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**Montreal Protocol  
on Substances that  
Deplete the Ozone Layer**

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**Bureau of the Thirty-Sixth Meeting of the Parties  
to the Montreal Protocol on Substances  
that Deplete the Ozone Layer**  
First meeting  
Nairobi, 1 November 2025

**Report of the meeting of the Bureau of the Thirty-Sixth Meeting  
of the Parties to the Montreal Protocol on Substances that  
Deplete the Ozone Layer**

**I. Opening of the meeting**

1. The first meeting of the Bureau of the Thirty-Sixth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer was held at the headquarters of the United Nations Environment Programme, Nairobi, on Saturday, 1 November 2025.
2. The meeting was opened by the Vice-President of the Bureau, Alain Wilmart (Belgium), at 4.25 p.m. He drew attention to the note by the Secretariat on issues for discussion by and information for the attention of the Bureau (UNEP/OzL.Pro.36/Bur.1/2) and the list of documents prepared for the Thirty-Seventh Meeting of the Parties (UNEP/OzL.Pro.37/INF/7).
3. The meeting was attended by the following Bureau members:  
Vice-Presidents: Alain Wilmart (Belgium) (Western European and other States)  
Nor Aziah Jaafar (Malaysia) on behalf of Wan Abdul Latiff Wan Jaffar (Malaysia) (Asia-Pacific States)  
Ndiaye Cheikh Sylla (Senegal) (African States)
4. The full list of participants is set out in the annex to the present report.
5. Megumi Seki, Executive Secretary of the Ozone Secretariat, welcomed participants to the meeting.

**II. Adoption of the agenda**

6. The provisional agenda for the meeting, as set out in document UNEP/OzL.Pro.36/Bur.1/1, was adopted as follows:
  1. Opening of the meeting.
  2. Adoption of the agenda.
  3. Work to date on the implementation of the decisions of the Thirty-Sixth Meeting of the Parties to the Montreal Protocol.
  4. Review of the agenda of the Thirty-Seventh Meeting of the Parties to the Montreal Protocol, presentation of a road map for the conduct of the meeting, and overview of the working documents prepared for the meeting.
  5. Other matters.

6. Adoption of the report of the meeting.
7. Closure of the meeting.

### **III. Work to date on the implementation of the decisions of the Thirty-Sixth Meeting of the Parties to the Montreal Protocol**

7. Introducing the item, the representative of the Secretariat drew attention to the annex to document UNEP/OzL.Pro.36/Bur.1/2, which contained an overview of actions taken by the Secretariat in response to the 23 decisions adopted by the Thirty-Sixth Meeting of the Parties (see UNEP/OzL.Conv.13/8/Add.1–UNEP/OzL.Pro.36/9/Add.1). She highlighted the actions that the Secretariat had taken in relation to four key decisions.

8. In decision XXXVI/1 on enhancing regional atmospheric monitoring of substances controlled by the Montreal Protocol, the Thirty-Sixth Meeting of the Parties had requested the Secretariat to carry out the following activities: (a) support the work of the Advisory Committee of the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention for the Protection of the Ozone Layer in conducting a mapping exercise of existing stations for monitoring substances controlled under the Montreal Protocol and the infrastructure in those locations, in cooperation with the World Meteorological Organization and other partners; (b) evaluate the suitability of potential sites for monitoring regional emissions of controlled substances, which the Secretariat had done in close coordination with the Advisory Committee; (c) modify the terms of reference of the General Trust Fund and of its Advisory Committee; and (d) provide updates with regard to its cost estimates and options for long-term financing associated with enhancing atmospheric monitoring. Information on the progress made in respect of those activities would be provided to the upcoming Thirty-Seventh Meeting of the Parties by the Secretariat and the Advisory Committee. In response to decision XXXVI/3 on emissions of HFC-23, two reports had been prepared – one by the Scientific Assessment Panel; the other by the Technology and Economic Assessment Panel – for presentation to the Thirty-Seventh Meeting of the Parties. Summaries of those reports could be found in the note by the Secretariat on issues for discussion by and information for the attention of the Thirty-Seventh Meeting of the Parties (UNEP/OzL.Pro.37/2/Add.1, paras. 4–19 and annexes I and II). With regard to decision XXXVI/9, entitled “Further strengthening Montreal Protocol institutions – next steps”, the Secretariat had been requested to prepare the following three documents: (a) a summary of common features of licensing systems, which had been presented to the Open-ended Working Group of the Parties to the Montreal Protocol at its forty-seventh meeting, held in Bangkok in July 2025 (UNEP/OzL.Pro.WG.1/47/4); (b) a compilation of information provided by parties on illegal trade in controlled substances and synthesis of best practices, also presented to the Open-ended Working Group (UNEP/OzL.Pro.WG.1/47/5); and (c) an analysis of systemic issues in relation to compliance based on cases considered by the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol over the past 10 years, which had been presented for the consideration of the Committee at its seventy-fourth meeting, held in Bangkok, in July 2025 (see document UNEP/OzL.Pro/ImpCom/74/6, annex II). The Committee was continuing its consideration of that analysis at its seventy-fifth meeting, which was currently under way in Nairobi. The President of the Committee would provide an update on the Committee’s deliberations during the one-day informal meeting of parties on facilitating the implementation of the Montreal Protocol, which was being held in Nairobi on Sunday, 2 November 2025. The Secretariat was convening that informal meeting in accordance with paragraph 4 of decision XXXVI/9. Regarding decision XXXVI/12 on revised data reporting forms, the revised data reporting forms had been made available earlier in 2025 in time for parties to submit their annual reporting for 2024.

9. The Bureau took note of the information provided.

### **IV. Review of the agenda of the Thirty-Seventh Meeting of the Parties to the Montreal Protocol, presentation of a road map for the conduct of the meeting, and overview of the working documents prepared for the meeting**

10. Introducing the item, the Executive Secretary drew attention to the provisional agenda of the Thirty-Seventh Meeting of the Parties (UNEP/OzL.Pro.37/1), noting that many of the items on the agenda for the preparatory segment, to be held from Monday, 3 November to Wednesday, 5 November 2025, were a continuation of the discussions held at the forty-seventh meeting of the Open-ended Working Group. It was expected that much of those discussions would take place in

contact groups, which would likely include the five contact groups established by the Open-ended Working Group on the following issues: (a) the terms of reference for the study on the 2027–2029 replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol; (b) the proposed development of studies relating to life-cycle refrigerant management; (c) halon 1301 and its continuing use in the aviation industry, and the management of other controlled substances used for fire suppressants; (d) feedstock uses of controlled substances; and (e) national and regional initiatives to support the implementation of the Kigali Amendment to the Montreal Protocol. In addition, the submission of conference room papers on the agenda items relating to emissions of HFC-23 and enhancing regional atmospheric monitoring of substances controlled by the Montreal Protocol was anticipated, as was the establishment of the corresponding contact or informal groups. It was to be hoped that the various contact or informal groups would complete their work during the preparatory segment. Should that not be the case, there was provision for some contact groups to meet in parallel with the high-level segment; the preparatory segment would then reconvene to conclude its business.

11. With regard to administrative matters, in line with usual practice, it was expected that a budget committee would be established to consider the proposed budget for the Trust Fund for the Montreal Protocol. It would meet every lunchtime for at least the first three days of the Thirty-Seventh Meeting of the Parties; given the number of contact or informal groups envisaged, the meetings of one group would likely have to be held in parallel with those of the budget committee. Regarding the item on consideration of the membership of Montreal Protocol bodies for 2026, information on the nomination of members of the Implementation Committee, members of the Executive Committee of the Multilateral Fund and Co-Chairs of the Open-ended Working Group could be found in document UNEP/OzL.Pro.37/2/Add.1.

12. Other matters for discussion during the preparatory segment included the further strengthening of Montreal Protocol institutions, consideration of which would include a summary by the Secretariat on the outcome of the one-day informal meeting. The draft decisions of the Implementation Committee would be presented by the President of the Committee for consideration during the preparatory segment for onward transmission for consideration and possible adoption by the Thirty-Seventh Meeting of the Parties during the high-level segment, to be held on Thursday, 6 November and Friday, 7 November 2025.

13. The Executive Secretary noted that the Thirty-Seventh Meeting of the Parties was being held at the same time as the sixth meeting of the Conference of the Parties to the Minamata Convention on Mercury. A number of ministers, as well as heads of delegation, were nevertheless expected to deliver statements during the high-level segment. Delegations wishing to make statements were encouraged to register on the list of speakers and to provide written statements. Other matters on the agenda of the high-level segment included presentations by the assessment panels on their progress reports, a presentation by the Chair of the Executive Committee of the Multilateral Fund, and the election of officers for the Thirty-Seventh Meeting of the Parties. The regional groups were encouraged to provide the Secretariat with their nominations so that it could prepare for the election.

14. In the light of budget cuts, the Secretariat had no funding for hospitality, meaning that a welcome reception would not be held. Instead, an event, which would include a presentation on the importance of science to the Vienna Convention and the Montreal Protocol, followed by the screening of a documentary produced by the Secretariat to mark the fortieth anniversary of the Vienna Convention, was planned for Thursday, 6 November, at 6.30 p.m.

15. In response to questions from Bureau members, the Executive Secretary explained that requests for inclusion in the list of speakers for the high-level segment should be made as soon as possible and preferably by the end of the day on Wednesday, 5 November. Statements made during the high-level segment would be live-streamed and the video recordings would be made publicly available on the meeting portal, thereby ensuring visibility. A science presentation and screening would be held on Thursday evening. While efforts by the Secretariat to raise funds from parties and philanthropic organizations for a reception had been unsuccessful, it would continue activities in that endeavour.

## **V. Other matters**

16. No other matters were discussed.

## **VI. Adoption of the report of the meeting**

17. The Bureau agreed to entrust the Secretariat with the preparation of a draft report for circulation to the Bureau members for their comments. The report would then be finalized and presented to the Bureau members for their approval.

## **VII. Closure of the meeting**

The Vice-President declared the meeting closed at 5.05 p.m. on Saturday, 1 November 2025.

**Annex\*****List of participants****Members of the Bureau  
of the Thirty-Sixth  
Meeting of the Parties to  
the Montreal Protocol****Vice-Presidents**

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\* The annex is presented without formal editing.