 1 party (Mauritania) to achieve universal ratification
XXV/2	Essential-use nominations for controlled substances for 2014	Secretariat to notify parties that have been granted exemptions for essential use of ozone-depleting substances	<ul style="list-style-type: none"> • Parties concerned (China and the Russian Federation) notified in December 2013 • Notification sent to Technology and Economic Assessment Panel in December 2013
XXV/3	Essential-use exemption for chlorofluorocarbon-113 for aerospace applications in the Russian Federation	Notify the Russian Federation about the approved essential-use exemptions	<ul style="list-style-type: none"> • The Russian Federation notified in November 2013 • Notification sent to Technology and Economic Assessment Panel in December 2013
XXV/4	Critical-use exemptions for methyl bromide for 2015	<ul style="list-style-type: none"> • Notify parties with approved methyl bromide critical-use exemptions • Notify the Technology and Economic Assessment Panel to ensure consideration of nominations analyses the impact of national, subnational and local regulations and law on potential use of methyl bromide alternatives 	<ul style="list-style-type: none"> • Letters sent to Australia, Canada and the United States of America in December 2013 • Notification sent to Technology and Economic Assessment Panel in December 2013

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXV/5	Response to the report by the Technology and Economic Assessment Panel on information on alternatives to ozone-depleting substances (decision XXIV/7, paragraph 1)	<ul style="list-style-type: none"> • Notify the Technology and Economic Assessment Panel to update report on alternatives to ozone-depleting substances in various sectors • Notify the Scientific Assessment Panel to provide information on main climate metrics • Invite parties to provide information on available data, policies and initiatives pertaining to the promotion of transition from ozone-depleting substances that minimize environmental impact • Notify Executive Committee of the Multilateral Fund to consider information on alternatives to ozone-depleting substances provided by the Technology and Economic Assessment Panel 	<ul style="list-style-type: none"> • Letters sent to parties, Technology and Economic Assessment Panel and Scientific Assessment Panel and notification to Executive Committee of the Multilateral Fund through the Fund Secretariat in December 2013 • Submissions from parties on decision XIX/6 compiled for the 34th Open-ended Working Group meeting and a summary and an update of the compilation to be presented to the Twenty-Sixth Meeting of the Parties • Workshop on hydrofluorocarbon management was held in Paris on 11 and 12 July 2014, with main conclusions presented to and discussed by the Open-ended Working Group at its thirty-fourth meeting
XXV/6	Operation and organization of the Technology and Economic Assessment Panel	Notify the Technology and Economic Assessment Panel to provide information on progress made on nominations of its technical options committee members and future configuration of technical options committees	Letter to Technology and Economic Assessment Panel sent in December 2013
XXV/7	Changes in the membership of the Technology and Economic Assessment Panel	Notify the Technology and Economic Assessment Panel and the individual members to take action in accordance with the decision	The Technology and Economic Assessment Panel and the individual members notified in December 2013
XXV/8	Terms of reference for the study on the 2015–2017 replenishment of the Multilateral Fund	Notify the Technology and Economic Assessment Panel to take action on the requested report regarding replenishment of the Multilateral Fund for the period 2015–2017	Technology and Economic Assessment Panel notified about the terms of reference in December 2013. The report of its task force was presented to and discussed by the Open-ended Working Group at its 34th meeting. Supplementary report to be presented to the Twenty-Sixth Meeting of the Parties for discussion
XXV/9	Implementation of the Montreal Protocol with regard to small island developing States	Secretariat to liaise with the organizers of the Third International Conference on Small Island Developing States, held in September 2014	Communication with the United Nations Department of Economic and Social Affairs sent in December 2013 and the Secretariat participated in the preparatory process of the Conference on Small Island Developing States by providing the appropriate information

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXV/10	Non-compliance with the Montreal Protocol by Azerbaijan	Notify Azerbaijan to work with relevant implementing agencies to implement plan of action for reduction of hydrochlorofluorocarbon consumption	Notification sent to Azerbaijan in December 2013
XXV/11	Non-compliance with the Montreal Protocol by France	Notify France about its non-compliance situation and monitoring by the parties of progress to phase out hydrochlorofluorocarbons	Notification sent in December 2013
XXV/12	Non-compliance with the Montreal Protocol by Kazakhstan	Notify Kazakhstan about its non-compliance situation and information to be submitted to the Implementation Committee through the Secretariat by March 2014	Notification sent to Kazakhstan in December 2013
XXV/13	Requests for the revision of baseline data by the Congo, the Democratic Republic of the Congo, Guinea-Bissau and Saint Lucia	<ul style="list-style-type: none"> • Notify the Congo, the Democratic Republic of the Congo, Guinea-Bissau and Saint Lucia about approved changes in their hydrochlorofluorocarbon baseline data • Update Secretariat database with new baselines 	Notification sent in December 2013 and Secretariat database updated
XXV/14	Data and information provided by the parties in accordance with Article 7 of the Montreal Protocol	Notify Eritrea, South Sudan and Yemen to report to the Secretariat the data on consumption of ozone-depleting substances as a matter of urgency and to encourage all parties to continue reporting data as soon as figures become available and preferably by 30 June as agreed in decision XV/15	Concerned parties notified in December 2013
XXV/15	Status of the establishment of licensing systems	Notify Botswana and South Sudan to establish licensing systems and report to the Secretariat by 31 March 2014	Letter sent to Botswana and South Sudan in November 2013. A follow-up visit at the invitation of the Government of Botswana was made in April 2014. The party is close to adopting a licensing system as called for in Article 4B of the Protocol and decision XXV/15 of the Meeting of the Parties
XXV/16	Request by Croatia to be removed from the list of developing countries under the Montreal Protocol	Update information on Secretariat website and notify Croatia to make contribution to Montreal Protocol and Vienna Convention trust funds and Multilateral Fund	Letter sent to Croatia in November 2013 and Secretariat website updated accordingly
XXV/17	Membership of the Implementation Committee	Notify new selected members to the Implementation Committee (Canada, the Dominican Republic, Ghana, Lebanon and Poland)	Letters sent to concerned members in December 2013
XXV/18	Membership of the Executive Committee	Notify Fund Secretariat about the selected members to the Executive Committee (China, the Comoros, Grenada, Mauritius, Nicaragua, Saudi Arabia and Uruguay)	Notification sent to Fund Secretariat in December 2013

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXV/19	Co-Chairs of the Open-ended Working Group	Notify selected co-chairs from Australia (Patrick McInerney) and Kenya (Richard Mwendandu)	Letters to co-chairs sent in December 2013
XXV/20	Financial reports of the trust funds and budgets for the Montreal Protocol	Notify all parties and follow up with non-paying countries to make their contribution to the Trust Fund and report the results to the Twenty-Sixth Meeting of the Parties to the Montreal Protocol	<ul style="list-style-type: none"> Letter sent to the parties in January 2014. The Secretariat has included its report on the results of collecting unpaid contributions in the note to the Twenty-Sixth Meeting of the Parties. The Budget Committee is expected to address the matter The contributions to the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer for the period 2011–2014 are indicated in table I under paragraph 1 below this note
XXV/21	Dates and venue of the Twenty-Sixth Meeting of the Parties	Notify all parties and make arrangements for hosting the meeting in Paris, France	Secretariat is organizing the joint meeting of the tenth Conference of the Parties/ Twenty-Sixth Meeting of the Parties in Paris from 17 to 21 November 2014. Invitations by the Secretariat to the Meeting communicated to all parties in August 2014

1. Contributions to the Trust Fund for the Montreal Protocol are to be paid in the year preceding the year to which they relate. However, since the budget and scale of contribution are approved at the Meeting of the Parties to the Montreal Protocol, which is convened towards the end of the preceding year, the pledges are invoiced and payments are received in the current year.

Contributions to the Montreal Protocol Trust Fund for the period 2011–2014

(United States dollars)

	<i>2012</i>	<i>2013</i>	<i>2014</i>
Amounts pledged	4 276 933	4 276 933	4 276 933
Amounts received by 31 December	2 742 211	2 612 993	1 902 026 ^a
Unpaid contributions, including contributions pledged for prior years	4 446 794	4 423 982	6 488 378

^a Amounts as at 31 August 2014.

2. Following the adoption of the International Public Sector Accounting Standards, effective 1 January 2014, the certified financial statements as of 31 December 2014 will include a provision for overdue contributions; however, the provision is not a write-off. The full outstanding contribution balances of the countries will remain in the accounts of the trust funds.

Annex III**List of documents for the tenth meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol as at 30 September 2014**

<i>Document symbol</i>	<i>Title</i>
UNEP/OzL.Conv.10/1/Rev.1- UNEP/OzL.Pro.26/1/Rev.1	Provisional agenda
UNEP/OzL.Conv.10/1/Rev.1/Add.1- UNEP/OzL.Pro.26/1/Rev.1/Add.1	Annotations to the provisional agenda
UNEP/OzL.Conv.10/2-UNEP/OzL.Pro.26/2	Issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its tenth meeting and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol
UNEP/OzL.Conv.10/2/Add.1- UNEP/OzL.Pro.26/2/Add.1	Issues for discussion by and information for the attention of the Conference of the Parties to the Vienna Convention at its tenth meeting and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol: addendum
UNEP/OzL.Conv.10/3-UNEP/OzL.Pro.26/3	Draft decisions for the consideration of the Conference of the Parties to the Vienna Convention at its tenth meeting and the Twenty-Sixth Meeting of the Parties to the Montreal Protocol
UNEP/OzL.Conv.10/4	Proposed revision to the approved budget for 2014 and proposed budgets for 2015, 2016 and 2017 for the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer
UNEP/OzL.Conv.10/4/Add.1	Certified financial statement for the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer for the biennium 2012–2013 and expenditures for 2012 and 2013 as compared with the approved budgets
UNEP/OzL.Conv.10/5	General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention
UNEP/OzL.Conv.10/6	Recommendations of the ninth meeting of the Ozone Research Managers of the Parties to the Vienna Convention
UNEP/OzL.Pro.26/4	Proposed revision to the approved budget for 2014 and proposed budgets for 2015 and 2016 for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer
UNEP/OzL.Pro.26/4/Add.1	Certified financial statement for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer for the biennium 2012–2013 and expenditures for 2012 and 2013 as compared with the approved budgets

<i>Document symbol</i>	<i>Title</i>
UNEP/OzL.Pro.26/5	Proposed amendment to the Montreal Protocol submitted by Canada, Mexico and the United States of America
UNEP/OzL.Pro.26/6	Proposed amendment to the Montreal Protocol submitted by the Federated States of Micronesia
UNEP/OzL.Pro.26/7-UNEP/OzL.Pro/ImpCom/53/2	Information provided by parties in accordance with Articles 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer
UNEP/OzL.Pro.26/7/Add.1- UNEP/OzL.Pro/ImpCom/53/2/Add.1	Information provided by parties in accordance with Article 7 and 9 of the Montreal Protocol on Substances that Deplete the Ozone Layer: addendum
UNEP/OzL.Pro.26/8	Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Twenty-Sixth Meeting of the Parties
UNEP/OzL.Pro.26/9	Summary of the information submitted by parties on their implementation of paragraph 9 of decision XIX/6 to promote a transition from ozone-depleting substances that minimizes environmental impact (decision XXV/5, paragraph 3)
Information notes	
UNEP/OzL/Impcom/53/INF/1- UNEP/OzL.Conv/10/INF/1- UNEP/OzL.Pro/26/INF/1	Status of ratification, accession, acceptance or approval of the agreements on the protection of the stratospheric ozone layer
UNEP/OzL.Pro.26/INF/2	Focal points for licensing systems
UNEP/OzL.Pro.26/INF/3	Contributions by parties to the 2015–2017 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol
UNEP/OzL.Pro.26/INF/4	Submissions by parties on the implementation of decision XIX/6
UNEP/OzL.Pro.26/INF/4/Add.1 and 2	Information on implementation of paragraph 9 of decision XIX/6
UNEP/OzL.Pro.26/INF/5- UNEP/OzL.Conv.10/INF/2	List of documents
UNEP/OzL.Pro.26/INF/6- UNEP/OzL.Conv.10/INF/3	List of participants

Annex IV**Background and information documents for the Twenty-Sixth Meeting of the Parties as at 30 September 2014**

<i>Document symbol</i>	<i>Title</i>
UNEP/OzL.Pro/Workshop.7/3	Workshop on hydrofluorocarbon management issues
TEAP	TEAP Oct. 2014 Supplementary report on Replenishment (Dec. XXV/8)
TEAP	TEAP Oct. 2014 Final Report on Dec. XXV/5 on Alternatives to ODS
TEAP	TEAP Oct. 2014 Final Report on the Evaluation of Critical Use Nominations for Methyl Bromide and Related Matters
TEAP	TEAP Oct. 2014 Report on the Evaluation of Essential Use Nominations
TEAP	TEAP May 2014 Progress Report (vol. 1)
TEAP	TEAP May 2014 Essential Use Nominations Report (vol. 2)
TEAP	TEAP May 2014 Critical Use Nominations Report (vol. 3)
TEAP	TEAP May 2014 Decision XXV/5 Task Force Report: Additional Information to Alternatives on ODS (vol. 4): Final version
TEAP	TEAP May 2014 Response to Decision XXV/6 (vol. 5)
TEAP	TEAP May 2014 Decision XXV/8: Assessment of the Funding Requirement for the Replenishment of the Multilateral Fund for the Period 2015–2017 (vol. 6)
SAP	Assessment for Decision Makers: Scientific Assessment of Ozone Depletion: 2014 (Pre-print version)
9ORM	Full report of the ninth meeting of the Ozone Research Managers