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**United Nations
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**Twelfth meeting of the Conference of
the Parties to the Vienna Convention
for the Protection of the Ozone Layer, part I**

**Thirty-Second Meeting of the Parties to
the Montreal Protocol on Substances
that Deplete the Ozone Layer**

Online, 23–27 November 2020*

**Draft decisions for consideration by the Conference of the
Parties to the Vienna Convention at its twelfth meeting (part I)
and the Thirty-Second Meeting of the Parties to the Montreal
Protocol**

Note by the Secretariat

I. Introduction

1. The purpose of the present note is to assist parties in the discussion of items on the agenda for the online combined twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer (part I) and Thirty-Second Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer¹ by presenting in a single document a number of draft decisions that are expected to be discussed at the online combined meetings. The presentation of the draft decisions, which are set out below, does not preclude parties from proposing amendments to the draft decisions or proposing new draft decisions on any item on the agenda.
2. The full set of draft decisions is enclosed in square brackets to indicate that they are expected to be considered, amended and adopted as deemed appropriate by the Conference of the Parties to the Vienna Convention at its twelfth meeting and the Thirty-Second Meeting of the Parties to the Montreal Protocol.
3. Section II sets out a placeholder draft decision prepared by the Secretariat pertaining to the budget and financial matters related to the Vienna Convention on which parties have historically adopted a decision at their triennial meetings. For this particular online combined meeting, the suggested text focuses only on the possible adoption of the budget for one year, shifting the discussion on the budget for the triennium to the meeting to be held in 2021.
4. Section III sets out placeholder draft decisions prepared by the Secretariat pertaining to matters related to the Montreal Protocol that are included in the agenda for the meeting.

* UNEP/OzL.Conv.12/1–UNEP/OzL.Pro.32/1.

¹ Some agenda items will not be discussed during the first part of the twelfth meeting of the Conference of the Parties to the Vienna Convention and the Thirty-Second Meeting of the Parties to the Montreal Protocol and will be deferred to a later meeting.

II. Draft decisions for consideration by the Conference of the Parties to the Vienna Convention at its twelfth meeting (part I)

Placeholder draft decisions

A. [Draft decision XII/[A]: Financial reports and budgets for the Vienna Convention for the Protection of the Ozone Layer

The Conference of the Parties decides,

Taking note of the financial report on the Trust Fund for the Vienna Convention for the Protection of the Ozone Layer for the fiscal year 2019,²

Recognizing that voluntary contributions, once agreed, are an essential complement for the effective implementation of the Vienna Convention,

Welcoming the continued efficient management by the Secretariat of the finances of the Trust Fund for the Vienna Convention,

1. To approve the revised budget of [€--] for 2020 and the budget of [€--] for 2021 as set out in table [--] of the annex to the present decision;
2. To reaffirm a working capital reserve equivalent to 15 per cent of the annual operational budgets for the year 2021 to be used to meet the final expenditures under the Trust Fund;
3. To approve the contributions to be paid by the parties of [€--] in 2021, as set out in annex [--] to the present decision;
4. To urge all parties to pay their outstanding contributions as well as their future contributions promptly and in full;
5. To note with concern that a number of parties have not paid their contributions for 2020 and prior years, and to urge those parties to pay their outstanding contributions as well as their future contributions promptly and in full;
6. To request the Executive Secretary, and to invite the President of the Bureau of the Conference of the Parties, to enter into discussions with any party whose contributions have been outstanding for two or more years with a view to finding a way forward, and to request the Executive Secretary to report to the Conference of the Parties at its meeting to be held in 2021 on the outcome of those discussions;
7. To consider further, at its meeting to be held in 2021, how to address outstanding contributions to the Trust Fund, and to request the Executive Secretary to continue to publish and regularly update information on the status of contributions to the Trust Fund;
8. To request the Secretariat to ensure the full utilization of programme support costs available to it in 2021 and later years and, where possible, to offset those costs against the administrative components of the approved budget;
9. Also to request the Secretariat to indicate in future financial reports of the Trust Fund the amounts of cash on hand, in addition to contributions that have not yet been received;
10. To request the Executive Secretary to prepare budgets and work programmes for the triennium 2022–2024, based on the projected needs for the triennium.

B. Draft decision XII/[B]: Second part of the twelfth meeting of the Conference of the Parties to the Vienna Convention

The Conference of the Parties decides:

To convene the second part of the twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer back-to-back with the Thirty-Third Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer.

² UNEP/OzL.Conv.12(I)/5–UNEP/OzL.Pro.32/5.

III. Draft decisions for consideration by the Thirty-Second Meeting of the Parties

Placeholder draft decisions

A. Draft decision XXXII/[A]: Financial reports and budgets for the Montreal Protocol

The Thirty-Second Meeting of the Parties decides:

Recalling decision XXXI/17 on financial reports and budgets for the Montreal Protocol on Substances that Deplete the Ozone Layer,

Taking note of the financial report for the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer for the fiscal year 2019,³

Recognizing the voluntary contributions of parties as an essential complement for the effective implementation of the Montreal Protocol,

Welcoming the continued efficient management by the Secretariat of the finances of the Trust Fund for the Montreal Protocol,

1. To approve the revised budget of [€] for 2020 and the budget of [€] for 2021, and to take note of the indicative budget for 2022, as set out in table [–] of the annex to the present decision, to be considered further by the Thirty-Third Meeting of the Parties;

2. To authorize the Executive Secretary, on an exceptional basis, to draw upon the available cash balance for 2021 for specific activities, listed in table [–] of the annex to the present decision, in an amount of up to [€];

3. To approve the contributions to be paid by the parties in the amount of [€] for 2021, and to take note of the contributions for 2022, as set out in table [–] of the annex to the present decision;

4. To reaffirm that a working capital reserve shall be maintained at a level of 15 per cent of the annual budget, to be used to meet the final expenditures under the Trust Fund, noting that the working capital reserve shall be set aside from the existing cash balance;

5. To encourage parties and other stakeholders to contribute financially and by other means to assist the members of the three assessment panels and their subsidiary bodies with a view to ensuring their continued participation in assessment activities under the Montreal Protocol;

6. To express its appreciation that a number of parties have paid their contributions for 2020 and prior years, and to urge those parties that have not done so to pay both their outstanding contributions and their future contributions promptly and in full;

7. To request the Executive Secretary to enter into discussions with any party whose contributions are outstanding for two or more years with a view to finding a way forward, and also to report to the Meeting of the Parties to be held in 2021 on the outcome of those discussions to enable further consideration by the parties of how to address the matter;

8. Also to request the Executive Secretary to continue to provide regular information on earmarked contributions and include that information, where relevant, in the budget proposals of the Trust Fund to enhance transparency with regard to the actual income and expenses of the Trust Fund;

9. Further to request the Executive Secretary to continue to prepare fact sheets for the presentation of future budgets;

10. To request the Secretariat to ensure the full utilization of programme support costs available to it in 2021 and later years, and where possible to offset those costs against the administrative components of the approved budget;

11. Also to request the Secretariat to indicate in future financial reports of the Trust Fund the amounts of cash on hand and the status of contributions to the Trust Fund;

³ UNEP/OzL.Conv.12(I)/5–UNEP/OzL.Pro.32/5.

12. To request the Executive Secretary to prepare budgets and work programmes for the years 2022 and 2023, presenting two budget scenarios and work programmes based on the projected needs:

- (a) A zero-nominal-growth scenario;
- (b) A scenario based on further recommended adjustments to the above-mentioned scenario and the added costs or savings related thereto;

13. To stress the need to continue to ensure that the budget proposals are realistic and represent the agreed priorities of all parties, to help ensure a sustainable and stable fund and cash balance, including contributions.

B. Draft decision XXXII/[B]: Membership of the Implementation Committee

The Thirty-Second Meeting of the Parties decides:

1. To note with appreciation the work carried out by the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol in 2020;
2. To confirm the positions of Australia, China, Nicaragua, Poland and Uganda as members of the Committee for one further year and to select -----, -----, -----, ----- and ----- as members of the Committee for a two-year period beginning on 1 January 2021;
3. To note the selection of ----- (-----) to serve as President and ----- (-----) to serve as Vice-President and Rapporteur of the Committee for one year beginning on 1 January 2021.

C. Draft decision XXXII/[C]: Membership of the Executive Committee of the Multilateral Fund

The Thirty-Second Meeting of the Parties decides:

1. To note with appreciation the work carried out by the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol with the assistance of the Fund secretariat in 2021;
2. To endorse the selection of -----, -----, -----, -----, -----, ----- and ----- as members of the Executive Committee representing parties operating under paragraph 1 of Article 5 of the Protocol and the selection of -----, -----, -----, -----, -----, ----- and ----- as members representing parties not so operating, for one year beginning 1 January 2021;
3. To note the selection of ----- (-----) to serve as Chair and ----- (-----) to serve as Vice-Chair of the Executive Committee for one year beginning 1 January 2021.

D. Draft decision XXXII/[D]: Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol

The Thirty-Second Meeting of the Parties decides:

To endorse the selection of ----- (-----) and ----- (-----) as co-chairs of the Open-ended Working Group of the Parties to the Montreal Protocol in 2021.

E. Draft decision XXXII/[E]: Thirty-Third Meeting of the Parties to the Montreal Protocol

The Thirty-Second Meeting of the Parties decides:

To convene the Thirty-Third Meeting of the Parties to the Montreal Protocol in [----] in October 2021.]