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Bureau of the tenth meeting of the Conference
of the Parties to the Vienna Convention for
the Protection of the Ozone Layer
Second meeting

Bureau of the Twenty-Eighth Meeting of the Parties
to the Montreal Protocol on Substances that Deplete
the Ozone Layer
First meeting

Montreal, Canada, 19 November 2017

**Report of the second meeting of the Bureau of the tenth meeting
of the Conference of the Parties to the Vienna Convention for
the Protection of the Ozone Layer and the first meeting of the
Bureau of the Twenty-Eighth Meeting of the Parties to
the Montreal Protocol on Substances that Deplete the
Ozone Layer**

I. Opening of the meeting

1. The combined second meeting of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer and the first meeting of the Bureau of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer were held at the Conference Centre of the International Civil Aviation Organization in Montreal, Canada, on 19 November 2017.
2. The present report reflects the deliberations under the items included on the single agenda used for the combined meetings; any references to the current meeting should be understood to denote the combined meetings of the two bodies.
3. The meeting was opened at 4.05 p.m. by the President of the Bureau of the Twenty-Eighth Meeting of the Parties, Vincent Biruta (Rwanda). The discussions on items 1, 2 and 4–6 of the agenda were chaired by Mr. Biruta, while discussion on item 3 was chaired by Miguel Antonio González Rosales (Guatemala), representing the President of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention.
4. The meeting was attended by the following members of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention: Miguel Antonio González Rosales (Guatemala), Annie Gabriel (Australia), Abdullah Al Islam Jakob (Bangladesh) and Sabyr Assylbekov (Kazakhstan).
5. The meeting was attended by the following members of the Bureau of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol: Vincent Biruta (Rwanda), Andrei Pilipchuk (Belarus), Elias Gómez Mesa (Dominican Republic) and Mikkel A. Sorensen (Denmark).
6. The full list of participants is set out in the annex to the present report.
7. In her opening remarks, the Executive Secretary of the Ozone Secretariat, Tina Birmpili, welcomed participants to the meeting, the main purpose of which was to provide information relevant to the upcoming eleventh meeting of the Conference of the Parties to the Vienna Convention and the

Twenty-Ninth Meeting of the Parties to the Montreal Protocol and to give an indication of the status of implementation of the decisions taken by the relevant bodies over the previous three years. The main achievement had been the adoption of the Kigali Amendment at the Twenty-Eighth Meeting of the Parties, held in Kigali in October 2016, and the recent attainment of the threshold for entry into force of the Amendment, following ratification by 20 parties. Achievements under the Vienna Convention had included the establishment of an advisory committee for the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention in accordance with decision X/3 and the development of a long-term strategy and short-term plan of action for the Trust Fund, which would be considered by the Conference of the Parties at its eleventh meeting. In addition, the Ozone Research Managers of the Parties to the Vienna Convention had held their tenth meeting in Geneva in March 2017, at which they had discussed recommendations for research needs, systematic observation activities, data archiving and capacity-building.

II. Adoption of the agenda

8. The provisional agenda for the meeting, set out in document UNEP/OzL.Conv.10/Bur.2/1-UNEP/OzL.Pro.28/Bur.1/1, was adopted as follows:

1. Opening of the meeting.
2. Adoption of the agenda.
3. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its tenth meeting and related matters:
 - (a) Outcome of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention;
 - (b) First meeting of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention.
4. Work to date on the implementation of the decisions of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol.
5. Review of the agenda, presentation of a road map for the conduct of the meetings and overview of the working documents prepared for the eleventh meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol.
6. Other matters.
7. Adoption of the report.
8. Closure of the meeting.

III. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its tenth meeting and related matters

A. Outcome of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention

B. First meeting of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention

9. Introducing the item, the representative of the Secretariat drew attention to section II of the note by the Secretariat outlining the work to date on the implementation of the decisions that had been adopted by the Conference of the Parties to the Vienna Convention at its tenth meeting, in November 2014, and related matters (UNEP/OzL.Conv.10/Bur.2/2-UNEP/OzL.Pro.28/Bur.1/2). She briefly outlined the five decisions that had been adopted at that meeting, with particular reference to annex I containing a review of action taken on those decisions. She also noted that the Ozone Research Managers had adopted at their tenth meeting, in March 2017, recommendations relating to the General Trust Fund for Financing Activities for Research and Systematic Observations Relevant to the Vienna Convention on the overarching goals of the Trust Fund, on research needs, on systematic observations, on data archiving and stewardship and on capacity-building. She further referred to the work of the Advisory Committee on the long-term strategy and a short-term plan for the Trust Fund, which was to be considered by the Conference of the Parties at its eleventh meeting. Lastly, she referred to the first

meeting of the Bureau of the tenth meeting of the Conference of the Parties, which had been held on the margins of the meeting of the Ozone Research Managers, noting the Bureau's resolve to propose a way forward for the Trust Fund taking into consideration its life, the limited resources available, the recommendations of the Ozone Research Managers at their tenth meeting and the work of the Advisory Committee.

10. The President drew attention to two proposed draft decisions developed at the first meeting of the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention: one to encourage parties to adopt and implement, as appropriate, the recommendations of the Ozone Research Managers in the areas of research, systematic observations, data archiving and stewardship and capacity-building and another on matters pertaining to the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention and the work of its Advisory Committee.

11. Annie Gabriel (Australia) highlighted the salient points of the draft decisions, following which the Bureaux discussed how best to present them to the parties during the coming week. The Executive Secretary said that it would be more appropriate for the decisions to be sponsored by parties that were Bureau members, rather than by the Bureau as an entity. The representative of the Secretariat clarified that, while the decisions under the Vienna Convention and the Montreal Protocol were adopted separately at the joint meetings of the governing bodies of the two treaties, the parties were identical and in practice issues were discussed without separation by treaty. Accordingly, although the draft decisions had emanated from the Bureau of the tenth meeting of the Conference of the Parties to the Vienna Convention, members of the Bureau of the Twenty-Eighth Meeting of the Parties could also sponsor the draft decisions, as the objectives of the draft decisions addressed the same objectives of the two treaties. One member of the Bureau of the Twenty-Eighth Meeting of the Parties said that his Bureau membership pertained to the Meeting of the Parties only, and he was thus unable to sponsor a draft decision of the Bureau of the Conference of the Parties.

12. The Bureaux agreed that the draft decisions would be sponsored by those members of either Bureau that were able and willing to do so.

IV. Work to date on the implementation of the decisions of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol

13. Introducing the item, the representative of the Secretariat highlighted key aspects of activities undertaken in response to the 21 decisions adopted by the Twenty-Eighth Meeting of the Parties to the Montreal Protocol. He noted important work being undertaken in relation to the Kigali Amendment, including the ongoing ratification of the Amendment by parties, including Australia and Rwanda, the two Bureaux members among other parties, and the development of cost guidelines for financing hydrofluorocarbon (HFC) phase-down activities for parties operating under paragraph 1 of Article 5 of the Montreal Protocol, on which the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol had made some progress. Other key decisions were related to a report by the Technology and Economic Assessment Panel on energy efficiency opportunities, which would be presented at the Twenty-Ninth Meeting of the Parties; a workshop on safety standards, which had been held back to back with the thirty-ninth meeting of the Open-ended Working Group, held in Bangkok in July 2017; preparation by the Panel of a study on the replenishment of the Multilateral Fund for 2018–2020; compliance-related matters; and membership of bodies under the Montreal Protocol. A summary of the action taken on those decisions as at September 2017 was contained in annex II to document UNEP/OzL.Conv.10/Bur.2/2-UNEP/OzL.Pro.28/Bur.1/2.

14. The Bureaux took note of the information provided.

V. Review of the agenda, presentation of a road map for the conduct of the meetings and overview of the working documents prepared for the eleventh meeting of the Conference of the Parties to the Vienna Convention and the Twenty-Ninth Meeting of the Parties to the Montreal Protocol

15. The Executive Secretary drew attention to relevant information contained in section IV of document UNEP/OzL.Conv.10/Bur.2/2-UNEP/OzL.Pro.28/Bur.1/2. Key issues included the agendas of the upcoming meetings and the respective documentation, the workflow and organization of work, the conduct of the preparatory segment and the arrangements for the high-level segment. She highlighted the main matters to be discussed, noting that the agenda was very full. Efficient progress

needed to be made to achieve the aim of covering all items on the agenda on Tuesday to allow time for contact group discussions on, among other things, the Trust Fund budgets, the replenishment of the Multilateral Fund and data reporting, as decided by the parties. To assist discussions relating to the Kigali Amendment, the HFC fact sheets had been updated to reflect the most recent information in the reporting of the Technology and Economic Assessment Panel and its subsidiary bodies. In the context of the high-level segment, special activities had been planned to celebrate the thirtieth anniversary of the Montreal Protocol.

16. The Bureaux took note of the information provided.

VI. Other matters

17. No other matters were discussed.

VII. Adoption of the report

18. The Bureaux agreed to entrust the Secretariat with the preparation of a draft report for circulation to the members of the Bureaux for their comments and subsequent approval.

VIII. Closure of the meeting

19. The President declared the meeting closed at 5 p.m. on Sunday, 19 November 2017.

Annex

List of participants

Bureau of the Tenth Meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer

President

Mr. Miguel Antonio González Rosales
Punto Focal y encargado de
Área Protocolo de Montreal
Departamento de Coordinación para el
Manejo Ambientalmente Racional de
Productos Químicos y Desechos
Peligrosos en Guatemala
Ministerio de Ambiente y Recursos
Naturales
20 Calle, 28-58 Zona 10
Ciudad de Guatemala
Guatemala
Tel: (+502) 2423 0500 Ext. 2710
Email: mgonzalez@marn.gob.gt,
miguelgonzalez19@yahoo.es

Mr. Abdullah Al Islam Jakob
Deputy Minister
Ministry of Environment and Forests
Building No.6, Level 13, Bangladesh
Secretariat
Dhaka 1000
Bangladesh
Tel: +880 2 957 7007
Mob: +880 2 954 0244
Email: mdkhabir@gmail.com

Rapporteur

Mr. Sabyr Assylbekov
Chief Expert
Department of Climate Change
Ministry of Energy
8, Orynbor Street
Astana 010000
Kazakhstan
Tel: +770 276 76459
Cell: +771 727 40259
Email: s.asylbekov@energo.gov.kz,
sssabyr@gmail.com

Vice-Presidents

Ms. Annie Gabriel
Assistant Director
Ozone Protection and Synthetic
Greenhouse Gas International Section
Department of the Environment and
Energy
GPO 787
Canberra ACT 2601
Australia
Tel: +612 6274 2023
Email:
annie.gabriel@environment.gov.au

Bureau of the Twenty-Eighth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer

President

Mr. Vincent Biruta
Minister
Ministry of Environment
B.P. 3502
Kigali
Rwanda
Tel: +250 7883 00178
Email: vbiruta@gov.rw,
advisor@minirena.gov.rw

Mr. Elias Gómez Mesa
Director del Programa para la
Protección de la Capa de Ozono
Viceministerio de Gestión Ambiental
Ministerio de Medio Ambiente y
Recursos Naturales
Santo Domingo 02487
Dominican Republic
Tel: +1 809 567 4300
Mob: +1 809 350 7052
Email: elias.gomez@ambiente.gob.do

Vice-Presidents

Mr. Andrei Pilipchuk
Deputy Head
Department for Regulation Impacts on
Air and Water Resources
Ministry of Natural Resources and
Environmental Protection
Minsk 220048
Belarus
Tel: +3751 7200 4757
Email: an_pilipchuk@gmail.com

Rapporteur

Mr. Mikkel A. Sorensen
Principal Advisor
Chemicals Division
Danish Environmental Protection
Agency
Strandgade 29
Copenhagen DK 1401
Denmark
Tel: 45 7254 4505
Cell: +45 4172 1610
Email: mikkel@mst.dk

Multilateral Fund Secretariat

Mr. Eduardo Ganem
Chief Officer
Multilateral Fund for the
Implementation of the Montreal
Protocol
1000 de la Gauchetiere Street West
Montreal, Quebec H3B 4W5
Canada
Tel: +1 514 282 7860
Fax: +1 514 282 0068
E-mail: eganem@unmfs.org

Mr. Munyaradzi Chenje
Deputy Chief Officer
Multilateral Fund for the
Implementation of the Montreal
Protocol
1000 de la Gauchetiere Street West
Suite 4100
Montreal, Quebec H3B 4W5
Canada
Tel: +1 514 282 1122
Fax: +1 514 282 0068
E-mail: mchenje@unmfs.org

Ozone Secretariat

Ms. Tina Birmpili
Executive Secretary
Ozone Secretariat
UN Environment
P.O. Box 30552- 00100
Nairobi, Kenya
Tel: +254 20 762 3855
Email: Tina.Birmpili@unep.org

Mr. Gilbert Bankobeza
Chief, Legal Affairs and Compliance
Ozone Secretariat
UN Environment
P.O. Box 30552- 00100
Nairobi, Kenya
Tel: +254 20 762 3854
Email: Gilbert.Bankobeza@unep.org

Ms. Sophia Mylona
Senior Environmental Officer
Ozone Secretariat
UN Environment
P.O. Box 30552- 00100
Nairobi, Kenya
Tel: +254 20 762 3430
Email: Sophia.Mylona@unep.org