

Possible activities for the Secretariat outside the budget

1. A scientific symposium on CFC-11 (March 2019)

The Symposium will provide a forum for scientists and technologists to explore and present information on the potential causes of the unexpected increases in CFC-11 emissions in the recent years. This information will provide a firmer scientific basis for discussions amongst the Parties of the Montreal Protocol in the coming years. The Symposium is open to discussions on all aspects of CFC-11 and related compounds, from production to atmospheric loss, along with environmental impact of the molecule. Attendance is limited to 100 persons, and subject to approved by the Scientific Steering Committee. [Vienna, March 2019]. The estimated cost for this meeting including meeting costs and travel of Article 5 Participants is US\$100,000.

2. Online tool for the overview of safety standards:

By decision XXIX/11, the Secretariat was requested to hold regular consultations with relevant standards bodies with a view to providing to standards for flammable low-GWP refrigerants, a tabular overview of relevant safety standards, drawing on the 2017 report of the TEAP task force on decision XXVIII/4 and the outcome of the consultations. The Secretariat would like to develop an online tool for the overview of safety standards relevant to the RAC, to enable instant updating and easy access of information. The estimated cost of this tool is US\$30,000.

3. Printing of Montreal Protocol and Vienna Convention Handbooks

The new, special edition of the Montreal Protocol Handbook was printed in 2017 in conjunction with the 30th Anniversary of the Montreal Protocol. Only 250 copies were printed due to funding constraints. Additional funds of \$18,000 will enable 100 additional copies to be printed plus the Vienna Convention Handboos to be printed as well.

4. Enhancement of the digital engagement and presence

This consists of

- **Website:** In 2017 the Secretariat spent approximately US\$76,000 and in 2018 a contract of approximately \$130,000 is being negotiated with a company on website development. The website development is far from being completed. The ongoing testing of the new site shows that the website requires a significant amount of work to reach a standard that would be satisfactory to the users. The website includes the country profiles and the data centre.
- **Mobile applications:** The Secretariat plans to develop two mobile applications for the data centre, as well as for the Vienna Convention and Montreal Protocol Handbooks.
- **Meeting portal:** The meeting portal for the VC and MP meetings need to be modernized to ensure maximum efficiency for the parties in accessing meeting documents and information, including during the meetings.

For enhancement of the website and development of the mobile applications, the secretariat is proposing to engage the services of a temporary P3 post for two years at an annual cost of US\$150,000. This also requires engagement of the services of a commercial company at an

estimated total cost of US\$235,000. Also, the secretariat will incur the website hosting costs of US\$10,000 per year and additional software and maintenance cost of US\$50,000 per year.