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**Thirty-First Meeting of the Parties to
the Montreal Protocol on Substances
that Deplete the Ozone Layer**
Rome, 4–8 November 2019

Annotations to the provisional agenda

The annotations to the provisional agenda (UNEP/OzL.Pro.31/1) set out in the annex to the present note provide a reference guide to the relevant working and information documents for each agenda item to facilitate the work of the Thirty-First Meeting of the Parties.

Annex

I. Preparatory segment (4–6 November 2019)

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
Item 1	<i>Opening of the preparatory segment</i>	
	The preparatory segment of the meeting is scheduled to be opened at 10 a.m. on Monday, 4 November 2019, at the Food and Agriculture Organization of the United Nations in Rome.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.31/2, paras. 4–7)
(a)	<i>Statement(s) by representative(s) of the Government of Italy</i>	
(b)	<i>Statement(s) by representative(s) of the United Nations Environment Programme</i>	
Item 2	<i>Organizational matters</i>	
(a)	<i>Adoption of the provisional agenda of the preparatory segment</i>	<ul style="list-style-type: none"> Provisional agenda (UNEP/OzL.Pro.31/1); Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 8)
(b)	<i>Organization of work</i> The preparatory segment will be co-chaired by the Co-Chairs of the Open-ended Working Group (Mr. Alain Wilmart, Belgium, and Ms. Laura-Juliana Arciniegas, Colombia), who will present a proposal to the parties on how they may wish to organize their work.	<ul style="list-style-type: none"> Provisional agenda (UNEP/OzL.Pro.31/1); Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 9)
Item 3	<i>Administrative matters</i>	
(a)	<i>Budget of the Trust Fund for the Montreal Protocol and financial reports</i>	
	The preparatory segment is expected to consider information provided on the financial reports and budgets of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer presented for 2020 and 2021, in accordance with decision XXX/20. The budgets are presented on the basis of two scenarios: (i) the proposed budget, which reflects the needs foreseen; and (ii) the zero-nominal-growth budget, pegged to the proposed budget for 2019.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 10–15) Proposed budgets for 2020 and 2021 of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.31/4) Financial report for the trust funds for the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer for the fiscal year 2018 (UNEP/OzL.Pro.31/5) Proposed budget for 2020 of the Trust Fund for the Montreal Protocol on Substances that Deplete the Ozone Layer: fact sheets (UNEP/OzL.Pro.31/INF/1)

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
		<ul style="list-style-type: none"> • Updated indicative financial report for the trust funds for the Vienna Convention and the Montreal Protocol for the fiscal year 2019 as at 30 September 2019 (UNEP/OzL.Pro.31/INF/2) • Draft decision on financial reports and budgets for the Montreal Protocol (UNEP/OzL.Pro.31/3, draft decision XXXI/[BB]).
<i>(b)</i>	<i>Consideration of the membership of Montreal Protocol bodies for 2020</i>	
<i>(i)</i>	<p><i>Members of the Implementation Committee</i></p> <p>The parties are expected to consider and nominate the proposed membership of the Implementation Committee for 2020.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 16–19); • Draft decision on membership of the Implementation Committee (UNEP/OzL.Pro.31/3, draft decision XXXI/[CC])
<i>(ii)</i>	<p><i>Members of the Executive Committee of the Multilateral Fund</i></p> <p>The parties are expected to consider and endorse the proposed membership of the Executive Committee for 2020.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 20–23); • Draft decision on membership of the Executive Committee of the Multilateral Fund (UNEP/OzL.Pro.31/3, draft decision XXXI/[DD])
<i>(iii)</i>	<p><i>Co-Chairs of the Open-ended Working Group</i></p> <p>The parties are expected to consider and nominate two co-chairs of the Open-ended Working Group of the parties for 2020.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 24 and 25); • Draft decision on co-chairs of the Open-ended Working Group of the parties to the Montreal Protocol (UNEP/OzL.Pro.31/3, draft decision XXXI/[EE])
Item 4	<i>Terms of reference for the study on the 2021–2023 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol</i>	
	<p>Parties are expected to continue their discussions, which began at the forty-first meeting of the Open-ended Working Group, on a draft decision containing terms of reference for a study to estimate the funds required to enable Article 5 parties to achieve compliance with their obligations under the Protocol during the next replenishment period (2021–2023).</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 26–29) • Report of the forty-first meeting of the Open-ended Working Group (UNEP/OzL.Pro.WG.1/41/5, paras. 47 and 48) • Draft decision on terms of reference for the study on the 2021–2023 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol (UNEP/OzL.Pro.31/3, draft decision XXXI/[A])
Item 5	<i>Potential areas of focus for the 2022 quadrennial assessment reports of the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel</i>	
	<p>Article 6 of the Montreal Protocol calls for a review, at least once every four years, of the control measures of the Protocol on the basis of available scientific, environmental, technical and economic information. Parties are expected to continue discussions, which began during the forty-first meeting of the Open-ended Working Group, on a draft decision incorporating draft terms</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 30–36).

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
	<p>of reference listing the potential areas of focus for the next quadrennial assessment by the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel.</p>	<ul style="list-style-type: none"> • Synthesis of the 2018 assessment reports of the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel (UNEP/OzL.Pro.31/8) • Draft decision on potential areas of focus for the 2022 quadrennial reports of the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel (UNEP/OzL.Pro.31/3, draft decision XXXI/[C])
Item 6	<i>Unexpected emissions of trichlorofluoromethane (CFC-11)</i>	
	<p>The issue of unexpected emissions of CFC-11 was first identified ahead of the fortieth meeting of the Open-ended Working Group, after which the parties adopted decision XXX/3 at the Thirtieth Meeting of the Parties. At the forty-first meeting of the Open-ended Working Group, the parties received reports from the Technology and Economic Assessment Panel, the Scientific Assessment Panel and the Secretariat and established a contact group to discuss the matter. The parties are expected to continue discussing the issue at the Thirty-First Meeting of the Parties, taking into account updated information provided by the Technology and Economic Assessment Panel, the Scientific Assessment Panel and the Secretariat, in accordance with decision XXX/3, as well as the report of the contact group to the Open-ended Working Group at its forty-first meeting, as captured in annex III to the report of that meeting.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 37–43 and annex I) • Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, paras. 3–6 and annex) • Report of the forty-first meeting of the Open-ended Working Group (UNEP/OzL.Pro.WG.1/41/5, paras. 17–41 and annex III) • September 2019 report of the Technology and Economic Assessment Panel, <i>Volume 1: Decision XXX/3 Task Force Report on Unexpected Emissions of Trichlorofluoromethane (CFC-11)</i> • Report of the Secretariat on unexpected emissions of CFC-11: overview outlining the procedures under the Montreal Protocol on Substances that Deplete the Ozone Layer and the Multilateral Fund for the Implementation of the Montreal Protocol with reference to controlled substances by which parties review and ensure continuing compliance with the Protocol obligations and with the terms of agreements under the Fund (UNEP/OzL.Pro.WG.1/41/3) and the addendum thereto (UNEP/OzL.Pro.WG.1/41/3/Add.1) • Report by the Secretariat on unexpected emissions of CFC-11: update to the overview provided at the forty-first meeting of the Open-ended Working Group (UNEP/OzL.Pro/31/6) • Report of China on progress made in the monitoring and management system of ozone-depleting substances (UNEP/OzL.Pro.31/INF/9) • Report on the International Symposium on the Unexpected Increase in Emissions of Ozone-Depleting CFC-11 - <i>SPARC Newsletter 53</i>, July 2019
Item 7	<i>Ongoing reported emissions of carbon tetrachloride</i>	
	<p>Discussions are expected to continue on the draft decision submitted by Switzerland for consideration by the contact group established by the forty-first meeting of the Open-ended Working Group.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 44–49) • <i>Scientific Assessment of Ozone Depletion: 2018</i>

Agenda item	Title of the agenda item and brief description	Related documents
		<ul style="list-style-type: none"> • <i>Scientific Assessment of Ozone Depletion: 2018–Executive Summary</i> • September 2019 report of the Technology and Economic Assessment Panel, <i>Volume 1: Decision XXX/3 Task Force Report on Unexpected Emissions of Trichlorofluoromethane (CFC-11)</i> • Draft decision on ongoing reported emissions of carbon tetrachloride (UNEP/OzL.Pro.31/3, draft decision XXXI/[B])
Item 8	<i>Issues related to exemptions under Articles 2A–2I of the Montreal Protocol</i>	
(a)	<p><i>Nominations for critical-use exemptions for methyl bromide for 2020 and 2021</i></p> <p>The parties will consider nominations for critical-use exemptions from four parties, comprising two nominations each by two Article 5 parties (Argentina and South Africa) for exemptions in 2020, and one nomination each submitted by two non-Article 5 parties (Australia and Canada) for exemptions for 2021 and 2020 respectively.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 50–52) • Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, paras. 7–15) • September 2019 report of the Technology and Economic Assessment Panel, <i>Volume 2: Evaluation of 2019 Critical-Use Nominations for Methyl Bromide</i>
(b)	<p><i>Stocks of methyl bromide</i></p> <p>The parties will continue to consider the issue of stocks of methyl bromide following discussions on the issue during the forty-first meeting of the Open-ended Working Group.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 53–56) • Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, para. 14) • September 2019 report of the Technology and Economic Assessment Panel, <i>Volume 2: Evaluation of 2019 Critical-Use Nominations for Methyl Bromide</i>
(c)	<p><i>Development and availability of laboratory and analytical procedures that can be performed without using controlled substances under the Protocol</i></p> <p>The parties are expected to continue the related discussions, which began during the forty-first meeting of the Open-ended Working Group, taking into account any intersessional discussions and any progress made by interested parties.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 57–61) • October 2019 revision to the September 2018 report of the Technology and Economic Assessment Panel, <i>Volume 4: Response to Decision XXVI/5(2) on Laboratory and Analytical Uses</i> • May 2019 report of the Technology and Economic Assessment Panel, <i>Volume 1: Progress Report</i>, section 5.1

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
(d)	<p><i>Process agents</i></p> <p>The forty-first meeting of the Open-ended Working Group discussed the issue of process agents, including the three recommendations on the uses of ozone-depleting substances made by the Medical and Chemicals Technical Options Committee in the 2018 report of the Technology and Economic Assessment Panel. Discussions on the matter are expected to continue, taking into account any informal consultations held ahead of the Thirty-First Meeting of the Parties on possible actions with regard to tables A and B of decision X/14 on process agents (UNEP/OzL.Pro.10/9).</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 62–68 and annex II) • 2018 report of the Technology and Economic Assessment Panel, <i>Volume 3: TEAP 2018 Progress report</i> section 5.3.3 • May 2019 report of the Technology and Economic Assessment Panel, <i>Volume 1: Progress report</i>, section 5.2
Item 9	<i>Access of parties operating under paragraph 1 of Article 5 of the Montreal Protocol to energy-efficient technologies in the refrigeration, air-conditioning and heat-pump sectors</i>	
	<p>The parties are expected to continue the discussion undertaken at the forty-first meeting of the Open-ended Working Group on this issue, taking into account the updated report of the task force of the Technology and Economic Assessment Panel on this matter.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 69–72) • Addendum to the Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, paras. 16–19) • Report of the forty-first meeting of the Open-ended Working Group (UNEP/OzL.Pro.WG.1/41/5, paras. 147 and 148) • September 2019 report of the Technology and Economic Assessment Panel, <i>Volume 3: Decision XXX/5 Task Force Report on Cost and Availability of Low-GWP Technologies/Equipment that Maintain/Enhance Energy Efficiency</i>
Item 10	<i>Terms of reference, composition, balance, fields of expertise and workload of the Technology and Economic Assessment Panel</i>	
	<p>The parties are expected to continue the discussion from the forty-first meeting of the Open-ended Working Group on the process of nomination and selection of members of the Technology and Economic Assessment Panel, including the draft decision forwarded to the meeting for consideration.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 73–76 and annex IV) • Draft decision on [Terms of Reference, code of conduct and disclosure and conflict of interest guidelines for the Technology and Economic Assessment Panel and its technical options committees and temporary subsidiary bodies][nomination process][organization of the TEAP, TOCCs and TSBs] (UNEP/OzL.Pro.31/3, draft decision XXXI/[D]) • Review of the terms of reference, composition, balance, fields of expertise and workload of the Technology and Economic Assessment Panel (UNEP/OzL.Pro.WG.1/41/4) • Terms of Reference, code of conduct and disclosure and conflict of interest guidelines for the Technology and Economic Assessment Panel and its technical options committees and temporary subsidiary bodies (UNEP/OzL.Pro.24/10, decision XXIV/8) • Matrix of needed expertise

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
Item 11	<i>Membership of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol</i>	
	The parties are expected to consider the draft decision on the expansion of membership of the Executive Committee that was discussed at the forty-first meeting of the Open-ended Working Group.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 77–80). • Draft decision on Review of the terms of reference, composition and balance of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol and equitable representation of parties therein (UNEP/OzL.Pro.31/3, draft decision XXXI/[E])
Item 12	<i>Request by Azerbaijan to be included among the parties to which the phase-down schedule for hydrofluorocarbons, as set out in paragraphs 2 and 4 of Article 2J of the Montreal Protocol, applies</i>	
	The parties will consider a draft decision put forward at the forty-first meeting of the Open-ended Working Group.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 81–84). • Draft decision on Request by Azerbaijan to be included among the parties to which the phasedown schedule for hydrofluorocarbons, as set out in paragraphs 2 and 4 of Article 2J of the Montreal Protocol, applies (UNEP/OzL.Pro.31/3, draft decision XXXI/[F]).
Item 13	<i>Safety standards</i>	
	The parties are expected to continue the discussion held during the forty-first meeting of the Open-ended Working Group of the parties to the Montreal Protocol.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 85–88). • Addendum to the Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, paras. 20 and 21) • Online system safety standards tool (https://ozone.unep.org/system-safety-standards)
Item 14	<i>Initial assessment by the Scientific Assessment Panel and the Technology and Economic Assessment Panel of five volatile fluoroorganic and related compounds found in the Arctic</i>	
	Following the introduction of the matter during the Thirtieth Meeting of the Parties, the parties are expected to consider the matter in the light of information to be provided at the Thirty-First Meeting of the Parties by the Technology and Economic Assessment Panel and the Scientific Assessment Panel.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 89–92)
Item 15	<i>Consideration of nominations to the assessment panels</i>	
	The parties are expected to consider nominations to the assessment panels, taking into consideration the list of committee members whose terms expire at the end of 2019 and the matrix of needed expertise.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 93–98, annex III and annex IV)

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents</i>
		<ul style="list-style-type: none"> • Addendum to the note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2/Add.1, paras. 22–23) • Terms of Reference, code of conduct and disclosure and conflict of interest guidelines for the Technology and Economic Assessment Panel and its technical options committees and temporary subsidiary bodies (UNEP/OzL.Pro.24/10, decision XXIV/8) • Matrix of needed expertise • Short biographies of the nominees
Item 16	<i>Compliance and data reporting issues: the work and recommended decisions of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol</i>	
	The parties will hear a report from the President of the Implementation Committee on its work during its sixty-second and sixty-third meetings, held in 2019, and will consider any recommendations for the adoption of decisions.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 99 and 100)
Item 17	<i>Risk of non-compliance with hydrochlorofluorocarbon reduction targets for 2019 by the Democratic People’s Republic of Korea</i>	
	Following discussion of the matter that was initially placed on the agenda of the forty-first meeting of the Open-ended Working Group at the request of the Democratic People’s Republic of Korea, the meeting will consider the issue pursuant to a further request by the party that the matter be considered by the Meeting of the Parties.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 101–105)
Item 18	<i>Status of ratification of the Kigali Amendment to the Montreal Protocol</i>	
	The parties are expected to receive an update on the status of ratification of the Kigali Amendment to the Montreal Protocol and consider a draft decision on the matter.	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 106–108) • Status of ratification, acceptance, accession or approval of the Kigali Amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer (UNEP/OzL.Pro.31/INF/3) • Draft decision on the status of ratification of the Kigali Amendment to the Montreal Protocol (UNEP/OzL.Pro.31/3, draft decision XXXI/[AA])
Item 19	<i>Other matters</i>	
	The parties are expected to consider any additional substantive issues that will have been raised at the time of the adoption of the agenda.	<ul style="list-style-type: none"> • Provisional agenda (UNEP/OzL.Pro.31/1) • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 109)

II. High-level segment (7–8 November 2019)

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents for reference</i>
Item 1	<i>Opening of the high-level segment</i> The high-level segment of the meeting is scheduled to be opened at 10 a.m. on Thursday, 7 November 2019.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 110 and 111)
(a)	<i>Statements(s) by representatives(s) of the Government of Italy</i>	
(b)	<i>Statement(s) by representatives(s) of the United Nations Environment Programme</i>	
(c)	<i>Statement by the President of the Thirtieth Meeting of the Parties to the Montreal Protocol</i>	
(d)	<i>Opening statement by Pope Francis</i>	
Item 2	<i>Organizational matters</i>	
(a)	<i>Election of officers for the Thirty-First Meeting of the Parties to the Montreal Protocol</i> The Thirty-First Meeting of the Parties is expected to elect a president, three vice-presidents and a rapporteur on the basis of regional rotation agreed by the parties.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 112)
(b)	<i>Adoption of the agenda of the high-level segment of the Thirty-First Meeting of the Parties to the Montreal Protocol</i> The meeting will consider the provisional agenda of the high-level segment for adoption.	<ul style="list-style-type: none"> Provisional agenda (UNEP/OzL.Pro.31/1, sect. II) Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 113)
(c)	<i>Organization of work</i> The organization of work will be proposed by the President of the Thirty-First Meeting of the Parties for the consideration and agreement of the parties.	<ul style="list-style-type: none"> Provisional agenda (UNEP/OzL.Pro.31/1, sect. II) Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 114)
(d)	<i>Credentials of representatives</i> Credentials of representatives, alternative representatives and advisers should be submitted to the Executive Secretary of the meeting, if possible, not later than 24 hours after the opening of the meeting. The elected officers of the meeting will examine the credentials and submit their report thereon at the meeting.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 115) Rules 18 and 19 of the rules of procedure for meetings of the parties to the Vienna Convention and the Montreal Protocol: https://ozone.unep.org/treaties/montreal-protocol-substances-deplete-ozone-layer/rules-of-procedure
Item 3	<i>Presentations by the assessment panels on their synthesis of the 2018 quadrennial assessments</i>	
	The Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel will present their synthesis of the 2018 quadrennial assessments to the meeting.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 116)

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents for reference</i>
		<ul style="list-style-type: none"> • Synthesis of the 2018 assessment reports of the Scientific Assessment Panel, the Environmental Effects Assessment Panel and the Technology and Economic Assessment Panel (UNEP/OzL.Pro.31/8) • <i>Scientific Assessment of Ozone Depletion: 2018</i> • <i>Scientific Assessment of Ozone Depletion: 2018 – Executive Summary</i> • <i>Environmental Effects and Interactions of Stratospheric Ozone Depletion, UV Radiation, and Climate Change: 2018 Assessment Report</i> • <i>Technology and Economic Assessment Panel: 2018 Assessment Report</i>
Item 4	<i>Presentation by the Chair of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol on the work of the Executive Committee, the Multilateral Fund secretariat and the Fund’s implementing agencies</i>	
	<p>The Chair of the Executive Committee of the Multilateral Fund will present a report on the decisions of the Executive Committee meetings and the work undertaken by the Multilateral Fund secretariat and the Fund’s implementing agencies since the Thirtieth Meeting of the Parties to the Montreal Protocol in November 2018.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 117) • Report of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol to the Thirty-First Meeting of the Parties (UNEP/OzL.Pro.31/9)
Item 5	<i>Statements by heads of delegations and discussion of key topics</i>	
	<p>Heads of delegations will be invited to make statements. The high-level segment will include a high-level round table discussion on the contribution of the Montreal Protocol to food loss reduction through sustainable cold chain development.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, paras. 118–119) • Concept note on the contribution of the Montreal Protocol to food loss reduction through sustainable cold chain development (UNEP/OzL.Pro.31/INF/7)
Item 6	<i>Report by the co-chairs of the preparatory segment and consideration of the decisions recommended for adoption by the Thirty-First Meeting of the Parties</i>	
	<p>The co-chairs of the preparatory segment will present a summary of discussions and recommended decisions for adoption by the high-level segment.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 122)
Item 7	<i>Date and venue for the Thirty-Second Meeting of the Parties to the Montreal Protocol</i>	
	<p>The parties will consider and decide upon the date and venue for the Thirty-Second Meeting of the Parties to the Montreal Protocol in 2020.</p>	<ul style="list-style-type: none"> • Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 123) • Draft decision on date and venue for the Thirty-Second Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/3, draft decision XXXI/[FF])

<i>Agenda item</i>	<i>Title of the agenda item and brief description</i>	<i>Related documents for reference</i>
Item 8	<i>Other matters</i>	
	The parties are expected to discuss any additional issues that may have been raised during the adoption of the agenda.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 124)
Item 9	<i>Adoption of decisions by the Thirty-First Meeting of the Parties to the Montreal Protocol</i>	
	The parties are expected to adopt decisions on the matters on the agenda.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 125)
Item 10	<i>Adoption of the report</i>	
	The parties are expected to adopt the draft report of the meeting on Friday, 8 November 2019.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 126)
Item 11	<i>Closure of the meeting</i>	
	The Thirty-First Meeting of the Parties to the Montreal Protocol is expected to close by 6 p.m. on Friday, 8 November 2019.	<ul style="list-style-type: none"> Note by the Secretariat on issues for discussion by and information for the attention of the Thirty-First Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.31/2, para. 127)