

## **Annex 2: Matrix of needed expertise**

As required by the TEAP TOR an update of the matrix of needed expertise on the TEAP and its TOCs is provided below valid as of May 2019.

To facilitate the submission of appropriate nominations by the parties, the TEAP TOR require the TEAP and its TOCs to draw up guidelines for the nomination of experts by the parties. Section 2.9 of the TOR states that “*the TEAP/TOCs will publicize a matrix of expertise available and the expertise needed in the TEAP/TOCs so as to facilitate submission of appropriate nominations by the parties*”. The matrix must include the need for geographic and expertise balance and provide consistent information on expertise that is available and required. The matrix would include the name and affiliation and the specific expertise required including on different alternatives. The TEAP/TOCs, acting through their respective co-chairs, shall ensure that the matrix is updated at least once a year and shall publish the matrix on the Secretariat website and in the Panel’s annual progress reports. The TEAP/TOCs shall also ensure that the information in the matrix is clear, sufficient and consistent as far as is appropriate between the TEAP and TOCs and balanced to allow a full understanding of needed expertise.”

The matrix of needed expertise is the basis for facilitating the nomination by parties of appropriate experts to the TEAP and its TOCs and TSBs. Nominations are typically made through a simple communication to the TEAP or TOC or the Ozone Secretariat accompanied by the curriculum vitae of the nominee. In annex C to its report issued in May 2012 pursuant to decision XXIII/10, the TEAP had proposed a draft standardized nomination form for detailed information about a nominee, such as education and other qualifications, employment history, publications, awards, memberships, language knowledge and references. Consultation among the parties and TEAP and its TOCs and TSBs on potential nominations are helpful to ensure the appropriate experts are considered. In the case of nominations or renominations for membership in a committee, the committee co-chairs consult with the Panel co-chairs and the relevant national focal points. Nominations for committee membership and appointments to a committee can be made at any time. Section 3.5 of the TOR states that once appointed, “TEAP/TOCs/TSBs members function on a personal basis as experts, irrespective of the source of their nominations and accept no instruction from, nor function as representatives of Governments, industries, nongovernmental organizations (NGOs) or other organizations.”

Ensuring appropriate and sufficient technical expertise is the priority consideration for the TEAP and its committees.

Body	Required Expertise	A5/ Non-A5
<b>Foams TOC</b>	<p>XPS technology and conversion in Asia especially in India and China</p> <p>PU System House technical experts</p> <p>Additional foam chemistry experts</p> <p>Building envelope/ energy efficiency</p>	<p>A5</p> <p>Southern Africa, Middle East, India. Mexico</p> <p>A5/ non-A5</p> <p>A5/ non-A5</p>
<b>Halons TOC</b>	<p>Fire suppression applications in civil aviation</p> <p>Knowledge of halon alternatives and their market penetration</p> <p>Knowledge of banking and supplies of halon and alternatives</p> <p>Knowledge of ship breaking activities</p>	<p>A5, South East Asia</p> <p>A5, Africa, South America, South Asia</p> <p>A5 Africa, South America</p> <p>A5 or non-A5</p>
<b>Methyl Bromide TOC</b>	<p>Issues related to the validation of alternatives to MB for certification of nursery plant materials related to movement across state and international boundaries and related risk assessment</p> <p>Expert in economic assessment of alternatives to MB</p> <p>Expert in QPS uses of MB and alternatives</p>	<p>A5 or non-A5</p> <p>Non-A5</p> <p>A5</p>
<b>Medical and Chemical TOC</b>	<p>Destruction technologies (experts with knowledge on the range of different technologies)</p> <p>Laboratory and analytical uses (experts with knowledge of analytical procedures)</p>	<p>A5 or non-A5</p>
<b>Refrigeration TOC</b>	<p>Not seeking additional experts at this time</p>	
<b>Senior Experts</b>	<p>Extensive knowledge of the MLF operations and/or assessing financial needs of A5 parties relating to MLF replenishment</p> <p>Extensive knowledge of global financing mechanisms and options relevant to ozone and climate protection</p>	<p>A5 or non-A5</p> <p>A5 or non-A5</p>