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**United Nations  
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**Twenty-Fourth Meeting of the Parties to  
the Montreal Protocol on Substances  
that Deplete the Ozone Layer**  
Geneva, 12–16 November 2012

**Annotations to the provisional agenda of the Twenty-Fourth  
Meeting of the Parties to the Montreal Protocol**

**I. Preparatory segment (12–14 November 2012)**

**A. Opening of the preparatory segment (item 1 of the provisional agenda for the preparatory segment)**

1. The preparatory segment of the Twenty-Fourth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer will be opened by the co-chairs of the Open-ended Working Group of the Parties to the Montreal Protocol at 10 a.m. on Monday, 12 November 2012, at the Centre International des Conférences, Geneva. The meeting will be preceded by a seminar on Sunday 11 November at the same venue commemorating the twenty-fifth anniversary of the Montreal Protocol. Registration of participants will begin at 9 a.m. on Friday, 9 November 2012, at the meeting venue. Participants are encouraged to register well in advance of the meeting through the Ozone Secretariat's website (<http://ozone.unep.org> or <http://www.montreal-protocol.org>), and are urged to bring their own laptop computers to the meeting, which will be virtually paperless. The opening of the meeting will include celebratory activities and statements by representatives of the Government of Switzerland and the United Nations Environment Programme.

**B. Organizational matters (item 2 of the provisional agenda for the preparatory segment)**

**1. Adoption of the agenda of the preparatory segment**

2. The provisional agenda set forth in document UNEP/OzL.Pro.24/1 will be before the parties for adoption.

**2. Organization of work**

3. The meeting will be divided into two components: a three-day preparatory segment and a two-day high-level segment. Ms. Gudi Alkemade (Netherlands) and Mr. Ghazi Odat (Jordan) will co-chair the preparatory segment; the high-level segment will be led by a bureau selected by the parties attending. The parties may wish to conduct their work in plenary sessions and contact groups as appropriate. The co-chairs of the preparatory segment are expected to draw up a detailed timetable to cover the work on the agenda for that segment.

**C. Administrative matters (item 3 of the provisional agenda for the preparatory segment)****1. Consideration of membership of Montreal Protocol bodies for 2013**

4. The preparatory segment of the meeting of the Parties is expected to recommend to the high-level segment draft decisions proposing 2013 membership for the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol and the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol, as well as co-chairs of the Open-ended Working Group for 2013. Draft proposals designed to forward proposed members for the consideration of the high-level segment of the meeting can be found as draft decisions XXIV [BB], [CC] and [DD] in section III of document UNEP/OzL.Pro.24/8.

**2. Financial reports of the trust funds and budgets for the Montreal Protocol**

5. The financial reports and budgets of the Montreal Protocol are considered annually by the parties. The budget documents and the financial reports for the current meeting carry the symbols UNEP/OzL.Pro.24/7 and Add.1, respectively. Under this agenda item, the parties are expected to establish a budget committee during the preparatory segment to deliberate on and recommend a draft budget decision for formal adoption, as appropriate, during the high-level segment.

**D. Issues related to exemptions from Article 2 of the Montreal Protocol (item 4 of the provisional agenda for the preparatory segment)****1. Nominations for essential-use exemptions for 2013**

6. The Meeting of the Parties is expected to discuss and take a decision on the nominations of China and the Russian Federation for essential-use exemptions for chlorofluorocarbons. Draft decisions on related issues which were discussed by the Open-ended Working Group at its thirty-second meeting can be found as draft decisions XXIV/[A] and XXIV/[B] in section II of document UNEP/OzL.Pro.24/8.

**2. Nominations for critical-use exemptions for 2014**

7. The Meeting of the Parties is expected to discuss and take a decision on the nominations of Australia, Canada and the United States of America for critical-use exemptions for methyl bromide. The Meeting of the Parties may also consider an update of the handbook on critical-use nominations prepared by the Technology and Economic Assessment Panel and its Methyl Bromide Technical Options Committee.

**3. Quarantine and pre-shipment issues**

8. At the thirty-second meeting of the Open-ended Working Group the parties discussed and formed a contact group to consider a draft decision on quarantine and pre-shipment uses of methyl bromide submitted by the European Union and Croatia. The parties are expected to engage in further discussion of that draft decision, which can be found as draft decision XXIV/[C] in section II of document UNEP/OzL.Pro.24/8.

**4. Feedstock uses**

9. At its thirty-second meeting, the Open-ended Working Group formed a contact group to consider a draft proposal from the European Union and Croatia on feedstock uses of ozone-depleting substances. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[D] in section II of document UNEP/OzL.Pro.24/8.

**E. Additional information on alternatives to ozone-depleting substances (item 5 of the provisional agenda for the preparatory segment)**

10. At its thirty-second meeting, the Open-ended Working Group formed a contact group to consider the work of the Technology and Economic Assessment Panel and a draft proposal from the United States on additional information on alternatives to ozone-depleting substances. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[E] in section II of document UNEP/OzL.Pro.24/8.

**F. Procedural issues related to the Technology and Economic Assessment Panel and its subsidiary bodies (item 6 of the provisional agenda for the preparatory segment)**

11. At its thirty-second meeting, the Open-ended Working Group heard a presentation by the Technology and Economic Assessment Panel on proposals related to the operation of the Panel. Subsequent to that presentation, the Working Group formed a contact group to consider the work of the Panel and a draft proposal by the United States on guidelines on recusal, guidelines on the appointment of co-chairs of the Panel, a revision of the number of members of each of the Panel's subsidiary bodies and an update of the terms of reference of the Panel and its technical options committees and temporary subsidiary bodies. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[F] in section II of document UNEP/OzL.Pro.24/8.

**G. Proposal on trade of controlled substances with ships sailing under a foreign flag (item 7 of the provisional agenda for the preparatory segment)**

12. At its thirty-second meeting, the Open-ended Working Group formed a contact group to consider a draft proposal from the European Union on issues related to trade of controlled substances with ships sailing under a foreign flag. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[G] in section II of document UNEP/OzL.Pro.24/8.

**H. Investigation of carbon tetrachloride discrepancy (item 8 of the provisional agenda for the preparatory segment)**

13. In accordance with decision XXIII/8, the Twenty-Fourth Meeting of the Parties is expected to hear an update from the assessment panels on the possible reasons for the identified discrepancies in top-down and bottom-up estimates of atmospheric abundance of carbon tetrachloride.

**I. Evaluation of the financial mechanism of the Montreal Protocol (item 9 of the provisional agenda for the preparatory segment)**

14. In accordance with decision XXII/2, the Open-ended Working Group at its thirty-second meeting considered the final draft of the independent evaluation of the financial mechanism and agreed upon a process for its finalization, including submission of comments by parties and consideration of those comments by ICF. The Meeting of the Parties is expected to discuss the final evaluation report and consider what recommendations, if any, it would like to make to the high-level segment of the Meeting of the Parties.

**J. Proposal on clean production of HCFC-22 through by-product emission control (item 10 of the provisional agenda for the preparatory segment)**

15. At its thirty-second meeting, the Open-ended Working Group formed a contact group to consider a draft proposal from Burkina Faso, Canada, the Comoros, Egypt, Mexico, Senegal and the United States on clean production of hydrochlorofluorocarbon-22 (HCFC-22) through by-product emission control. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[H] in section II of document UNEP/OzL.Pro.24/8.

**K. Proposal on additional funding for the Multilateral Fund for the Implementation of the Montreal Protocol to maximize the climate benefit of the accelerated phase-out of hydrochlorofluorocarbons (item 11 of the provisional agenda for the preparatory segment)**

16. At the thirty-second meeting of the Open-ended Working Group the parties discussed a draft decision submitted by Switzerland on additional funding for the Multilateral Fund to maximize climate benefits of the accelerated phase-out of HCFCs. The parties are expected to continue their deliberations on that draft decision, which can be found as draft decision XXIV/[I] in section II of document UNEP/OzL.Pro.24/8.

**L. Proposal on funding of production facilities for hydrochlorofluorocarbons (item 12 of the provisional agenda for the preparatory segment)**

17. At the thirty-second meeting of the Open-ended working Group, India put forward a draft decision on Multilateral Fund funding for facilities producing hydrochlorofluorocarbons. The parties are expected to continue their deliberations on that draft decision, which can be found as draft decision XXIV/[L] in document UNEP/OzL.Pro.24/8.

**M. Proposal on the review by the Scientific Assessment Panel of RC-316c (item 13 of the provisional agenda for the preparatory segment)**

18. At the thirty-second meeting of the Open-ended Working Group the parties discussed a draft decision from Australia, Canada, Norway, Switzerland, the United States and the European Union which called for the Scientific Assessment Panel to review the ozone-depletion potential and global-warming potential of RC-316c, a newly identified ozone-depleting substance. The parties are expected to continue their deliberations on that draft decision, which can be found as draft decision XXIV/[J] in section II of document UNEP/OzL.Pro.24/8.

**N. Proposal on the implications of the outcome document of the United Nations Conference on Sustainable Development for small island developing States with regard to the implementation of the Montreal Protocol (item 14 of the provisional agenda for the preparatory segment)**

19. At the thirty-second meeting of the Open-ended Working Group, the parties discussed a draft decision submitted by Saint Lucia and Trinidad and Tobago on the implications for small island developing State implementation of the Montreal Protocol of the outcome document of the United Nations Conference on Sustainable Development. The parties are expected to continue their deliberations on that draft decision, which can be found as draft decision XXIV/[K] in section II of document UNEP/OzL.Pro.24/8.

**O. Proposed amendments to the Montreal Protocol (item 15 of the provisional agenda for the preparatory segment)**

20. In accordance with paragraph 2 of article 9 of the Vienna Convention for the Protection of the Ozone Layer, the Government of the Federated States of Micronesia and the Governments of Canada, Mexico and the United States submitted proposals to amend the Montreal Protocol to control hydrofluorocarbons, among other things. Those proposals can be found in documents UNEP/OzL.Pro.24/5 and UNEP/OzL.Pro.24/6, respectively.

**P. Compliance and data reporting issues (item 16 of the provisional agenda for the preparatory segment)**

**1. Proposal on the differences between data reported on imports and data reported on exports**

21. At its thirty-second meeting, the Open-ended Working Group formed a contact group to consider a draft proposal on issues related to differences in data reported for imports and exports. The draft proposal emanating from that contact group, which the Working Group agreed to forward to the Twenty-Fourth Meeting of the Parties for further discussion, can be found as draft decision XXIV/[M] in section II of document UNEP/OzL.Pro.24/8.

**2. Presentation on and consideration of the work and recommended decisions forwarded by the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol**

22. The President of the Implementation Committee is expected to report on the status of ratification of the Vienna Convention, the Montreal Protocol and the amendments to the Protocol, in addition to issues considered at the Committee's forty-eighth and forty-ninth meetings. A draft decision recording the status of ratification is included as draft decision XXIV/[AA] in section III of document UNEP/OzL.Pro.24/8. Any compliance-related proposals for draft decisions emanating from the Committee's meetings are expected to be distributed to the parties on the second day of the preparatory segment. The parties are expected to consider the related issues and make recommendations for the high-level segment, as appropriate.

**Q. Other matters (item 17 of the provisional agenda for the preparatory segment)**

23. Under this item, the parties will consider other matters agreed at the time of the adoption of the agenda.

**II. High-level segment (15 and 16 November 2012)**

**A. Opening of the high-level segment (item 1 of the provisional agenda for the high-level segment)**

24. The high-level segment of the Twenty-Fourth Meeting of the Parties to the Montreal Protocol is scheduled to be opened on 15 November at 10 a.m.

1. **Statements by representative(s) of the Government of Switzerland**
2. **Statements by representative(s) of the United Nations Environment Programme**
3. **Marking the twenty-fifth anniversary of the Montreal Protocol**
4. **Statement by the President of the Twenty-Third Meeting of the Parties to the Montreal Protocol**

25. Opening statements will be made by representatives of the Government of Switzerland and the United Nations Environment Programme and by the President of the Twenty-Third Meeting of the Parties.

**B. Organizational matters (item 2 of the provisional agenda for the high-level segment)**

1. **Election of officers for the Twenty-Fourth Meeting of the Parties to the Montreal Protocol**

26. In accordance with rule 21 of the rules of procedure, the parties must elect a president, three vice-presidents and a rapporteur. A representative of a party from the group of African countries presided over the Twenty-Third Meeting of the Parties, while a representative of a party from the group of Western European and other countries served as rapporteur. Following the principle of regional rotation agreed on by the parties, the parties may wish to elect a representative of a party from the group of Asian and Pacific countries to preside over the Twenty-Fourth Meeting of the Parties and to elect a representative of a party from the group of African countries as rapporteur. The parties may also wish to elect three additional vice-presidents, one each from the group of Western European and other countries, the group of Latin American and Caribbean countries and the group of Eastern European countries.

2. **Adoption of the agenda of the Twenty-Fourth Meeting of the Parties to the Montreal Protocol**

27. The parties may wish to adopt the agenda for the high-level segment, including any items that they may agree to include under item 9, "Other matters".

3. **Organization of work**

28. The President of the Twenty-Fourth Meeting of the Parties is expected to outline a plan of work to enable the agenda items to be covered.

4. **Credentials of representatives**

29. In accordance with rule 18 of the rules of procedure, the credentials of representatives must be submitted to the Executive Secretary of the meeting, if possible not later than 24 hours after the opening of the meeting. In accordance with rule 19 of the rules of procedure, the officers of the meeting must examine the credentials and submit their report thereon to the parties.

**C. Status of ratification of the Vienna Convention for the Protection of the Ozone Layer, the Montreal Protocol and the amendments to the Montreal Protocol (item 3 of the provisional agenda for the high-level segment)**

30. The parties will review the status of ratification of the instruments agreed under the ozone regime. A draft decision recording the status of ratification can be found as XXIV/[AA] in section III of document UNEP/OzL.Pro.24/8.

**D. Presentations by the assessment panels on the status of their work, including the latest developments (item 4 of the provisional agenda for the high-level segment)**

31. The assessment panels will make brief presentations on their work with a particular focus on any new developments.

**E. Presentation by the Chair of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol on the work of the Executive Committee, the Multilateral Fund secretariat and the Fund's implementing agencies (item 5 of the provisional agenda for the high-level segment)**

32. The Chair of the Executive Committee of the Multilateral Fund will present the report of the Executive Committee to the parties, as circulated in document UNEP/OzL.Pro.24/9.

**F. Statements by heads of delegation (item 6 of the provisional agenda for the high-level segment)**

33. Heads of delegations will be invited to make statements.

**G. Report by the co-chairs of the preparatory segment and consideration of the decisions recommended for adoption by the Twenty-Fourth Meeting of the Parties (item 7 of the provisional agenda for the high-level segment)**

34. The co-chairs of the preparatory segment will be invited to report on the progress made in reaching consensus on the substantive issues on the agenda.

**H. Dates and venue for the Twenty-Fifth Meeting of the Parties to the Montreal Protocol (item 8 of the provisional agenda for the high-level segment)**

35. The parties will be provided with any information available regarding the potential venue for the Twenty-Fifth Meeting of the Parties.

**I. Other matters (item 9 of the provisional agenda for the high-level segment)**

36. Any additional substantive issues agreed for inclusion on the agenda under item 2 (b), "Adoption of the agenda", will be taken up under this agenda item.

**J. Adoption of decisions by the Twenty-Fourth Meeting of the Parties to the Montreal Protocol (item 10 of the provisional agenda for the high-level segment)**

37. The parties will adopt the decisions to be taken at the current meeting.

**K. Adoption of the report of the Twenty-Fourth Meeting of the Parties to the Montreal Protocol (item 11 of the provisional agenda for the high-level segment)**

38. The parties will adopt the report of the meeting.

**L. Closure of the meeting (item 12 of the provisional agenda for the high-level segment)**

39. The Twenty-Fourth Meeting of the Parties is expected to close by 6 p.m. on Friday, 16 November 2012.